

HEBDEN ROYD TOWN COUNCIL

MEETING of the TOWN COUNCIL held WEDNESDAY 2nd OCTOBER 2013

MINUTES

PRESENT Councillors; Boggis (Chair), Baker, Bampton Smith, Davenport, Fearon, Hodgins, Press, Sweeney, Timbers, Yorke & Young.

Clerk – Jason Boom - Hebden Royd Town Council.

276. PUBLIC QUESTION TIME.

No questions were asked of the council.

277. APOLOGIES FOR ABSENCE.

Apologies were from Cllrs Fekri, Scorer, Trickett & Tsoneva.

278. MEMBERS' INTERESTS' RELATING TO AGENDA ITEMS.

Cllr Yorke Item 279 l)

Cllr Young Item 279 n)

279. COMMUNICATIONS FROM THE TOWN MAYOR AND THE CLERK.

| | |
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| a) James Nutter - WYPTE | Station Car Park Update |
| b) Richard Benyon MP | The Water Bill & Draft Flood Insurance Clauses |
| c) Calderdale Clinical Commissioning Services | Walk In Services |
| d) Karen Clithero | Week of Golega |
| e) Julia Gibson | Resignation |
| f) Matthew Talbot | Resignation |
| g) Calderdale MBC | Road Closure Hollins Pl & Commercial St |
| h) Warsteiner Europe Friends | Norbert Oberstadt |
| i) Hebden Bridge Junior Band | Invitation |
| j) YLCA | E-bulletin 6/9/13 |
| k) YLCA | E-bulletin 23/9/13 |
| l) Calderdale MBC | Road Traffic Notice –Widdop Rd |
| m) Heptonstall/Richard Naylor Charities | Notice of Meeting. |
| n) Fair For Youth | Letter of thanks. |
| o) Pennine Prospects | Annual Conference. |
| p) Clerks & Councils Direct | September 2013 |
| q) CPRE | Autumn 2013 |
| r) Mytholmroyd Community Centre | Minutes 25/6/13 |

In respect of:

d) It was moved by Cllr Bampton Smith

Seconded by Cllr Timbers and

RESOLVED:- to direct Karen Clithero to Wadsworth parish Council and the Hebden bridge & District International Group.

e) & f) It was moved by Cllr Boggis
Seconded by Cllr Bampton Smith and
RESOLVED:- to formally accept the letters of resignation and thanked the members for their time served on the council.

It was moved by Cllr Young
Seconded by Cllr Davenport and
RESOLVED:- to note the information.

280. MAYOR'S REPORT/DEPUTY MAYOR'S REPORT

It was moved by Cllr Boggis
Seconded by Cllr Young and
RESOLVED:- to note the report.

281. MINUTES OF THE TOWN COUNCIL held 11th SEPTEMBER 2013

It was moved by Cllr Young
Seconded by Cllr Bampton Smith and
RESOLVED:- to approve the minutes as a correct record.

282. MINUTES OF THE BOOKINGS SUB COMMITTEE held 10th SEPTEMBER 2013

It was moved by Cllr Boggis
Seconded by Cllr Baker and
RESOLVED:- to endorse the recommendations and approve the minutes as a correct record.

283. MINUTES OF THE STAFFING COMMITTEE held 11th SEPTEMBER 2013

It was moved by Cllr Young
Seconded by Cllr Press and
RESOLVED:- to endorse the recommendations and approve the minutes as a correct record.

284. MINUTES OF THE COMMUNITY FUNDING COMMITTEE held 18th SEPTEMBER 2013

It was moved by Cllr Fearon
Seconded by Cllr Press and
RESOLVED:- to endorse the recommendations and approve the minutes as a correct record.

285. MINUTES OF THE PICTURE HOUSE COMMITTEE held 23rd SEPTEMBER 2013

To be reconsidered at the next meeting.

286. HEBDEN BRIDGE PICTURE HOUSE BOOKINGS POLICY

It was moved by Cllr Timbers
Seconded by Cllr Bampton Smith and
RESOLVED:- to adopt the Bookings Policy for the Hebden Bridge Picture House as prepared by the Bookings Sub Committee.

It was moved by Cllr Timbers

Seconded by Cllr Boggis and

RESOLVED:- to consider HRTC policies for Equalities and Human Rights at a future meeting of the Strategy & Review Committee.

287. LIVING WAGES POLICY

It was moved by Cllr Young

Seconded by Cllr Timbers and

RESOLVED:- to adopt the wording for inclusion into the HRTC Staff Handbook.

288. NEIGHBOURHOOD PLANNING

It was moved by Cllr Timbers

Seconded by Cllr Baker and

RESOLVED:- to co-opted members as seen fit by the working party and to write to Calderdale MBC to outline the intention to develop a Neighbourhood Plan and to request advice on the level of support that will be made available to facilitate a Neighbourhood Plan.

Additionally to explore external funding and to develop a timeline.

289. REPRESENTATIVES TO OUTSIDE BODIES

To receive reports from members:

‘Reet Royd Do’ – Cllr Hodgins reported on a successful and well attended event.

Economic Vision for Mytholmroyd – Cllr Hodgins advised on the content of the meeting and the work of CMBC.

Royd Regen – Cllr Hodgins informed the meeting of the planned Christmas market.

Bradford MBC/ Tour de France – Cllr Davenport advised the meeting of information taken from this event advising communities of the opportunities of the Tour de France.

HB partnership – Cllr Timbers reminded the meeting of the AGM and the opportunity to speak for 3 minutes for each community organisation.

Visitor Economy Group – Cllr Timbers reported on the first meeting of this group.

Mytholmroyd Gala – Cllr Boggis advised on a 2 day Gala as part of the Tour de France.

Note – Cllr Press left the meeting.

290. APPOINTMENT OF HRTC INTERNAL AUDITOR

It was moved by Cllr Young

Seconded by Cllr Bampton Smith and

RESOLVED:- to appoint Cllr Hodgins as the HRTC Internal Auditor.

291. EXTERNAL AUDITORS CERTIFICATE & OPINION 2012/13.

It was moved by Cllr Timbers

Seconded by Cllr Bampton Smith and

RESOLVED:- to provide the information requested and to question the validity of the opinion given the incorrect title applied to section 3 of the audit.

292. HRTC ACCOUNTS TO BE PAID

| | | |
|--------------------------------|-------------------------|----------|
| a) DA & FR Gibbon | Hanging Basket Watering | £1785.00 |
| b) Cotterills | Stationery | £42.38 |
| c) Angel Springs | Hospitality | £40.68 |
| d) National Allotments Society | Membership | £66.00 |
| e) Euro Digital Systems Ltd | Photocopier | £77.03 |
| f) Euro Digital Systems Ltd | Photocopier | £47.28 |
| g) Changing Spaces | Hanging Basket Repairs | £90.00 |
| h) Sage | Payroll Upgrade | £144.00 |
| i) Sage | Payroll Support | £61.32 |
| j) PKF Littlejohn | External Audit Fees | £1560.00 |

It was moved by Cllr Young

Seconded by Cllr Davenport and

RESOLVED:- to pay the accounts.

293. HRTC STATEMENT OF ACCOUNT

It was moved by Cllr Young

Seconded by Cllr Davenport and

RESOLVED:- to accept the Statement of Account up to 26/9/13 as an accurate record.

294. APPLICATION FOR FINANCIAL SUPPORT FROM THE COUNCIL

| | | |
|-------------|-------------------|---------|
| a) Artsmill | Awareness Raising | £500.00 |
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It was moved by Cllr Young

Seconded by Cllr Timbers and

RESOLVED:- to award £400.00.

| | | |
|-------------------------------|-------------------------------------|---------|
| b) Mytholmroyd Walkers Action | Way Marking & Path Way Improvements | £499.99 |
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It was moved by Cllr Bampton Smith

Seconded by Cllr Young and

RESOLVED:- to award £500.00.

295. APPROVAL OF HBPH CHEQUES ISSUED BY THE CLERK

| | | |
|-------------------|---------------|--------|
| a) The Best Start | Advertisement | £20.00 |
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It was moved by Cllr Young

Seconded by Cllr Sweeney and

RESOLVED:- to note the payment.

296. HBPH ACCOUNTS TO BE PAID

| | | |
|-------------------|-----------------|---------|
| a) Cert Sure | Ladder training | £72.00 |
| b) Hawcroft & Son | Decorating | £670.00 |

| | | |
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| c) Fox | Film Royalties | £799.43 |
| d) Yorkshire Water | Water | £257.13 |
| e) Lionsgate | Film Royalties | £245.52 |
| f) Verve | Film Royalties | £218.93 |
| g) Momentum | Film Royalties | £385.18 |
| h) Artificial Eye | Film Royalties | £120.00 |
| i) Artificial Eye | Film Royalties | £120.00 |
| j) Warner Bros | Film Royalties | £313.80 |
| k) Fox | Film Royalties | £281.44 |
| l) Sony | Film Royalties | £323.56 |
| m) Metrodome | Film Royalties | £122.86 |
| n) Studiocanal | Film Royalties | £190.40 |
| o) Fox | Film Royalties | £239.80 |
| p) Studiocanal | Film Royalties | £237.65 |
| q) Dogwoof | Film Royalties | £305.72 |
| r) Cathedral Leasing Limited | Film Royalties | £193.90 |
| s) Bridestones Brewing | Bar Supplies | £133.20 |
| t) Bishops | Kiosk Supplies | £368.71 |
| u) Matthew Clark | Bar Supplies | £223.19 |
| v) LA Brook | Cleaning Sundries | £96.91 |
| w) Universal | Film Royalties | £1728.00 |
| x) Empire Popcorn | Kiosk Supplies | £180.47 |
| y) Bishops | Kiosk Supplies | £233.39 |
| z) Yorkshire Dales Ice-cream | Kiosk Supplies | £146.16 |
| aa) The Co-operative Telecoms | Broadband | £19.00 |
| bb) Sony | Film Royalties | £530.00 |
| cc) Jennifers Kitchen | Kiosk Supplies April – Aug | £1102.00 |

It was moved by Cllr Young

Seconded by Cllr Sweeney and

RESOLVED:- to pay the accounts noting item w) payment by BACS.

297.

PLANNING APPLICATIONS

a) **Application 13/20108/TPO** at 16 Streamside Fold, Mytholmroyd, HX7 5DY for Prune one tree (Tree Preservation Order).

It was moved by Cllr Timbers

Seconded by Cllr Young and

RESOLVED: Recommend Approval.

b) **Application 13/00953/LBC** at Bell House, Cragg Lane, Cragg Vale, HX7 5RU for First floor extension to North East elevation and internal works (Listed Building Consent).

It was moved by Cllr Timbers

Seconded by Cllr Fearon and

RESOLVED: Recommend Approval.

c) **Application 13/20102/TPO** at 11 East View, Mytholmroyd, HX7 5ET for Prune trees (Tree Preservation Order).

It was moved by Cllr Young

Seconded by Cllr Timbers and
RESOLVED: Recommend Approval.

d) Application 13/00891/FUL at The Old Fire Station, Cragg Road, Mytholmroyd, HX7 5EG for Demolition of prefabricated lean-to shop and construction of single attached dwelling (resubmission of planning app 10/00723/FUL).

It was moved by Cllr Boggis
Seconded by Cllr Bampton Smith and
RESOLVED: Recommend Approval.

e) Application 13/00892/CAC at The Old Fire Station, Cragg Road, Mytholmroyd, HX7 5EG for Demolition of prefabricated lean-to shop and construction of single attached dwelling (resubmission of planning app 10/00724/CAC) (Conservation Area Consent).

It was moved by Cllr Boggis
Seconded by Cllr Bampton Smith and
RESOLVED: Recommend Approval.

f) Application 13/01151/FUL at Hangingroyd Mill, Victoria Road, Hebden Bridge HX7 8JX for Construction of Later Living Retirement housing for the elderly, to include 32 units (sixteen 1 bed and sixteen 2 bed) (Category II Type Accommodation), communal facilities, electricity sub-station, landscaping and car parking. (Amendment to previous approval reference no. 12/01048).

It was moved by Cllr Timbers
Seconded by Cllr Sweeney and
RESOLVED: Recommend Approval.

g) Application 13/01010/LBC at 12 Bethesda Row, Burnley Road, Mytholmroyd, HX7 8NL for Replace windows with door at rear (Listed Building Consent).

It was moved by Cllr Timbers
Seconded by Cllr Timbers and
RESOLVED: Recommend Refusal due to the detrimental loss of the window to the appearance of this grade 2 listed property and its appearance within the terrace it is situated in.

It was moved by Cllr Boggis
Seconded by Cllr Young and
RESOLVED: The Chair proposes that the recommendations on the above planning applications are sent to the Environmental Services Department, Calderdale MBC. When the Chair or Deputy Chair cannot attend, Ward members be authorised to represent the view of Hebden Royd Town Council at meetings of the Planning Committee at Calderdale MBC.

The Clerk reported on Planning Notices received from the Chief Town Planning Officer GRANTING PLANNING PERMISSION to applications previously considered.

It was moved by Cllr Timbers

Seconded by Cllr Davenport and

RESOLVED:- to note the information.

The meeting finished at 9.15 pm