

HEBDEN ROYD TOWN COUNCIL

**MEETING of the TOWN COUNCIL
held WEDNESDAY 25TH NOVEMBER 2020 at
REMOTE MEETING**

MINUTES

PRESENT Councillors; Stevens (Chair), Bampton Smith, Boggis, Cammack, Fenton, Fraser, Freeth, Guilfoyle, Harvey, Hodgins, Hoyle, Needham, Stow and Wood.

Also present: Deputy Town Clerk – Emma Green
Administrator – Rebekah Cox

Members of public

Edward Vaughan, Giles Dixon, Harry Dixon and STWA English – members of Robin Dixon’s family.

Dr Mark Rastall – for agenda item 4.i.

235. MAYORS SPECIAL BUSINESS

The Mayor welcomed members of Robin Dixon’s family and explained why it was important to start the meeting by remembering Robin Dixon, past Hebden Royd Mayor and Councillor.

Cllr Fenton and Cllr Hodgins shared their fond memories of Robin speaking of his enthusiasm and involvement in all community projects. He is especially remembered for his lead with the asset transfer of the Hebden Bridge Picture House to Hebden Royd Town Council and the Hebden Bridge Town Hall to the Community Association. Robin was Mayor during the 500th Anniversary of the Packhorse Bridge, which consisted of a year long period of celebrations including a parade along the bridge with a packhorse.

Robin will be remembered for his ability to connect with all members of the community and he took time to speak to all. Robin along with Cllr Boggis and Cllr Hodgins set up the Mytholmroyd flood wardens, which now has 4 flood containers and over 25 flood wardens. Robin worked tirelessly and had the community at heart.

There was a minutes silence for quiet reflection.

236. PUBLIC QUESTION TIME.

No questions were asked of the council.

237. APOLOGIES FOR ABSENCE.

Apologies were received from Cllr Courtney, Patient and Young as they were attending a Calderdale Council meeting.

It was moved by Cllr Stevens

Seconded by Cllr Needham and

RESOLVED: to accept the reason for the apology.

238. MEMBERS’ INTERESTS’ RELATING TO AGENDA ITEMS.

Cllr Boggis for item 4.j. – as Chair of Governors at Burnley Academy.
Cllr Freeth for item 4.i. – lives very close to this property and wife runs a B&B.
Cllr Needham for item 14 – as Chair of Trustees.

239. PLANNING APPLICATIONS

A member of the public is in attendance and would like to say a few words with regards to planning application 20/01158/HSE (item 4.i.). Therefore, item 4.i. will be considered first.

Dr Mark Rastall had submitted a letter of objection for this planning application which had been circulated before the meeting and highlighted his reasons for objection,

- i. **Application 20/01158/HSE** at Souter House, Burlees Lane, Wadsworth, Hebden Bridge, HX7 8TG for Conversion of garage to form annex (Birchcliffe).

It was moved by Cllr Stow

Seconded by Cllr Freeth and

RESOLVED: RECOMMEND REFUSAL on the grounds of over intensification.

Council also seeks clarification on the conditions of the 2002 permission, and invite the enforcement officer to investigate any potential infringement of the condition.

The following 3 applications have previously been considered by Hebden Royd Town Council and have since had additional documentation added to support the application:

- d. **Application 20/00878/CON** at Dean Head Barn, Blackstone Edge Road, Cragg Vale, HX7 5TR for Conversion of redundant barn and stable block to form dwelling and garage space and new road access improvement. (Cragg Vale) – Considered previously, new documents included.

Council agreed that the previous recommendation of refusal would stand.

- e. **Application 20/00668/COU** at 13 Albert Street, Hebden Bridge, HX7 8AH for Change of use of former Lloyds Bank (A2 Use) to Restaurant/Bar (A3 and A4 Use) (Fairfield). Considered previously, new documents included.

Council agreed that the previous recommendation of refusal would stand.

- j. **Application 20/01104/LAA** at Playing Fields Opposite White Houses, Burnley Road, Mytholmroyd for Provision of new shared use walking and cycling(as amended) (Caldene). Considered previously, new documents included.

Council agreed that the previous recommendation of no objection would stand.

Cllr Stevens reported that she would be attending the Calderdale Planning meeting next Tuesday to reinforce points for no objection, as Sports England had objected to this application.

Cllr Boggis asked for clarification be requested from Calderdale about why applications that had previously been considered are receiving additional documentation thereafter.

- a. **Application 20/01019/FUL** at Calder Weaving Co Limited, Scout Road, Mytholmroyd, HX7 5HZ for Change of use from industrial (B2) to dog daycare and training centre (Sui Generis).(Cragg Vale)
It was moved by Cllr Wood
Seconded by Cllr Hoyle and
RESOLVED: RECOMMEND REFUSAL on grounds of noise pollution and no provision to mitigate flood risk.
- b. **Application 20/01011/CON** at 2 - 3 Sunny Bank, Sunny Bank Lane, Cragg Vale, HX7 5SL for Conversion of garage to residential use.(Cragg Vale).
It was moved by Cllr Guilfoyle
Seconded by Cllr Wood and
RESOLVED: RECOMMEND REFUSAL on grounds of over intensification.
- c. **Application 20/20208/TPO** at Glen House, Cragg Road, Mytholmroyd, HX7 5SQ for Fell two trees and prune one tree (Tree Preservation Order).(Cragg Vale).
It was moved by Cllr Wood
Seconded by Cllr Hoyle and
RESOLVED: NO OBJECTION
- f. **Application 20/20235/TPO** at Stubbing Lock House, Trinity Street, Hebden Bridge, HX7 6LT for Fell one tree (Tree Preservation Order) (Fairfield).
It was moved by Cllr Fenton
Seconded by Cllr Guilfoye and
RESOLVED: RECOMMEND REFUSAL to fell one tree but would not object to pruning.
- g. **Application 20/20237/TPO** at Briggville, Birchcliffe Road, Hebden Bridge, HX7 8DB for Fell saplings (Tree Preservation Order)(Birchcliffe).
It was moved by Cllr Stow
Seconded by Cllr Freeth and
RESOLVED: NO OBJECTION

- h. **Application 20/01244/LBC** at Upper Hathershelf Farm, Hathershelf Lane, Mytholmroyd, HX2 6JQ for Conversion of barn to form 2 holiday let cottages, demolition of existing adjacent agricultural buildings and addition of oak framed extension (Cragg Vale).

It was moved by Cllr Wood

Seconded by Cllr Cammack and

RESOLVED: RECOMMEND REFUSAL on the grounds of over intensification.

- k. **Application 20/01195/FUL** at 21 Burnley Road, Mytholmroyd, HX7 5LN for Change of use of ground floor from cafe (E(b)) to showroom (E(a)), workshop (B2) and storage (B8). Change of use of first floor from meeting hall (F2(b)) to workshop (B2) and storage (B8) to form one unit (Sui generis) (White Lee).

It was moved by Cllr Hodgins

Seconded by Cllr Wood and

RESOLVED: RECOMMEND REFUSAL on the grounds of loss of amenities. To retain use of café with disabled access.

- l. **Application 20/20225/TPO** at Woodland Rear of Noahdale, 4 Colden Close, Hebden Bridge, HX7 6DY for Fell three trees (Tree Preservation Order) (West End).

It was moved by Cllr Harvey

Seconded by Cllr Boggis and

RESOLVED: NO OBJECTION

Applications dealt with under delegation from Full Council.

- **Application 20/20233/TPO** at 2A Lower White Lee, Mytholmroyd, HX7 5LX for Management of trees (pruning) (Tree Preservation Order).
- **Application 20/20222/TPO** at Woodlands, Savile Road, Hebden Bridge, HX7 6BY for Prune one tree (Tree Preservation Order).

It was moved by Cllr Harvey

Seconded by Cllr Boggis and

RESOLVED: That the recommendations on the above planning applications are sent to the Environmental Services Department, Calderdale MBC. When the Chair or Deputy Chair cannot attend, Ward members be authorised to represent the view of Hebden Royd Town Council at meetings of the Planning Committee at CMBC.

240. APPLICATIONS FOR PLANNING PERMISSION GRANTED BY CALDERDALE MBC

It was moved by Cllr Boggis

Seconded by Cllr Bampton Smith and

RESOLVED: to note the information

241. HRTC & HBPH PAYMENT & RECEIPT SCHEDULE

It was moved to pay by Cllr Boggis
Seconded by Cllr Bampton Smith and
RESOLVED: To authorise payments totalling (enc) £3,466.58

242. COMMUNICATIONS FROM THE TOWN MAYOR AND THE CLERK.

- | | | |
|----|------------------|----------------------------|
| a) | YLCA | Code of Conduct |
| b) | YLCA | White Rose Update 26.10.20 |
| c) | YLCA | White Rose Update 6.11.20 |
| d) | Lesley Mackay | Idling Cars |
| e) | Tim Swift – CMBC | Child Food Poverty |

In relation to:

- b) & c) to remind Cllrs of the training available. Members were advised that a Planning Training session has been arranged to take place on 1st December at 6pm. Emma Green to be contacted if any member wished to attend
- d) Council is aware of current schemes running and are keen to follow up. Council actively supports this and recommends school involvement. Proposed that it be raised at the next Schools Council meeting.

RESOLVED: to note the information

243. MAYOR'S REPORT/DEPUTY MAYOR'S REPORT

It was moved to note by Cllr Boggis

244. MINUTES OF THE TOWN COUNCIL held 4th November

Moved by Cllr Bampton Smith

Seconded by Cllr Needham and

RESOLVED: to approve the minutes as a correct record.

245. MINUTES OF THE JOINT NEIGHBOURHOOD COMMITTEE held 9th November

Emma Green reported that the grant application for technical support had been successful.

Moved by Cllr Boggis

Seconded by Cllr Hodgins and

RESOLVED: to approve the minutes as a correct record.

246. MINUTES OF THE STAFFING COMMITTEE held 11th November

Cllr Stevens congratulated Emma Green for her new job title of Project Manager and Deputy Town Clerk.

Moved by Cllr Needham

Seconded by Cllr Boggis and

RESOLVED: to approve the minutes as a correct record.

247. MINUTES OF THE CLIMATE EMERGENCY COMMITTEE held 16th November

In the absence of Cllr Patient it was agreed that his proposal should be put on the agenda for the next Council meeting.

Moved by Cllr Harvey

Seconded by Cllr Stevens and

RESOLVED: that a minor amendment be made and then approve the minutes as a correct record.

248. MINUTES OF THE STRATEGY & REVIEW COMMITTEE held 23rd November

Cllr Freeth requested that discussions take place at the next meeting, with regards to the plan to energise local communities in conjunction with the Business Forum.

Moved by Cllr Stevens

Seconded by Cllr Needham

RESOLVED: to approve the minutes of the of the meeting as a correct record. Council also endorsed the recommendation within the report to approve the base budget elements of the budget proposals.

249. WORKING GROUP

To receive reports from and to decide on appropriate actions:

c) Disability Access Forum -16.11.20

d) Age Friendly Working Group – 3.11.20

Cllr Stevens reported that Hebden Royd Town Council had been accepted as an Age Friendly Network and is the 3rd in the UK.

Moved by Cllr Stevens

Seconded by Cllr Hoyle and

RESOLVED: To note the information

250. REPRESENTATIVES TO OUTSIDE BODIES

Emma Green reported that there are currently 2 vacancies, YLCA and Handmade Parade.

Agreed that Cllr Stevens serve as a representative for YLCA.

The vacancy for Handmade Parade was linked to the next large grant application. Thanks were expressed to Cllr Stow for the support she had given to Handmade Parade over the last 4 years. The vacancy would filled when the grant was received.

251. COMMUNICATION ACCESS UK

To consider training for HRTC staff and councillors in regard to Communication Access UK, an initiative developed in partnership by charities and organisations that share a vision to improve the lives of people with communication difficulties.

Moved by Cllr Stow

Seconded by Cllr Needham

RESOLVED: To investigate the training and requirements further. Cllr Stevens is currently in discussions with Communication Access UK and would report back to Council with her findings.

The meeting closed at 9:18pm

Payment and Receipt Schedule
 Full Council
 25th November 2020

Hebden Royd Town Council
 Accounts to be Paid

| Item no: | Payee | Details | Amount | Cost Centre | Payment Method |
|----------|----------------------|--------------------------|-----------------|-------------|----------------|
| | Calder Valley Skip | | | | |
| a | Hire | Skip | 240.00 | Env & All | BACS |
| b | Carolyns Warren | Accounts Support | 100.00 | Accounts | BACS |
| c | EPS | Platform Hire - Baskets | 182.16 | Env & All | BACS |
| d | Gardenius Nurseries | War Memorial Planting | 336.00 | Env & All | BACS |
| e | P & B Builders | Dog Bag Dispenser Repair | 20.00 | Env & All | BACS |
| f | Under Pressure Media | Childrens Books | 1,750.00 | Xmas Events | BACS |
| | | | <u>2,628.16</u> | | |

Hebden Bridge Picture House

| Item no: | Payee | Details | Amount | Cost Centre | Payment Method |
|----------|---------------------|-------------------|---------------|-------------|----------------|
| | Accounts to be Paid | | | | |
| a | AR Gas | Repairs | 50.00 | Build Man | BACS |
| b | FCC Waste | Waste | 470.44 | Waste | BACS |
| c | HB Business Forum | Website Listing | 100.00 | Office | BACS |
| d | P & B Builders | Exterior Cleaning | 130.00 | Build Man | BACS |
| e | Rosse Systems | Lighting Repairs | 87.98 | Build Man | BACS |
| | | | <u>838.42</u> | | |

Authorised by

| | | |
|------------|------------|-------|
| Councillor | Councillor | Clerk |
| | | Date |