



Application reference no:.....

## Part 1: About You / Your Organisation

Name of Organisation:.....

Name of Applicant..... Position in Organisation.....

Address for Correspondence.....

.....

.....

Phone Number:..... Email Address:.....

Please contact the Town Clerk prior to submitting an application [info@hebdenroydtowncouncil.gov.uk](mailto:info@hebdenroydtowncouncil.gov.uk) or 01422 842181

HRTC recognises the serious threat posed by the climate emergency and biodiversity crisis and the need to initiate and support projects which help to reduce carbon emissions and support nature recovery. The Community Grants Committee therefore welcome, and will prioritise, such projects.

Does your Constitution include a dissolution clause?

Please give details of previous funding received from **Hebden Royd Town Council**:

Year	Amount	Project	Satisfactory End of Grant Report?

## Part 2: About Your Project

Please give a full description of the project for which funding is requested.

Start Date: \_\_\_\_\_ Finish Date: \_\_\_\_\_

Project Description

  
  
  
  
  
  
  
  
  
  

(please use continuation sheet if necessary)

How will your project benefit the people living in the Hebden Royd area?

(please use continuation sheet if necessary)

How will you demonstrate that your project has benefitted the people living in the Hebden Royd area?

(please use continuation sheet if necessary)

What measures will you take to ensure that your project is accessible to as many people as possible?

(please use continuation sheet if necessary)

How will you demonstrate that your project was accessible to as many people as possible?

(please use continuation sheet if necessary)

If the project involves young people and/or vulnerable adults do you have policies and procedures in place to protect them? \_\_\_\_\_(please attach)

Projected number of users: \_\_\_\_\_ Will you be making any charge to users? \_\_\_\_\_  
Number of volunteers who will deliver your project \_\_\_\_\_

How will you ensure that your project minimises its impact on the environment?  
 (eg use of energy, transport and resources)

(please use continuation sheet if necessary)

Cost breakdown please give as much detail as possible about the cost of your proposed project

Amount	What for

Total cost of project: £.....  
 Amount requested from Hebden Royd: £.....

Amount requested from other sources

Amount	Source

Signature of person completing this form:.....

Date:.....Position in your group:.....

Your application will NOT be assessed unless you have attached the following relevant documents:

- A copy of audited accounts or bank details if a new group
  - Your constitution
  - A list of your organisation's officers
    - Details of the project
  - Bank details for payments by BACS