

## HEBDEN ROYD TOWN COUNCIL

Meeting of the COMMUNITY FUNDING COMMITTEE  
Held MONDAY 10<sup>th</sup> August 2020

### MINUTES

**PRESENT:** Councillors: Fenton (Chair), Guilfoyle, Fraser, Hoyle, Stevens and Wood.

**HRTC Council Clerk: J Boom**

**73. Apologies for Absence and any substitutions.**

No apologies were received.

**74. Members` Interests relating to agenda items for this meeting.**

None were declared at this time.

**75. Matters arising from Minutes of Meeting held 17<sup>th</sup> February 2020 not itemised on this Agenda.**

Confirmed that the small predicted overspend in the financial year 2019/20 had been overturned by a return of a part unspent grant from the Mytholmroyd Arts Festival received in March 2020.

**76. ELECTION OF DEPUTY CHAIR OF THE COMMUNITY FUNDING COMMITTEE 2020/21.**

It was **proposed** by Cllr Wood

**Seconded** by Cllr Hoyle

**RESOLVED:** that Cllr Guilfoyle act as Deputy Chair for the Community Funding Committee for 2020/21.

**77. COMMUNITY FUNDING PRIORITIES**

Discussion took place regarding the way that the Community Funding Committee can support the community in the next twelve months.

It was moved by Cllr Fenton

Seconded by Cllr Fraser and

**RESOLVED:** that Covid 19 related projects should be given favourable consideration, what the need may be, cannot be judged at this time and the committee acknowledged the need for flexibility and understanding of many varied and different approaches that are made which may well include requests to support Mental Health issues.

The Committee recognised that Climate Change poses a challenge equal to that of Covid 19 and projects associated with that challenge would also be looked upon favourably.

The committee were aware that they must not lose sight of climate emergency-based projects which may be brought forward.

The committee agreed to be mindful of age-related projects which may be submitted.

**78. COMMUNICATIONS**

- a) Hebden Bridge Piano Festival.  
It was moved by Cllr Fenton  
Seconded by Cllr Guilfoyle and  
**RESOLVED:** to thank the Hebden Bridge Piano Festival for their evaluation report regarding the unfortunately cancelled 2020 Piano Festival and agreed to support the request to retain funds totalling £300 towards publicity for the planned 2022 Piano Festival.
- b) Upper Calder Valley Contact Tracing.  
It was moved by Cllr Fenton  
Seconded by Cllr and Hoyle  
**RESOLVED:** to note the received interim evaluation report and thank them for all the hard work they have undertaken. Acting now as a local point of contact rather than a tracing service, this change in direction was endorsed by the committee.  
It was confirmed that confidentiality and data protection processes within the group had been satisfied by the committee during the initial application process.
- c) Hebden Bridge Handmade Parade – request to vary grant award.  
After discussion regarding the proposal.  
It was moved by Cllr Fenton  
Seconded by Cllr Stevens and  
**RESOLVED:** to agree to vary the conditions of the grant previously awarded to the Handmade Parade allowing them to complete the ‘We Are Here’ project and to develop for HRTC a distanced music event for consideration.

**79. REQUESTS FOR FINANCIAL ASSISTANCE FROM THE COUNCIL**

- a) Music Makes You  
Musical Online Workshops £5,000.00  
A discussion followed  
It was moved by Cllr Fenton  
Seconded by Cllr Hoyle and  
**RESOLVED:** to support the project with an award of £2750.00 to deliver six months of Music Makes You sessions along with the procurement of sheet music. We would request that in this time ‘Music Makes You’ collate and then provide to the committee evidence of participant recruitment to justify support for a second six months of financial support of this project’s initial development.
- b) Happy Valley Pride  
Happy Valley Pride 2021 £7,765.00  
It was moved by Cllr Fenton  
Seconded by Cllr Stevens and

**RESOLVED:** to support Happy Valley Pride with £2190 to allow them to proceed with both the Youth Engagement Schools Project and digital events as outlined in the application.

After discussion, the committee felt that in the uncertain current landscape that Happy Valley Pride review in the coming six months their plans for an outdoor festival assessing the risks at that time and present an update of them to the community funding committee at their February meeting for consideration.

The Community Funding Committee appreciated the detail and offer outlined in the Happy Valley Pride application that they considered.

The meeting finished at 8.00pm

## HEBDEN ROYD TOWN COUNCIL

### Meeting of the COMMUNITY FUNDING COMMITTEE Held MONDAY 19<sup>th</sup> OCTOBER 2020

#### MINUTES

**PRESENT:** Councillors: Fenton (Chair) Guilfoyle, Fraser and Hoyle.

**HRTC Council Clerk: J Boom**

**183. Apologies for Absence and any substitutions.**

No apologies were received.

**184. Members` Interests relating to agenda items for this meeting.**

Cllr Hoyle as a member of Calderdale Community Cares.

Cllrs Hoyle and Wood as members of Royd Regeneration.

**185. Matters arising from Minutes of Meeting held 10<sup>th</sup> August 2020 not itemised on this Agenda.**

No items were noted.

**186. BUDGET REQUEST 2020/21**

The meeting discussed the demands expected on the committee in 2021/22 accepting that in the current Covid 19 Pandemic it would be difficult to estimate demands.

It was moved by Cllr Fenton

Seconded by Cllr Guilfoyle and

**RESOLVED:** to request a stand still budget (£81,600.00) plus CPI, as agreed by HRTC in 2019, for the financial year 2021/22. The committee acknowledges the challenges it will face in the coming year and will re-evaluate the budget regularly during the year and reserves the right to return to full council with requests for consideration during the year.

**187. COMMUNICATIONS**

a) Royd Regeneration – Grant Repay.

It was moved by Cllr Fraser

Seconded by Cllr Hoyle and

**RESOLVED:** to note the repayment with thanks.

b) Awakening Arts – Grant Reallocation.

It was moved by Cllr Fraser

Seconded by Cllr Hoyle and

**RESOLVED:** to acknowledge the request and to agree to the variation.

188.

**REQUESTS FOR FINANCIAL ASSISTANCE FROM THE COUNCIL**

- a) Calder Community Cares  
Set Up, Storage & Training Costs for first 12 months £5,000.00

Jan Lymer outlined the application focusing on the three areas of the application answering questions from Councillors.

It was moved by Cllr Fenton

Seconded by Cllr Guilfoyle and

**RESOLVED:** to support the project with an award of £5,000.00

- b) Mytholmroyd Station Building  
Video Production £1,000.00

It was moved by Cllr Fraser

Seconded by Cllr Hoyle and

**RESOLVED:** to support the project with an award of £1,000.00.

- c) Royd Regeneration  
Ted Hughes Legacy Sculpture £3730.00

The proposal was discussed, and images of the proposal were shared. The current progress of the project was discussed along with its planned application for planning permission.

It was moved by Cllr Fenton

Seconded by Cllr Fraser and

**RESOLVED:** that the Committee is generally in support of the project but is reluctant to offer funding unless there is evidence that there is wider community ownership of the project.

The Committee is aware that the artist has already been selected and suggests that she is invited to offer a range of potential designs which are widely publicised and a process of consultation with the people of Mytholmroyd completed such that a choice of design is arrived at which satisfies the majority.

Meeting finished 8.40pm.

## HEBDEN ROYD TOWN COUNCIL

Meeting of the COMMUNITY FUNDING COMMITTEE  
Held MONDAY 14<sup>th</sup> DECEMBER 2020

### MINUTES

**PRESENT:** Councillors: Fenton (Chair) Guilfoyle, Fraser, Hoyle, Stevens and Woods.

**HRTC Council Clerk: J Boom**

**Cllr Patient attended as a guest for item 271.**

**268. Apologies for Absence and any substitutions.**

None were received.

**269. Members` Interests relating to agenda items for this meeting.**

Item 271 - Cllr Woods as Chair of Royd Regeneration.

Item 271 – Cllr Hoyle a non-pecuniary interest as a non-voting member of Royd Regeneration.

**270. Matters arising from Minutes of Meeting held 19<sup>th</sup> October 2020.**

No matters were arising.

**271. ROYD REGENERATION**

Cllr Wood made a short presentation to the committee.

**Note:** Cllr Woods left the meeting while councillors considered the evidence provided regarding community engagement.

It was moved by Cllr Fenton

Seconded by Cllr Guilfoyle and

**RESOLVED:** to support the project with an award of £3730.

The committee appreciate the explanation of the process to date from Cllr Patient involving stakeholder households, civic representatives, community/voluntary groups and the wider membership of Royd Regeneration all identifying the desire to expand conversation and debate on the subject matter and to publicise the cultural heritage of the area.

The Committee looks forward to seeing clear evidence of the outlined increased interpretation materials associated with the planned sculpture, engagement and education of the public with regard to the reasons behind the project and the commitment that comments will be acted upon where they are able.

**Note:** Cllr Woods returned to the meeting.

**272. COMMUNICATIONS**

- a) Mytholmroyd Station Partnership – Thank You.

It was moved by Cllr Fenton

Seconded by Cllr Fraser and

**RESOLVED:** to note the communication.

- b) Rooting & Fruiting – Variation Request.

It was moved by Cllr Fenton

Seconded by Cllr Hoyle and

**RESOLVED:** to agree to the request to vary the terms of the award.

**273. REQUESTS FOR FINANCIAL ASSISTANCE FROM THE COUNCIL**

- a) St James Church

Clock Repairs £228.00

The meeting was advised that the application had been withdrawn.

**Note:** Cllr Stevens joined the meeting.

- b) Hope Baptist Church

Art Trail & Well Being Garden £1,510.00

It was moved by Cllr Fenton.

Seconded by Cllr Fraser and

**RESOLVED:** to support the project with an award of £1,510.00

- c) Reach4ward

CLOUD £9,520.00

It was moved by Cllr Fenton

Seconded by Cllr Guilfoyle and

**RESOLVED:** to support the project with an award of £9,520.00 with a request that Reach4ward provide quarterly reports briefly summarising progress, estimating young people contacted and their place of residence (not addresses, area) along with updates on the work they undertake in other areas of the parish and beyond.

Meeting finished at 8.40.pm.

## HEBDEN ROYD TOWN COUNCIL

Meeting of the COMMUNITY FUNDING COMMITTEE  
Held MONDAY 8<sup>th</sup> FEBRUARY 2021

### MINUTES

**PRESENT:** Councillors: Fenton (Chair) Guilfoyle, Hoyle, Needham, Stevens and Woods.

**HRTC Town Clerk: J Boom**

**HRTC Deputy Clerk: E Green**

**350. Apologies for Absence and any substitutions.**  
Cllr Fraser with Cllr Needham acting as substitute.

**351. Members` Interests relating to agenda items for this meeting.**  
None were declared at this time.

**352. Matters arising from Minutes of Meeting held 14<sup>th</sup> December 2020 not itemised on this Agenda.**  
Cllr Hoyle asked Cllr Wood, in his role at Royd Regeneration when the public awareness programme would begin on the funded sculpture. The meeting was advised that the artist had been ill but work on the sculpture and the programme of awareness would begin in the near future.

**353. COMMUNICATIONS**  
The Town Clerk reported on the authorisation he had given to Calder Youth Folk in April 2020, when delegated powers laid with him, to allow them to proceed with extra classes in a similar vein to the intention of the initial award granted.  
Cllrs noted the verbal report.

**354. REQUESTS FOR FINANCIAL ASSISTANCE FROM THE COUNCIL**

a) Artsmill

Phase 1 Works to New Artsmill Location £2,500.00

It was moved by Cllr Guilfoyle

Seconded by Cllr Wood and

**RESOLVED:** to support the project with an award of £2,500.00

b) Happy Valley Pride

Pride 2021 Digital/Outdoor £6,000.00/£11,045.00

The committee considered the application that saw two distinct approaches. A solely digital festival that would proceed in August 2021 and secondly the same digital festival with the addition of a live element, to be held in a 'Big Top' in Calder Holmes Park should restrictions relating to the Covid -19 Pandemic allow at that time.

It was moved by Cllr Fenton  
Seconded by Cllr Needham and  
**RESOLVED:** that firstly, the committee award the digital element of the festival as presented £6,000.00.

Secondly, that the committee felt unable to award funds for the live element of the festival due to the likelihood of the events visible location drawing significant incidental crowds which could not be managed in a covid-19 secure way.

Further the Committee agreed that they could only support the digital element of the festival if there were no links between such an element and any live event occurring in Hebden Royd during this period of Covid restrictions. Again, the Committee are motivated by a desire not to encourage people to gather and risk the transmission of Covid 19.

- c) Hebden Bridge Film Festival  
Reallocation of previous award plus additional request  
for 2021 Digital Festival £4,800.00  
It was moved by Cllr Needham  
Seconded by Cllr Stevens and  
**RESOLVED:** to support the project with an award of 4,300.00.

- d) Out in the Valley  
Initial Set Up and Marketing Costs £500.00  
It was moved by Cllr Wood  
Seconded by Cllr Stevens and  
**RESOLVED:** to support the project with an award £500.00.

Meeting finished at 8.30pm

## HEBDEN ROYD TOWN COUNCIL

Meeting of the COMMUNITY FUNDING COMMITTEE  
Held TUESDAY 9<sup>th</sup> FEBRUARY 2021

### MINUTES

**PRESENT:** Councillors: Fenton (Chair) Guilfoyle, Fraser, Hoyle, Stevens and Woods.

**HRTC Council Clerk: J Boom**

**HRTC Deputy Clerk: E Green**

**355. Apologies for Absence and any substitutions.**

None

**356. Members` Interests relating to agenda items for this meeting.**

Cllr Guilfoyle as a member of the Trades Building Management Committee (BMC).

**357. Matters arising from Minutes of Meeting held 14<sup>th</sup> December 2020 not itemised on this Agenda.**

No matters were raised.

**Note:** Cllr Guilfoyle left the meeting after the presentation.

**358. REQUESTS FOR FINANCIAL ASSISTANCE FROM THE COUNCIL**

a) Trades Building Management Committee (BMC)

Phase 1 of Accessible Facilities at the Trades Building £13,615.00  
Holme Street, Hebden Bridge.

It was moved by Cllr Fenton.

Seconded by Cllr Stevens and

**RESOLVED:** to ask the applicant to provide additional information to test the Architect Cost Estimate, approaching Contractors of their choice for Estimates/Quotes. The applicant suggested that they were moving to a tendering process and it maybe that the outcome of that process would provide appropriate information.

The committee indicated that they would hold a meeting as soon as practicable following the receipt of the information. It was commented that the significant size of the request was one that the committee would find difficult to meet.

**Note:** Cllr Guilfoyle re-joined the meeting.

b) Cragg Vale Community Association

History & Heritage of the Cragg Hall Estate. £2,192.85

It was moved by Cllr Wood

Seconded by Cllr Hoyle and

**RESOLVED:** to support the project with an award £2,192.85. The applicant is encouraged to ticket their events to ensure they are aware of the numbers attending and to manage in a covid-19 secure way should restrictions at the time require that. Additionally, the committee would like to see the video footage produced, and made available on DVD, available online for all to access when possible.

c) Scrambled Arts

Free Standing Trapeze Rig

£1906.45

The applicant did not attend the meeting.

**359. COMMITTEES ACTIONS IN 2020/21**

The committee discussed the funding applications received in the past 12 months.

The group felt that analysis of data from previous years was required but it was felt that awards had grown significantly in monetary terms in recent years and that consideration should be given to guidance regarding the size of award available.

The committee felt that this analysis would illustrate the need for funding to be shared across sectors and that one sector should not dominate.

Initial discussion took place regarding possible structural models that could be adopted to further the known aims of the council when encouraging funding and receiving applications.

The committee agreed to discuss this further, when the analysis is available, at the next meeting.

Meeting finished at 8.05pm.

## HEBDEN ROYD TOWN COUNCIL

### Meeting of the COMMUNITY FUNDING COMMITTEE Held TUESDAY 27<sup>th</sup> APRIL 2021

#### MINUTES

**PRESENT:** Councillors: Fenton (Chair) Guilfoyle, Hoyle, Needham, Stevens and Woods.

**Cllr Stow also attended the meeting.**

**HRTC Council Clerk: J Boom**

**448. Apologies for Absence and any substitutions.**  
Cllr Fraser with Cllr Needham substituting.

**449. Members` Interests relating to agenda items for this meeting.**  
None were declared at this time.

**450. Matters arising from Minutes of Meeting held 8<sup>th</sup> & 9<sup>th</sup> February 2021 not itemised on this Agenda.**  
The Town Clerk advised that the quotes requested from the Trades Building Management Committee (BMC) had been received earlier in the week and would be presented with a updated application at the next meeting of this committee to also reflect the status of the group, its governance and its arrangements with the buildings owners.

**451. COMMUNICATIONS**

- a) Happy Valley Pride – Request to vary terms of award (enc)  
The meeting thanked Happy Valley Pride for taking time to consider its event carefully and for their flexibility and care.  
It was moved by Cllr Fenton  
Seconded by Cllr Needham and  
**RESOLVED:** to allow the variation as requested.

**452. REQUESTS FOR FINANCIAL ASSISTANCE FROM THE COUNCIL**

- a) Scrambled Arts  
The meeting considered the application  
It was moved by Cllr Needham  
Seconded by Cllr Wood and  
**RESOLVED:** to support the application with an award of £1,906.45. The committee were impressed with the application and would like to see the mobile platform used widely in Hebden Royd and accessible to those on lower incomes. Consequently the group should be invited to host two free to the community sessions, one in Hebden Bridge and one in Mytholmroyd, subsidised by HRTC to a maximum of £250 per event to encourage this . The applicant to liaise with the Town Clerk regarding the practicalities.

453.

### **COMMUNITY FUNDING LEVELS & GRANT CRITERIA/AWARDS**

The committee was advised by the Town Clerk that any decisions taken in this section of the meeting would be put forward to Full Council as recommendations for consideration and endorsement in line with the powers delegated to this committee.

The meeting discussed the recent activities of the committee and the effect the covid 19 pandemic had had on the requests made. The meeting generated the following comments/recommendations for the 2021/22 committee to consider.

The meeting received information of groups yet to progress their projects as a result of the Covid 19 Pandemic. The committee accepted the information.

The meeting discussed the need for the actions and decisions of the Community Funding Committee to not be taken in isolation from the other aims and objectives of the Town Council, this committee is one of many cogs in the HRTC operation and changing one element can affect others.

The meeting was eager to ensure that both small and larger applications were supported by the committee and that none were excluded. It was noted that no applications had ever been excluded as a consequence of a lack of funds.

Comment was made that the geographical distribution of community funding remains unequal. It was argued that achieving a parity would always be challenging given the different communities Hebden Royd serves and the nature of the settlements. Further analysis may be needed to identify what parity could mean.

Additional capacity is needed to support groups coming forward with applications especially newly established groups. Ward Councillors are key to identifying these groups and supporting them to submitting an application and then delivery of their project.

Evaluation and the quality of it should reflect the level of the award made, perhaps a meeting solely to consider submitted evaluations is needed to help understand the replies.

Commissioning is seen by some as taking decisions away from local people and reducing the influence local people can have on their area and what happens within it. Other views were expressed regarding commissioning as providing security to the larger and repeat bids made by groups such as Happy Valley pride and Handmade Parade it was suggested commissioning might be a way forward. No proposals were put forward in the meeting and it was agreed that further discussion is required.

More confident groups apply for larger amounts and more frequently and the Town Council needs to ensure that developing groups are encouraged and that they feel they are worthy of the support of the Town Council.

As the Community Funding Committee is reset at the upcoming Annual Town Meeting its membership for 2021/22 should consider these comments and use them as a basis for developing the committees criteria for supporting the community.