

**HEBDEN ROYD TOWN COUNCIL**

**EXTRAORDINARY MEETING of the TOWN COUNCIL  
held FRIDAY 20<sup>TH</sup> MARCH 2020 at  
HEBDEN BRIDGE TOWN HALL**

**MINUTES**

**PRESENT** Councillors; Stow (Chair), Boggis, Courtney, Freeth, Needham, Wood.

**Deputy Clerk: Emma Green**

**502 KEEPING THE COUNCIL FUNCTIONING DURING THE  
CORONAVIRUS**

To delegate decision making powers to the Town Clerk, and in their absence the Deputy Clerk to ensure the effective functioning of the Town Council during this unprecedented period. In effect that the council empowers the Town Clerk, and in their absence the Deputy Clerk to do anything expedient and necessary to ensure the continuous business of the Town Council, and to deal with mandatory undertakings in order to prevent the authority from incurring liability during this period.

It was proposed by Cllr Needham

Seconded by Cllr Boggis and

**RESOLVED:** That the Town Council powers will be delegated equally to Jason Boom the Town Clerk and Emma Green the Deputy, with decisions based on consultation with the Town Mayor and the leaders of the two political groups, Cllrs Richard Needham and Karl Boggis. In effect to do anything expedient and necessary to ensure the continuous business of the Town Council, and to deal with mandatory undertakings in order to prevent the authority from incurring liability during this period.

The delegation will be reviewed on or before Friday 15th May 2020.