

HEBDEN ROYD TOWN COUNCIL

RECONVENED MEETING of the TOWN COUNCIL held WEDNESDAY 29th MAY 2013

MINUTES

PRESENT Councillors; Boggis (Chair), Baker, Bampton Smith, Davenport, Fearon, Hodgins, Press, Talbot, Timbers, Trickett, Tsoneva, Yorke & Young.

Clerk – Jason Boom, Hebden Royd Town Council.

8. PUBLIC QUESTION TIME

No questions were asked.

9. Apologies for Absence

Apologies were received from Cllrs Fekri, Beacroft Mitchell, Scorer and Sweeney.

10. MEMBERS INTERESTS

None declared at this time.

11. COMMUNICATIONS FROM THE TOWN MAYOR AND THE CLERK.

a)	Mike Cunningham	Community Radio Station
b)	YLCA	Mobile Connectivity in England
c)	YLCA	Community Action & Local Audit
d)	Metro	Mytholmroyd Station Car Park
e)	Peter Banyard	HB Action Plan & Parking
f)	Northern Rail	Mytholmroyd Rail Service
g)	Rachel Finney	Steps to Zion Terrace
h)	Mary Seaton	Colden Clough
i)	Mark Burn-Williamson	Response to letter (minute no 655c)
j)	YLCA	Bill to cap parish precepts
k)	NALC	Feedback APPG
l)	David Parry	75 years of Hebden Royd
m)	YLCA	Parish contributions
n)	YLCA	Social Media & Home Extensions
o)	WY Local Transport Plan	Consultation on WY LTP Implementation Plan 2
p)	YLCA	Community Infrastructure Levy
q)	Hebden Bridge Partnership	Vision 2020
r)	Rail Views	Newsletter – Spring 2013
s)	Clerks & Councils Direct	Issue 87
t)	Country Air	Issue 125
u)	The Clerk Magazine	May 2013

With reference to:

a) advise that HRTC would like to see wider consultation across Hebden Royd and that support may be available via community funding.

d) the news is very positive and that HRTC has kept this on the agenda

It was moved by Cllr Talbot

Seconded by Cllr Hodgins and

RESOLVED: that the £3k should be retained for use at the station at a later date and reiterate that as the only accessible station in the Calder Valley the station will benefit from a new car park.

h) Cllr Timber to be put in contact with Mary Seaton to pass on residents comments.

i) It was moved by Cllr Fearon

Seconded by Cllr Timbers and

RESOLVED: to thank the Police Commissioner for clarification and to wish them well for their period in office and to offer HRTC support.

Cllr Fearon called for a recorded vote.

For: Bampton Smith, Davenport, Press, Timbers, Talbot, Tsoneva, Fearon, Young & Yorke

Against: Baker & Trickett

Abstained: Boggis & Hodgins

Cllr Trickett stated he had voted against due to uncertainty over the legality for this recruitment under employment law.

l) It was moved by Cllr Talbot

Seconded by Cllr Fearon and

RESOLVED: to thank Dave Parry for raising the issue and that both Strategy & Review and the Picture House Committee consider appropriate celebrations.

p) It was moved by Cllr Baker

Seconded by Cllr Bampton Smith and

RESOLVED: to write to CMBC offering our support for the introduction of the CIL (Community Infrastructure Levy).

q) It was moved by Cllr Timbers

Seconded by Cllr Trickett and

RESOLVED: to refer the proposals to Strategy & Review for a reply to be drafted noting that a reply may not be possible due to meeting cycles within the deadline stated.

It was moved by Cllr Baker

Seconded by Cllr Timbers and

RESOLVED: that the planned meeting of the 26th be set aside primarily to consider this issue.

It was moved by Cllr Young

Seconded by Cllr Bampton Smith and

RESOLVED: to note the remaining communication.

12.

MAYOR'S REPORT/DEPUTY MAYOR'S REPORT

It was moved by Cllr Boggis

Seconded by Cllr Young and

RESOLVED: To note the activities of the Mayor.

13. **MINUTES OF THE TOWN COUNCIL held 1st May 2013.**
It was moved by Cllr Young
Seconded by Cllr Timbers and
RESOLVED: To accept the minutes and approve as a correct record.
14. **MINUTES OF THE PICTURE HOUSE COMMITTEE held 29th April 2013**
It was moved by Cllr Yorke
Seconded by Cllr Fearon and
RESOLVED: To accept the minutes, endorse recommendations and approve as a correct record.
15. **MINUTES OF THE ANNUAL TOWN MEETING held 8th May 2013**
It was moved by Cllr Young
Seconded by Cllr Press and
RESOLVED: To approve the minutes as a correct record and to note that the impending work at Mytholmroyd Station is progress.
- Cllr Trickett suggested that a greater audience for this meeting could be at the Picture House.
16. **ATTENDANCE RECORD 2012 - 13**
It was moved by Cllr Boggis
Seconded by Cllr Young and
RESOLVED: to note the information.
17. **CONSTITUTION OF COMMITTEES AND DELEGATED POWERS**
It was moved by Cllr Young
Seconded by Cllr Baker and
RESOLVED: to adopt the constitutions and delegated powers as presented.
18. **COMMITTEE MEMBERSHIP**
It was moved by Cllr Young
Seconded by Cllr Hodgins and
RESOLVED: to establish the membership in the paper presented by Cllr Young.
19. **APPOINTMENT OF INTERNAL AUDITOR**
It was moved by Cllr Baker
Seconded by Cllr Hodgins and
RESOLVED: that the Clerk and Cllr Talbot seek 3 quotes for support appropriate to the Town Council's needs.
20. **BANKING ARRANGEMENTS**
A discussion regarding the financial security of Town Council funds took place following comments regarding to the financial rating of our current bankers.
It was moved by Cllr Talbot
Seconded by Cllr Young and

RESOLVED: that the clerk consider banking options and report back to full council with the proviso to advise council prior to the next meeting if imminent dangers are obvious.

21. HEBDEN ROYD TOWN COUNCIL INSURANCE

It was moved by Cllr Young

Seconded by Cllr Timbers and

RESOLVED: to advise Zurich Insurance of an agreement of 3 years.

22. AMENDED MEETING DATES 2013/14

It was moved by Cllr Timbers

Seconded by Cllr Bampton Smith and

RESOLVED: to adopt the meeting dates as amended.

23. RISK ASSESSMENTS

It was moved by Cllr Young

Seconded by Cllr Bampton Smith and

RESOLVED: to adopt the Risk Assessments as submitted.

24. APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES

It was moved by Cllr Young

Seconded by Cllr Trickett and

RESOLVED: to adopt the list of Representatives as submitted and amended.

Cllr Timbers advised the meeting of communications with the Hebden Bridge Community Association and its proposed programme of renovation of the Town Hall.

It was moved by Cllr Timbers

Seconded by Cllr Boggis and

RESOLVED: to write to the Hebden Bridge Community Association regarding the current poor state of day to day maintenance of the Town Hall with reference to public areas, Town Council offices and the front door specifically. Additionally to advise the HBCA that the Town Council would expect to see the partners and tenants of the HBCA involved with the plans for the improvement of the fabric of the Town Hall and looks forward to that involvement being established.

25. APPROVAL OF HRTC CHEQUES ISSUED BY THE CLERK

a) Post Office Counters Ltd	Postage	£100.00
b) Telecom West Yorks	Telecom Repair	£12.00
c) Post Office Counters Ltd	Postage	£100.00
d) Calderdale MBC	Festive Light Erection	£747.24

It was moved by Cllr Young

Seconded by Cllr Trickett and

RESOLVED: to note the payments.

26. HRTC ACCOUNTS TO BE PAID

a) Jason Boom	Expenses	£79.50
b) Emma Green	Mileage	£26.13
c) Sage	Sage 50 Payroll	£372.00

d) Pennine Pens	Website	£200.00
e) Euro Digital Systems	Photocopying	£56.17
f) Euro Digital Systems	Photocopying	£30.55
g) JRB Enterprises	Doggy bags	£583.50
h) Smith of Derby	Clock maintenance	£186.00
i) Gagarin	Drawings	£770.00
j) Changing Spaces	Graffiti wall repair	£160.00
k) Cotterills	Office supplies	£176.09

It was moved by Cllr Young

Seconded by Cllr Timbers and

RESOLVED: to pay the accounts.

27.

HRTC RECEIPTS RECEIVED

a) 5/3/13	Interest	£12.59
b) 11/3/13	CMBC	£24.00
c) 27/3/13	Redacre Loan Repayment	£6,000.00
d) 4/4/13	CMBC Precept	£261,933.00
e) 5/4/13	Interest	£11.31
f) 12/4/13	Hanging Baskets	£189.00
g) 12/4/13	HB Junior Band	£500.00
h) 23/4/13	CMBC Car Parking	£5487.78
i) 23/4/13	Zurich – Picture House	£20,000.00
j) 29/4/13	Zurich – Picture House	£5,000.00
k) 2/5/13	Hanging Baskets	£226.80
l) 3/5/13	Interest	£59.81
l) 3/5/13	Hanging Baskets	£567.00
m) 3/5/13	Allotment Rent	£25.00
n) 7/5/13	Allotment Rent	£25.00
o) 7/5/13	Hanging Baskets	£151.20
p) 13/5/13	Hanging Baskets	£289.40

It was moved by Cllr Young

Seconded by Cllr Press and

RESOLVED: to note the receipts.

28.

HRTC STATEMENT OF ACCOUNT

It was moved by Cllr Young

Seconded by Cllr Boggis and

RESOLVED: that the Statement of Account up to 23 May 2013 is correct and accurate.

29.

HEBDEN ROYD TOWN COUNCIL ANNUAL ACCOUNTS 2012/13

The Clerk presented the accounts to council and answered questions regarding their content and make up.

It was moved by Cllr Young

Seconded by Cllr Baker and

RESOLVED: approve the accounts as presented with a note that the capital programme of expenditure for the Picture House lies within the accounts of the Town Council.

It was moved by Cllr Bampton Smith
 Seconded by Cllr Press and
RESOLVED: to suspend standing orders.

30. AUTHORISATION OF AWARDS

a) Kaberry Barker	£1,000.00
b) Service to the Community Awards	£150.00
c) Mayor's Allowance	£3,500.00

It was moved by Cllr Press
 Seconded by Cllr Timbers and
RESOLVED: to release the awards as previously agreed.

31. APPLICATION FOR FINANCIAL ASSISTANCE FROM THE COUNCIL

a) Hebden Bridge Band	Marching Contest	£500.00
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It was moved by Cllr Young
 Seconded by Cllr Press and
RESOLVED: to award £500.00

32. APPROVAL OF HBPH CHEQUES ISSUED BY THE CLERK

a) Jonny Courtney	ICO Screenings	£142.99
b) 24-7 Tickets	Ticketing Machine & Equip	£499.09
c) Neopost	Postage	£156.91

It was moved by Cllr Young
 Seconded by Cllr Trickett and
RESOLVED: to note the payments.

33. HBPH ACCOUNTS TO BE PAID

a) Suma	Kiosk Supplies	£208.64
b) Universal	Film Royalties	£140.24
c) Walt Disney	Film Royalties	£837.55
d) Studio Canal	Film Royalties	£44.10
e) Entertainment One	Film Royalties	£608.47
f) Dogwoof	Film Royalties	£644.00
g) Twentieth Century Fox	Film Royalties	£129.00
h) Verity Pictures	Film Royalties	£342.75
i) Warner Bros	Film Royalties	£189.70
j) HB Clark	Kiosk Supplies	£162.69
k) Sunlight	Cleaning Equipment	£40.32
l) Cotterills	Office Supplies	£249.39
m) POS Yorkshire	Film Delivery	£158.40
n) Yorkshire Dales Ice Cream	Kiosk Supplies	£102.02
o) Bishops	Kiosk Supplies	£363.92
p) POS Yorkshire	Film Delivery	£158.40
q) Cotterills	Office Supplies	£66.88
r) Independent	Film Royalties	£120.00
s) RS Electrical	Kitchen Socket	£143.99
t) Retail Leisure	Popcorn	£180.47
u) Warner Bros	Film Royalties	£181.30
v) Twentieth Century Fox	Film Royalties	£180.95

w) Walt Disney	Film Royalties	£120.00
x) Metrodome	Film Royalties	£139.66
y) Lionsgate	Film Royalties	£120.00
z) Momentum	Film Royalties	£811.48
aa) GB Air Control	Air Conditioning	£1004.40
bb) Gargarin	Satellite Drawings	£135.00

It was moved by Cllr Young

Seconded by Cllr Trickett and

RESOLVED: to pay the accounts.

34.

PLANNING APPLICATIONS

a) **Application 12/01344/LBC** at 51 Bridge Lanes, Hebden Bridge, HX7 6AT for Internal alterations, including the addition of stud partitions and the alteration of a doorway in an existing partition.

It was moved by Cllr Young

Seconded by Cllr Press and

RESOLVED: Recommend Approval.

Note: Cllrs Boggis & Trickett declared an interest in the next item.

b) **Application 13/00318/COU** at New Road, Cragg Vale, Hebden Bridge, HX7 5TT for Change of use of existing tank from fuel storage to waste transfer.

It was moved by Cllr Baker

Seconded by Cllr Timbers and

RESOLVED: Recommend Approval.

c) **Application 13/00516/FUL** at 36 Market Street, Hebden Bridge, HX7 6AA for Removal of existing shop front and proposed installation of new shop front, stall riser and 2 No entrance doors to ground floor retail and upper floor apartment in existing porch recess.

It was moved by Cllr Press

Seconded by Cllr Timbers and

RESOLVED: Recommend Approval.

d) **Application 13/00298/COU** at Unit 3 Hangingroyd Lane, Hebden Bridge, HX7 7DD for Change of Use for retail and continuation of existing use for private hire office, Reference number of Planning Permission (10/00379/COU) (Part retrospective).

It was moved by Cllr Young

Seconded by Cllr Timbers and

RESOLVED: Recommend Approval.

e) **Application 13/20049/TPO** at 13A West End Hebden Bridge West Yorkshire HX7 8JP for Prune one tree (Tree Preservation Order).

It was moved by Cllr Timbers

Seconded by Cllr Bampton Smith and

RESOLVED: Recommend Approval.

f) Application 13/00534/FUL at Burnley Road Primary School Burnley Road Mytholmroyd Hebden Bridge Calderdale HX7 5DE for Extension to create new entrance lobby.

It was moved by Cllr Press

Seconded by Cllr Bampton Smith and

RESOLVED: Recommend Approval.

g) Application 13/00258/HSE at Rowan House, Scout Road, Mytholmroyd, HX7 5JR for Conservatory to North elevation and external chimney breast to West elevation.

It was moved by Cllr Press

Seconded by Cllr Bampton Smith and

RESOLVED: Recommend Approval.

It was moved by Cllr Boggis

Seconded by Cllr Press and

RESOLVED: that the recommendations on the above planning applications are sent to the Environmental Services Department, Calderdale MBC. When the Chair or Deputy Chair cannot attend, ward members be authorised to represent the view of Hebden Royd Town Council at meetings of the Planning Committee at Calderdale MBC.

35. APPLICATIONS FOR PLANNING PERMISSION GRANTED BY CALDERDALE MBC

The Clerk reported on Planning Notices received from the Chief Town Planning Officer **GRANTING PLANNING PERMISSION** to applications previously considered.

It was moved by Cllr Press

Seconded by Cllr Timbers and

RESOLVED:- to note the information.

36. APPLICATIONS FOR PLANNING PERMISSION REFUSED BY CALDERDALE MBC

The Clerk reported on Planning Notices received from the Chief Town Planning Officer **REFUSING PLANNING PERMISSION** to applications previously considered.

It was moved by Cllr Press

Seconded by Cllr Timbers and

RESOLVED:- to note the information.

Meeting finished at 10.08pm

