

**MEETING of the TOWN COUNCIL
held THURSDAY 10th FEBRUARY 2022 in the
Council Chamber, HEBDEN BRIDGE TOWN HALL**

PRESENT Councillors; Freeth (Chair), Boggis, Cammack, Harvey, Hoyle, Fraser, Needham, Stevens & Young

Town Clerk – Jason Boom

168. PUBLIC QUESTION TIME.

No questions were asked of the council.

169. APOLOGIES FOR ABSENCE.

Apologies were received from Cllrs Bampton Smith, Courtney, Fenton, Guilfoyle, Hayes, Hodgins, Stow & Wood.

170. MEMBERS' INTERESTS' RELATING TO AGENDA ITEMS.

Cllr Needham as associated with the Mytholmroyd Community Hub.

Cllr Stevens as associated with the Mytholmroyd Community Hub.

Cllr Boggis as a member of Royd Regeneration.

Cllr Hoyle as a member of Royd Regeneration.

171. MINUTES OF THE TOWN COUNCIL held 12th January 2022

It was moved by Cllr Boggis

Seconded by Cllr Needham and

RESOLVED: to approve the minutes as a correct record.

172. MINUTES OF THE EXTRAORDINARY MEETING of the TOWN COUNCIL held 21st JANUARY 2022

It was moved by Cllr Needham

Seconded by Cllr Boggis and

RESOLVED: to approve the minutes as a correct record.

173. HEBDEN ROYD TOWN COUNCIL BUDGET 2022/23

It was moved by Cllr Needham

Seconded by Cllr Young and

UNANIMOUSLY RESOLVED: to agree the budget, as attached, for the Financial Year 2022/23.

174. HEBDEN ROYD TOWN COUNCIL PRECEPT 2022/23

It was moved by Cllr Needham

Seconded by Cllr Boggis and

UNANIMOUSLY RESOLVED: to set the precept for the Financial Year 2022/23 at £402,150.00.

		Budget 2019/20	Actual 2019/20	Budget 2020/21	Actual 2020/21	Budget 21/22	Actual to end Dec 21	Est Underspend 21/22	Proposed Budget 22/23	Permanent Cost	One Off Cost	Notes:
Base Budget Costs												
Administration												
Audit		2,500	1,800	2,500	1,664	2,500	1,635	865	2,500	2,500		
Election Exp		9,500	7,200	1,500	0	3,000	1,746	1,254	3,000	3,000		Contingency Byelection
Courses/Training		4,500	275	4,500	267	4,500	1,303	1,997	4,500	4,500		
Hospitality		1,000	425	1,000	56	1,000	397	400	1,000	1,000		
Insurance		4,000	3,950	4,000	3,950	4,000	3,267	733	4,000	4,000		
Mayor's Allowance		4,000	4,454	4,068	3,790	4,150	4,150	0	4,278	4,278		2021/22 plus CPI.
Office Expenditure		13,000	8,679	13,000	7,872	10,000	12,138	-4,000	11,000	11,000		
Accounts Support		3,000	2,400	3,000	2,852	3,000	2,260	250	3,000	3,000		
HR and H & S Support		3,000	3,000	3,000	3,000	3,000	3,000	0	3,000	3,000		
Clocks		500	415	500	426	500	305	195	500	500		
Subscriptions		1,400	1,050	1,400	1,075	1,400	1,191	-130	1,400	1,400		
Web Site		1,250	1,200	1,250	1,200	1,250	670	250	1,250	1,250		
Mayors For Peace		250	0	250	0	250	0	250	250	250		
Awards												
Service to the Community		300	100	100	100	300	300	0	300	300		
Kaberry/Barker		1,350	1,350	1,350	1,350	1,350	750	0	1,350	1,350		6 Primary & 1 High School
Office Relocation												
Office Rental (inc rates)				11,000	0	11,000	0	11,000				Waiting on CMBC & HBCA.
Meeting Room Rental				2,500	0	2,500	0	2,500				Waiting on CMBC & HBCA.
Telecams				600	0	600	0	600				Waiting on CMBC & HBCA.
Office Refurb				3,000	0	3,000	0	3,000				Waiting on CMBC & HBCA.
		49,550	36,298	58,518	27,602	57,300	33,112	19,164	41,328	41,328	0	
HRTC Salaries												
Salaries		127,399	123,015	130,000	128,612	136,500	111,024	501	160,000	160,000	0	New Officer/increased costs.
Committee Budgets												
Climate Emergency												
Climate Emergency				16,000	1,175	16,128	5,973	5,788	20,800	20,800		2021/22 plus CPI
Community Funding												
Community Funding		80,500	80,500	81,600	52,389	82,171	35,707	46,463	84,718	84,718		2021/22 plus CPI
Environment & Allotments												
Environmental Projects		20,000	17,500	20,000	30,050	27,500	8,000	2,500	36,705	36,705		55K Little Park Spend in 21/22
Allotments		5,000	4,500	3,000	2,850	1,500	1,000	500	5,000	1,000	4,000	Path/Pond Creation.
Events & Festive Lighting												
Events		15,000	16,600	17,000	7,116	11,291	5,200	2,600	25,500	25,500		Lights install, hire and festive switch on's.
Christmas Events & Lighting		14,500	8,236	22,000	15,525	31,287	1,000	10,000	33,000	33,000		
Neighbourhood Plan												
Neighbourhood Plan		1,747	1,260	1,747	2,325	2,461	286	2,174	2,461	2,461		In line with agreement with Hill Top Parishes
Picture House												
Capital - Box Office		12,000	12,000	10,000	1,000	4,290	4,290	0				
Capital - Projector Contribution						10,000	10,000	0	31,500		31,500	Part purchase of new projector.
Covid Revenue Support						20,000	20,000	0	70,000		70,000	Revenue Funding.
Twinning												
Twinning		4,000	652	1,600	0	5,150	1,995	3,154	4,725	1,755	2,970	Visits of St Pol & Warstein in 2022.
Other Budgets												
Advice Worker				15,000	1,850	20,000	2,700	9,800	11,000	11,000		Committed til end March 2023
Age Friendly Community				5,000	0	7,500	0	7,500	7,500	7,500		
Disability Access Forum		700	-490	700	88	700	0	700	700	700		
Mytholroyd Community Provision						18,318	629	16,200	10,000	10,000	10,000	Governance/Business Plan after authorisation.
Youth Employment Worker						22,500	1,220	-320	22,500	22,500		Commitment til end March 2024
Station Rd Car Park		-9,500	-9,646	-7,500	-9,921	-5,000	-3,806	1,196	-5,000	-5,000		Managed by CMBC profits split.
Recovery Group												
HRTC Website									10,000	10,000	10,000	Website plus IT upgrade.
Remembrance Sunday									500	500		
		143,947	131,122	186,147	104,446	275,796	94,195	108,255	371,609	243,139	128,470	Bank 31.1.22
Contingency												
						31,889	31,889	31,889	25,000		25,000	Current Account £236,862 Reserve Account £119,645
To Reserves												
TOTAL		320,896	290,435	385,966	260,660	512,676	270,220	159,809	604,505	444,467	160,038	Possible Precept 22/23
Estimated Underspend		88,278		86,125		110,063			159,809			Approved 15.12.21
CMBC Grant		7143		7143		7143			7143			Recommended 19.1.22
Precept		272,540		354,800		360,834			402,150			Recommended 2.2.22
CMBC Council Tax Support Grant		25,093		25,515		34,636			35,403			CPI 3.1%
		393,054		473,583		512,676			604,505		0	Surplus/deficit to balance budget
Proposed Cost Band D		84.37		108.86		112.67			123.52			
Proposed Increase (%)				29.03 %		3.50 %			9.63 %			
Tax Base		3230.3		3259.1		3202.58			3255.83			
HRTC Reserves												
Budgets included in reserves												
Notes: that 3 months budget, in appropriate areas, be held as reserve as per Governance & Accountability for Local Councils 2010 section 2.26 and that in the life of this council (until May 2023) the reserve increases to 4 months budget. That the precept, Community Funding Committee Budget and Mayors Allowance be increased annually by a minimum of the Consumer Price Index (CPI) as published in September each year for the life of this council (until May 2023). (3.1% CPI Sept 2021)												
Target Reserve		95,616	3 month	Reserve	2018.19 Reserve Account			90,334				
		126,212	4 month		2019.20			91,301				
					2020.10			102,656				
					2021.22			119,645	in reserve	6,568		Surplus/deficit to meet target reserve