

**HEBDEN ROYD TOWN COUNCIL**  
**MEETING of the TOWN COUNCIL**  
**held WEDNESDAY 14<sup>th</sup> OCTOBER 2020 at**  
**REMOTE MEETING**

**MINUTES**

**PRESENT** Councillors; Stevens (Chair), Bampton Smith, Boggis, Courtney, Fenton, Freeth, Harvey, Hodgins, Needham, Patient, Stow, Wood and Young.

Also present: Town Clerk – Jason Boom  
Deputy Town Clerk – Emma Green

**AGENDA**

- 166. PUBLIC QUESTION TIME.**  
No questions were asked of the council.
- 167. APOLOGIES FOR ABSENCE.**  
Apologies were received from Cllr Hoyle
- 168. MEMBERS' INTERESTS' RELATING TO AGENDA ITEMS.**  
Cllr Boggis – In respect of item 169b as Chair of Governors of Burnley Road Academy.  
Cllr Patient – In respect of Item 169b as a Governor of Burnley Road Academy.
- 169. PLANNING APPLICATIONS**
- a. **Application 20/00932/COU** at 27 Crown Street, Hebden Bridge, HX7 8EH for Change of use from Shops (A1 Use) to Hot Food Take-away (A5 Use) (Fairfield)  
It was moved by Cllr Fenton  
Seconded by Cllr Young and  
**RESOLVED: NO OBJECTION** on the condition that the concerns raised by CMBC Highways regarding the removal of waste are resolved.
- b. **Application 20/01104/LAA** at Playing Fields Opposite White Houses, Burnley Road, Mytholmroyd for Provision of new shared use walking and cycling route. (Caldene).  
It was moved by Cllr Patient  
Seconded by Cllr Young and  
**RESOLVED: NO OBJECTION**

- c. **Application 20/00925/HSE** at 46 Erringden Road, Mytholmroyd, HX7 5AR for Demolition of garage to facilitate two storey and single-story front extension (Caldene).

It was moved by Cllr Boggis  
Seconded by Cllr Bampton Smith and

**RESOLVED: NO OBJECTION**

- d. **Application 20/00952/HSE** at 7 Stoney Springs Mill, Burnley Road, Mytholmroyd, HX2 6DH for Single storey extension and extension to existing decking area to South West elevation (Cragg Vale).

It was moved by Cllr Wood  
Seconded by Cllr Patient and

**RESOLVED: RECOMMEND REFUSAL** on grounds of loss of privacy, and over intensification of the site.

- e. **Application 20/01047/HSE** at Stoneleigh House, Palace House Road, Hebden Bridge, HX7 6HW for Two storey rear extension (Fairfield).

It was moved by Cllr Fenton  
Seconded by Cllr Young and

**RESOLVED: NO OBJECTION**

- f. **Application 20/00909/HSE** at Wood End Barn, Wood End, Keighley Road, Hebden Bridge, HX7 8HW for Renovation of outhouse to become habitable space with bedroom, bathroom and lounge (Birchcliffe).

It was moved by Cllr Stow  
Seconded by Cllr Needham and

**RESOLVED: RECOMMEND REFUSAL**, the elevations are inappropriate and not fitting with the area. In addition, the plans are not currently buildable with the ground floor and first floor plans for the staircase not in alignment.

A discussion followed between councillors about the increase of development specifically for second home or holiday let use. It was agreed that there should be a wider discussion about the merits and impacts of this, and HRTC's stance on this matter, to be held in a separate meeting.

- g. **Application 20/00967/LBC** at 3 Nutclough, Keighley Road, Hebden Bridge, HX7 8HA for One Velux window to South East elevation and move one internal wall to increase the room size to benefit the proposed Velux window (Listed Building Consent)(Birchcliffe).

It was moved by Cllr Young  
Seconded by Cllr Needham and

**RESOLVED: NO OBJECTION** on the condition that consideration is given to the size and position of the velux window, in that it should match the existing velux windows on adjacent properties to encourage consistency.

- h. **Application 20/00412/FUL** at Former Hebden Bridge Fire Station, Valley Road, Hebden Bridge for Mixed used development consisting of 5 townhouses all with parking, 5 retail units and 9 apartments (Fairfield).  
It was moved by Cllr Young  
Seconded by Cllr Needham and  
**RESOLVED: NO OBJECTION** in regard to the principle of the scheme, on the condition that any hard-standing areas should be developed with SUDS and that green technologies must be incorporated into the scheme. The draft Neighbourhood Plan Key Site Policy for this area requires that developments have attractive frontages which complement the Conservation area, and it is felt that the Hangingroyd Lane elevation is not of sufficient architectural merit to achieve this. The Council would like to see development of this elevation, and the use of stone throughout.

Applications dealt with under delegation from Full Council.

- **Application 20/20167/TPO** at 15 Longfellow Court, Mytholmroyd, HX7 5LG for Prune two trees (Tree Preservation Order).
- **Application 20/20186/TPO** at Southcliffe House Commercial Street Hebden Bridge West Yorkshire HX7 8AX for Prune trees (Tree Preservation Order)

It was moved by Cllr Stevens  
Seconded by Cllr Young

**RESOLVED:** that the recommendations on the above planning applications are sent to the Environmental Services Department, Calderdale MBC. When the Chair or Deputy Chair cannot attend, Ward members be authorised to represent the view of Hebden Royd Town Council at meetings of the Planning Committee at Calderdale MBC.

**170. APPLICATIONS FOR PLANNING PERMISSION GRANTED BY CALDERDALE MBC**

It was moved by Cllr Young  
Seconded by Cllr Patient

**RESOLVED:** To note the information

**171. APPLICATIONS FOR PLANNING PERMISSION REFUSED BY CALDERDALE MBC**

It was moved by Cllr Young  
Seconded by Cllr Patient

**RESOLVED:** To note the information

**172. HRTC & HBPH PAYMENT & RECEIPT SCHEDULE**

It was moved by Cllr Young  
Seconded by Cllr Stow

**RESOLVED:** To note items of information and to authorise payments totalling £3,071.15.

**173. HRTC STATEMENT OF ACCOUNT**

It was moved by Cllr Young

Seconded by Cllr Stevens

**RESOLVED:** To note the Statement of Account up to end September 2020.

**174. COMMUNICATIONS FROM THE TOWN MAYOR AND THE CLERK.**

To receive and decide actions on communications.

- |                                 |   |
|---------------------------------|---|
| a) CMBC                         | Innovative Resilience Fund              |
| b) Hebden Bridge Business Forum | Festive Fandango Funding                |
| c) Environment Agency           | HB Flood Alleviation Scheme             |
| d) YLCA                         | White Rose Update 25 <sup>th</sup> Sept |
| e) Northern                     | Stakeholder Survey                      |
| f) Paul Cooper                  | 20.20067.TPO                            |
| g) CMBC                         | PSPO Consultation                       |
| h) British Legion               | Details of Remembrance                  |
| i) Alan Truman                  | Crown Street Barriers                   |

In respect of;

- a) It was moved by Cllr Stevens

Seconded by Cllr Needham

**RESOLVED:** to support the initial proposal to create a Flood Management Centre of Excellence in Mytholmroyd submitted by Cllr Wood

- b) It was moved by Cllr Young

Seconded by Cllr Freeth

**RESOLVED:** to support Festive Fandango and to make an award of £1500, on the understanding that funding of this project is not setting a precedent for future funding

- c, d, e, f, g,h)

It was moved by Cllr Young

Seconded by Cllr Stevens

**RESOLVED:** To note the information

- i) It was moved by Cllr Young

Seconded by Cllr Stevens

**RESOLVED:** that the Mayor will respond on behalf of the council.

**175. MINUTES OF THE TOWN COUNCIL held 23<sup>rd</sup> September 2020**

It was moved by Cllr Young

Seconded by Cllr Stevens and

**RESOLVED:** To approve the minutes as a correct record.

**176. MINUTES OF THE PICTURE HOUSE held 28<sup>th</sup> September 2020**

Cllr Stow updated the council on the recent grant applications that have been made. Three funding application have been submitted with recent news that an award had been made to support the variety of programming at the Picture House The remaining two grants had been made to the Cultural Recovery Programme, managed by the BFI, looking for support the purchase of PPE to ensure the venue

is, and will remain Covid Secure and the financial security and viability of the Picture House beyond the Covid 19 pandemic.

It was moved by Cllr Stow

Seconded by Cllr Needham

**RESOLVED:** To note the minutes and to formally thank to Jason Boom, Rebekah Fozard, Catherine Lenox, Lisa Murdoch for their hard work in the preparations for reopening.

**177. MINUTES OF THE ENVIRONMENT & ALLOTMENT COMMITTEE  
held 7<sup>th</sup> October 2020**

It was moved by Cllr Young

Seconded by Cllr Harvey

**RESOLVED:** To note the minutes.

**178. ADDITIONAL MEETING DATES**

The Clerk highlighted additional meeting dates for information which were approved by the meeting.

**179. VIOLENCE & AGGRESSION POLICY**

The council considered the policy adopted by the Hebden Bridge Picture House Committee

It was moved by Cllr Needham

Seconded by Cllr Stow

**RESOLVED:** To adopt the policy for HRTC with the amendment to section 1.2 to include 'Councillors'. It was highlighted that the policy had been amended prior to its presentation to full council to reflect that violence and aggression can travel in all directions between all grades of staff.

**180. CLIMATE EMERGENCY ACTION PLAN**

Cllr Harvey presented the plan outlining the key elements. Cllr Patient suggested that hedgerows could be incorporated to the site at High Hirst, and Cllr Freeth offered and that could be used for a future forest school project.

It was moved by Cllr Harvey

Seconded by Cllr Stow

**RESOLVED:** to adopt the proposed action plan, with the amendment to the wording to explain the reasoning to ban disposable barbecues.

**181. WORKING GROUP**

To receive reports from and to decide on appropriate actions:

a) Age Friendly Community Working Party Minutes

It was moved by Cllr Young

Seconded by Cllr Stevens

**RESOLVED:** to note the minutes.

**182.**

**REPRESENTATIVES TO OUTSIDE BODIES**

Handmade Parade: Cllr Stow updated the council that the Handmade Parade were seeking expertise and support with their financial administration and that those interested in getting involved should contact them.

The meeting finished at 9:19pm