

HEBDEN ROYD TOWN COUNCIL

MEETING of the TOWN COUNCIL held WEDNESDAY 2nd September 2020 at REMOTE MEETING

MINUTES

PRESENT Councillors; Stevens (Chair), Bampton Smith, Cammack, Fenton, Fraser, Freeth, Harvey, Hodgins, Hoyle, Needham and Stow.

Also present: Town Clerk – Jason Boom
Deputy Town Clerk – Emma Green
Administrator – Rebekah Cox

102. PUBLIC QUESTION TIME.

No questions were asked of the council.

103. APOLOGIES FOR ABSENCE.

Apologies were received from Councillor Boggis, Courtney, Guilfoyle, Patient, Wood and Young.

104. MEMBERS' INTERESTS' RELATING TO AGENDA ITEMS.

None were declared at this time.

105. PLANNING APPLICATIONS

- a) Application 20/00764/COU at Ground Floor, 7 Central Street, Hebden Bridge, HX7 6HB for Change of use to the ground floor of dwelling house (C3 use) to a mixed use of Non-residential Institution/Assembly and Leisure (D1/D2 use) (Sui Generis). (West End)
It was moved by Cllr Needham
Seconded by Cllr Harvey and
RESOLVED: No Objection with the proviso that an adequate flood assessment and risk assessment are carried out, and that frosted glass is fitted to all windows that face the school.
- b) Application 20/00847/LBC at Broadfold Farm, New Road, Cragg Vale, HX7 5RS for Single garage extension (Listed Building Consent). (Cragg Vale)
It was moved by Cllr Hoyle
Seconded by Cllr Stow and
RESOLVED: No Objection
- c) Application 20/00846/HSE at Broadfold Farm, New Road, Cragg Vale, HX7 5RS for Single garage extension. (Cragg Vale)
It was moved by Cllr Hoyle
Seconded by Cllr Stow and
RESOLVED: No Objection

- d) Application 20/00899/LBC at Mytholmroyd Bridge, New Road, Mytholmroyd for Installation of demountable stoplogs at the left bank end of the upstream footbridge attached to the Grade II Listed Bridge. (Caldene)

It was moved by Cllr Bampton Smith

Seconded by Cllr Hoyle and

RESOLVED: No Objection

- e) Application 20/00889/HSE at 2 The Coach House, Midgley Road, Mytholmroyd, HX7 5QY for Gates (retrospective) (White Lee)

It was moved by Cllr Hodgins

Seconded by Cllr Bampton Smith and

RESOLVED: No Objection

It was moved by Cllr Stevens

Seconded by Cllr Hoyle and

RESOLVED: that the recommendations on the above planning applications are sent to the Environmental Services Department, Calderdale MBC. When the Chair or Deputy Chair cannot attend, Ward members be authorised to represent the view of Hebden Royd Town Council at meetings of the Planning Committee at CMBC

106. APPLICATIONS FOR PLANNING PERMISSION GRANTED BY CALDERDALE MBC

It was moved by Cllr Freeth

Seconded by Cllr Hodgins and

RESOLVED: To note the information

107. HRTC & HBPH PAYMENT & RECEIPT SCHEDULE

It was moved by Cllr Bampton Smith

Seconded by Cllr Freeth and

RESOLVED: To note items of information and to authorise payments totalling £1915.39.

108. COMMUNICATIONS FROM THE TOWN MAYOR AND THE CLERK.

- | | |
|----------------------------------|---|
| a) Treesresponsibility | The Source Report |
| b) Handmade Parade | Request for HRTC to act as Accounting Body. |
| c) YLCA | Training E-bulletin. |
| d) YLCA | Training Programme. |
| e) CFFC | Nominate a Local Hero. |
| f) Melbourne Street Action Group | Melbourne Mill Works |

In respect of:

- a) The Mayor highlighted that Treesresponsibility need to find land to plant 20k trees but have only found enough land to pant 8k trees to date.

- b) After discussion.

It was proposed by Cllr Needham

Seconded by Cllr Hoyle

RESOLVED: to support Handmade Parade and work as acting body as they requested.

- c) Training opportunities available for councillors and staff.

The Mayor asked about the new changes with regards to planning. The Clerk confirmed that any changes would be passed on as soon as received.

- e. CFFC have asked for nominations for a local hero:

- i. It was proposed by Cllr Fenton

Seconded by Cllr Stow

RESOLVED: to nominate Janet Lymer

- ii. It was proposed by Cllr Hoyle

Seconded by Cllr Bampton Smith

RESOLVED: to nominate Calderdale Community Cares

- iii. It was proposed by Cllr Bampton Smith

Seconded by Cllr Needham

RESOLVED: to nominate Mytholmroyd Flood Wardens

- iv. It was proposed by Cllr Bampton Smith

Seconded by Cllr Hodgins

RESOLVED: to nominate Janet Brookes

- f) It was proposed by Cllr Stow

Seconded by Cllr Needham

RESOLVED: to acknowledge receipt of correspondence from Melbourne Street Action Group and write to Calderdale Council expressing support for the group.

109. MAYOR'S REPORT/DEPUTY MAYOR'S REPORT

It was moved by Cllr Fenton

Seconded by Cllr Hodgins and

RESOLVED: To note the activities of the Mayor.

110. MINUTES OF THE TOWN COUNCIL held 12th August 2020

It was moved by Cllr Fenton

Seconded by Cllr Hodgins and

RESOLVED: To approve the minutes as a correct record.

111. MINUTES OF THE CLIMATE EMERGENCY held 24th August 2020

Cllr Harvey reported that an additional meeting had been booked to take place on 17th September to continue working on plan. Cllr Patient would be deputy chair.

It was moved by Cllr Harvey

Seconded by Cllr Needham and

RESOLVED: To approve the minutes as a correct record and adopt the recommendations therein.

112. HEBDEN BRIDGE PICTURE HOUSE

Cllr Stow gave a verbal update and confirmed that a fortnightly meeting has been taking place which also included the Picture House Manager and Town Clerk.

It was noted that the latest national figures for end of July 2020 was down by 97.3% from the previous year illustrating a lack of appetite for cinema at the

moment. July 2019 showed total weekly revenue of £27.5m in comparison to 2020 with £435k.

Supported by central government and administered by the British Film Institute a Cultural Recovery Grant Programme has been launched which aims to support Cinema through the winter of 2020/21 to March 2021. The complicated application process has yet to be assessed fully but it will be a challenge with a headline criteria that cinema open with at least 5 screenings per week.

The will be discussed at the next meeting of the group with further guidance and industry figures on screening performance and new releases being scheduled and will take place on 11th September.

Preparatory work is being undertaken to look at this opportunity and if it is to be progressed both the Picture House Manager and the Front of House Manager will need to work on the application in the coming weeks.

Information will be shared at the next Picture House Committee will meet on 28th September.

A discussion was held with regards to ventilation in the auditorium and the foyer. The Town Clerk confirmed that the ventilation in the auditorium was sufficient but would need to look into ventilation in the foyer.

Cllr Needham thanked Cllr Stow for the updated and suggested looking into hiring portable solutions.

Action: Town Clerk to research options for ventilation.

It was moved by Cllr Needham

Seconded by Cllr Hodgins and

RESOLVED: To note the information

113. NEIGHBOURHOOD PLAN

Emma Green reported that the latest version of the Hebden Royd & Hilltop Parishes Neighbourhood Plan and been circulated and councillors were asked to comment by Monday 7th September at 5pm to allow updates to be prepared for consideration by the Neighbourhood Planning Committee.

Should the Neighbourhood Planning Committee recommend the draft plan full adoption would be sort at the meeting of the Full Council on 23rd September. Following adoption by all the councils involved the plan will be passed to Calderdale MBC to undertake Reg14 6 weeks consultation for members of the public to comment.

The resultant plan would be put to referendum and if adopted would then be passed to Calderdale MBC for the Calderdale MBC planning officers to implement when considering planning applications.

It was moved by Cllr Stow

Seconded by Cllr Needham and

RESOLVED: To note the information

114. A646 CORRIDOR IMPROVEMENT PROGRAMME

The Town Clerk gave an update on discussions with Calderdale Council with regards to removal of 'Welcome to Mytholmroyd' sign and the creation of a new parking area adjacent to the A646 near Hawksclough.

It was proposed by Cllr Needham

Seconded by Cllr Harvey and

RESOLVED: adopt the recommendations of the report in that:

- Hebden Royd Town Council agrees with CMBC Officers that the proposed location is potentially dangerous and inappropriate in the current climate and that the retaining of green space in the A646 corridor is important.
- Consequently, HRTC would ask that the proposed area of parking to be developed on the A646 at Hawksclough be removed from the Corridor Improvement Scheme.
- To support this removal HRTC would ask that CMBC Parking Services develop a trial scheme, using the HRTC owned Station Road car park and the soon to be developed Stubbing Holme Road car park, that would provide parking, at a charge, for nearby residents and canal boat users. HRTC would ask that the scheme does **not** set aside parking places specifically for these permit holders and to be mindful that as the proposed public parking scheme being removed from the CIS was for only 10 spaces and that permits should not exceed this number. HRTC would ideally like to see this lower than 10.
- The trial scheme should be monitored by CMBC to allow a review after 12 months. Details of this scheme is to be agreed with the Town Clerk prior to commencement.
- Finally, to enhance the area we would ask that the proposed site be reviewed and de-cluttered of signage, that the place making stone signage and sponsorship stone be removed and that the site is enhanced with appropriate planting, including native wildflower species.

115. WORKING GROUP

To receive reports from and to decide on appropriate actions:

- a) Disability Access Forum 17.8.20 (enc)

It was moved by Cllr Needham

Seconded by Cllr Hodgins and

RESOLVED: To note the information

116. REPRESENTATIVES TO OUTSIDE BODIES

Cllr Stow reported attending many Handmade Parade meetings and would support the 'we are here' campaign on HebWeb. Also that Happy Valley Pride continue with their virtual events throughout the year.

The Mayor reported that the Totally Locally scheme, the online High Street is about to be launched and both Hebden Bridge and Mytholmroyd are included in this.

Cllr Freeth reported that the Business Forum have met informally and a representative would attend The Vision for Hebden Bridge Working Group next week.

Meeting closed at 9.10pm

Payment and Receipt Schedule
 Full Council
 2nd Sept 2020

Hebden Royd Town Council
 Accounts to be Paid

Item	no:	Payee	Details	Amount	Cost Centre	Payment Method
	a	DA & FR Gibbon	Basket Watering	1,008.00	Env & All	BACS
	b	Neopost	Postage	151.38	Office	BACS
	c	Neopost	Postage	151.38	Office	BACS
	d	Dringtech	IT Support	84.00	IT Support	BACS
	e	Dringtech	IT Support	84.00	IT Support	BACS
				<u>1,478.76</u>		

Hebden Bridge Picture House

Item	no:	Payee	Details	Amount	Cost Centre	Payment Method
	a	SSE	Gas	3.99	Utilities	BACS
	b	SSE	Gas	3.99	Utilities	BACS
	c	SSE	Electricity	149.14	Utilities	BACS
	d	SSE	Electricity	138.49	Utilities	BACS
	e	SSE	Electricity	141.02	Utilities	BACS
				<u>436.63</u>		

Authorised by

Councillor	Councillor	Clerk