

HEBDEN ROYD TOWN COUNCIL

CHECK LIST – APPLICATION FOR FINANCIAL ASSISTANCE FROM THE COUNCIL

DOCUMENTS ENCLOSED AFTER DISCUSSIONS WITH THE TOWN CLERK

	Yes	No
1. Application Form		
2. Copy of Audited Accounts recent bank statement only in the case of a newly formed organisation (under one year)		
3. Constitution or aims and objectives of organisation Not necessary if council already has an up to date copy		
4. List of Officers of Organisation		
5. Details of Project		
6. Bank Details for Payments by BACS		
<p>Please tick appropriate box</p> <p>If there is a 'No' response, an explanation is required</p> <p>Any award is made at the discretion of the Council and subject to a funding agreement</p> <p>I/We have read and understood the criteria</p> <p>Signed</p> <p>Name of Organisation:.....</p>		