

## **HEBDEN ROYD TOWN COUNCIL**

### **MEETING of the TOWN COUNCIL held WEDNESDAY 25<sup>th</sup> SEPTEMBER 2019 at HEBDEN BRIDGE TOWN HALL**

#### **MINUTES**

**PRESENT** Councillors; Stow (Chair) Boggis, Cammack, Courtney, Freeth, Guilfoyle, Harvey, Hodgins, Hoyle, Needham, Patient, Stevens, Wood and Young.

Clerk – Jason Boom

Plus, Dr Nigel Taylor, Dr Teo Draghici and Rosie Duke – Hebden Bridge Group Practice.

Plus 30 members of the public.

**233. PUBLIC QUESTION TIME.**  
No questions were asked of the council.

**234. APOLOGIES FOR ABSENCE.**  
Cllrs Bampton Smith, Fenton, Fraser and Warne.

**235. MEMBERS' INTERESTS' RELATING TO AGENDA ITEMS.**  
Cllr Boggis item 237 d) as a tenant.

**236. HEBDEN BRIDGE GROUP PRACTICE**

The Town Mayor explained the format of this agenda item, 15-minute presentation followed by 15 minutes of questions from Hebden Royd Town Councillors.

Dr Taylor advised that Tony Martin, the intended representative, was unwell and he thanked the council for the opportunity to speak to the Town Council.

Dr Taylor outlined that in England 7% NHS funding is spent on Primary Care, yet they were responsible for 90% of patient contacts and that a well-documented change in demographics was placing strain on the Primary Care system, he however was proud of the Upper Calder Valley's Primary Care Network and the new contract that had been in place since April 2019. Nationally it had been hoped to achieve a growth in GP numbers of 5000 in 5 years (from 2015) however four years into this period this figure stood at 1000 less.

At Hebden Bridge Group Practice (HBGP) recruitment and retention of staff was an issue. In the last 18 months HBGP had experienced a significant change in clinic staff, particularly doctors resulting in a staff of twelve GPs shrinking to 7 GPs (of whom 1 is currently on maternity leave). Of these 5 are partners and two salaried GPs, this amounts to 5.25 Whole Time Equivalent

(WTE) GP's. HBGP would like to recruit more GPs but have been unsuccessful and consequently difficult decisions have had to be made. HBGP has tried to think creatively, using other health care practitioners and is trying to work in a new way. Dr Taylor indicated that the practice was now employing both Nurse and Pharmacist Advanced Practitioners ( APs), giving an additional 4.25 WTE diagnostic clinicians. ( i.e. a total of 9.5 WTE GP and AP)

As a consequence of these changes the service could not work in the same way as the past, HBGP no longer have the capacity for GPs to “telephone triage “the “on the day demand”. A decision was taken to support the ‘on the day’ service to patients who needed to be seen as a matter of urgency, approximately 50% of current capacity is devoted to this walk-in clinic but staffing limitations mean it is only possible to offer it on one site.

Mytholmroyd was chosen as it has the best car-parking of the three surgeries and is central in terms of the 65 square miles covered by the practice. Dr Taylor explained that able and highly trained Patient Service Advisors (Care Navigators) triage to direct patients to the right service and to prioritise to give the most appropriate access. Dr Taylor felt that the walk-in service was managing the service in trying times (he stated it was not ideal and was not the final answer) and hoped to find a better solution but extra staff were needed to find a solution acceptable to patients and one that was sustainable. The walk-in service is the answer for now but with an expanded workforce it will change. Dr Taylor strongly stated that people being seen on the day of the onset of illness was the priority and that consequently the book ahead service was pressurised as they drew capacity from it to the walk-in service.

Dr Taylor summed up by stating that the new Upper Calder Valley Primary Care Network, commissioned by the Clinical Commissioning Group for NHS England, made sense and was not intended to reconfigure the two practices involved. He saw the first-class facilities in the valley, along with the added resources (i.e. Social Practitioners and Clinical Pharmacist) as a way of improving and developing working with wider community services. Dr Taylor acknowledged that HBGP communications could be improved. Dr Taylor introduced a new GP Partner to the meeting, Dr Teo Draghici and Rosie Duke from the HBGP Management Team.

The Mayor thanked Dr Taylor.

Cllr Guilfoyle asked that as a consequence of the walk-in clinic being on just one site transport issues for some patients had become a problem. Could this be eased by alternating venues? Cllr Guilfoyle felt patients would adapt.

Dr Taylor replied that one site had been chosen in the aim of reducing confusion and that Mytholmroyd was geographically central. This could be looked at.

Cllr Patient asked that the waiting facilities were poor at the walk-in clinic, and only likely to get worse in the winter months, could better facilities be provided?

Dr Taylor replied that he was aware of the problems and that they need to be considered.

Cllr Stevens pointed out that digital technology would support the work of HBGP and that should the practice need help they should seek it.

Dr Taylor stated that the practice were investigating the use of email facilitated consultation and would welcome any support the town council could offer.

Cllr Courtney was concerned about discrimination against those unable to access the walk-in clinic.

Dr Taylor clearly stated that HBGP try to accommodate and be as flexible as possible for all patients and that each day following the walk-in service one GP was available to deal with further urgent demand as it presents through the rest of the day.

Cllr Needham recounted his personal experience of all GPs proving a great service but highlighted the need for the young, old and the vulnerable to have easy access. Dr Taylor agreed with this statement.

Cllr Harvey asked for clarification that a patient is expected to bring just one issue to an appointment. Dr Taylor confirmed this to be the case but realised is sometimes not always the case. He pointed out that routine booked appointments were 15 minutes in duration against the usual 10 minutes.

The Mayor closed the session and thanked all members of the Hebden Bridge Group Practice for attending the meeting as well as interested members of the public.

## **237. PLANNING APPLICATIONS**

It was agreed to rearrange the agenda.

- d. Application 19/01051/FUL** at Hebble End Mill, Hebble End, Hebden Bridge for First floor extension to provide holiday let accommodation (Revised Scheme to 18/01007).  
(Fairfield).

Mr Fletcher spoke in favour of the proposal highlighting the alterations to the previous submission. He highlighted retaining the industrial heritage of the site, the large investment securing and creating new jobs and the agreements in place for parking and access during the phased construction.

Glenda Radcliffe spoke against the development clearly stating she felt that the plans were poor and that while issues regarding access had been discussed they were yet to be agreed.

Cllr Stow stated that she felt the drawings lacked detail and that they were clearly poor plans.

Cllr Courtney agreed that the plans were poor and accurate drawings were needed and these amended drawings submitted to the planning authority.

Cllr Guilfoyle cannot say yes to these inaccurate and unclear plans, we cannot be ambiguous.

Cllr Needham again agreed but said that the applicant has time to put this right and finally Cllr Wood asked if the applicant and the objector can reach agreement with accurate plans.

It was moved by Cllr Stow

Seconded by Cllr Needham and

**RESOLVED: RECOMMEND REFUSAL.** The Town Council is not in principle against this development but the inaccurate drawings do not allow the proposal to be considered with due regard for all.

Specific areas of the plans that are of concern are:

- The lack of dimensions, therefore consideration cannot be given to the height of the roof and its impact on neighbours
- Alterations to the window on both sides of the canal facing façade
- The inaccurate number of apartments
- The lack of internal layouts for the apartments, including the accessible apartment on the ground floor
- The lack of a door to unit 4
- A large triangular section of roof that appears to have not been considered
- The sections of roof which are stated as being retained as is but the drawings not reflecting them as they currently are

Additionally we have concerns regarding the parking arrangements as proposed and legally binding agreements to secure these. Similar concerns exist regarding access to the rear of the site during the construction phase.

- a. Application 19/00565/FUL** at Pitts Farm, High Stones Road, Cragg Vale, HX7 5TX for Demolition of existing stable building to facilitate replacement dwelling (Cragg Vale).

It was moved by Cllr Wood

Seconded by Cllr Guilfoyle and

**RESOLVED: NO OBJECTION**

- b. Application 19/20133/TPO** at Uplands Stubbings, Stubbings Close, Mytholmroyd, HX7 5HP for Fell one tree (Tree Preservation Order) (Cragg Vale).

It was moved by Cllr Wood

Seconded by Cllr Courtney and

**RESOLVED: NO OBJECTION**

- c. Application 19/01010/FUL** at 16 Market Street, Hebden Bridge, HX7 6AA for New Awning to Southern facade of shop front (Fairfield).

It was moved by Cllr Young

Seconded by Cllr Wood and

**RESOLVED: NO OBJECTION** with the comment that should the applicant wish to use the public footpath to display their goods then appropriate permissions should be in place and that adequate space is available to pass the premises on the footpath.

- e. Application 19/00955/FUL** at Land Rear of Redacres, Red Acre Lane, Mytholmroyd for Replacement fence 2.4 m high (Caldene).

It was moved by Cllr Patient

Seconded by Cllr Young and

**RESOLVED: NO OBJECTION**

It was moved by Cllr Stow

Seconded by Cllr Young

**RESOLVED:** that the recommendations on the above planning applications are sent to the Environmental Services Department, Calderdale MBC. When the Chair or Deputy Chair cannot attend, Ward members be authorised to represent the view of Hebden Royd Town Council at meetings of the Planning Committee at Calderdale MBC.

**238. APPLICATIONS FOR PLANNING PERMISSION GRANTED BY CALDERDALE MBC**

The Clerk reported on Planning Notices received from the Chief Town Planning Officer **GRANTING PERMISSION** to applications previously considered.

It was moved by Cllr Young

Seconded by Cllr Stow and

**RESOLVED:** to note the information commenting that it was disappointing to see the Planning Authority grant retrospective permission to item 238 d). Cllr Courtney explained it was a private right of way issue not on a public right of way and as a matter of law the Authority had not been able to challenge the use of the site.

**239. HRTC & HBPH PAYMENT & RECEIPT SCHEDULE**

It was moved by Cllr Young

Seconded by Cllr Boggis and

**RESOLVED:** to note items of information and to authorise payments totalling £18,219.97

**240. HRTC STATEMENT OF ACCOUNT**

It was moved by Cllr Young

Seconded by Cllr Wood and

**RESOLVED:** to accept the Statement of Account up to end of August 2019.

**241. COMMUNICATIONS FROM THE TOWN MAYOR AND THE CLERK.**

- |                                |   |
|--------------------------------|---|
| a) YLCA                        | Community Led Housing                     |
| b) Police & Crime Commissioner | September 2019                            |
| c) YLCA                        | Policy Consultation                       |
| d) YLCA                        | Permitted Development Rights Consultation |
| e) HB DAF                      | Two Campaigns                             |
| f) CMBC                        | Asset of Community Value – Grove Inn      |
| g) EA                          | Key Stakeholders meeting                  |
| h) Clerks & Councils Direct    | September 2019                            |
| i) The Clerk                   | September 2019                            |
| j) YLCA                        | White Rose Update September 2019          |

It was moved by Cllr Young

Seconded by Cllr Boggis and

**RESOLVED:** note the communications and agree the actions as follows in respect of:

- a) Inform NALC that HRTC would seek that the impact of 5G and their transmission masts be shared with the communities they impact on. That where current scientific evidence suggests they are dangerous and against the public interest there must be consultation with the communities and the statutory bodies in the area.  
Where permitted development is deemed safe and due to proceed then local bodies are advised in good time as to their extent.
- f) Advise CMBC that we have no comments but remain eager for the site to be improved in line with the permissions granted.
- g) Note that the minutes advised that no further trials in the Calder Valley Catchment Area Reservoir would take place and that funding remains short of its target for the Hebden Bridge Scheme.  
It was reported that a second meeting had been held where it was announced that funding was now in place for the whole Hebden Bridge Scheme and that Yorkshire Water had agreed to a 10% reservoir reduction scheme.

An invitation from the Hebden Bridge Partnership was circulated to their session on the future of the Hebden Bridge Economy.

**242. MAYOR'S REPORT/DEPUTY MAYOR'S REPORT**

It was moved by Cllr Young

Seconded by Cllr Stow and

**RESOLVED:** to note the activities of the Mayor with specific thanks to the deputy Mayor for deputising.

Cllr Stow shared with the meeting the activities that took place in the School Council and how councillors would be involved in the future.

**243. MINUTES OF THE TOWN COUNCIL held 4<sup>th</sup> September 2019**

It was moved by Cllr Stevens

Seconded by Cllr Needham and

**RESOLVED:** to approve the minutes as a correct record.

**244. MINUTES OF THE STAFFING held 11<sup>th</sup> September 2019**

It was moved by Cllr Needham

Seconded by Cllr Harvey and

**RESOLVED:** to amend to reflect accurately those in the room when staff appraisals were discussed. The content of the minutes were approved and the recommendations endorsed.

**245. MINUTES OF THE STRATEGY & REVIEW COMMITTEE held 18<sup>th</sup> September 2019**

Cllr Stevens spoke on the subject of an Age Friendly Society and the meeting was advised of an extra date on the 21<sup>st</sup> October 2019 to specifically discuss this.

It was moved by Cllr Stevens

Seconded by Cllr Needham and

**RESOLVED:** to endorse the recommendations therein and approve the minutes as a correct record.

The meeting was reminded of training planned for the 12<sup>th</sup> October on Carbon Literacy.

**246. COMMITTEE VACANCIES**

The vacancies were discussed. Cllr. Boggis in his role as leader of the Liberal Democrat councillors stated that they did not have the capacity to fill the spaces which had been reserved for them on committees and it was acceptable for Labour councillors to fill these gaps.

It was moved by Cllr Young

Seconded by Cllr Stow and

**RESOLVED:** to place Cllr Stevens on the Twinning Committee.

**247. IDENTIFYING NEED IN HEBDEN ROYD**

Cllr Needham spoke to a paper asking that the Town Council develop a strategy, through analysis and consultation to identify and then address needs and to reflect them in the Town Councils spending plans.

Cllr Needham highlighted four areas where research should be directed. Super Output Areas, Joint Strategic Needs Assessments. Local Knowledge and the mapping of services.

Cllr Needham stated that the three communities that the Council serves clearly have their own needs and these could be explored at public meetings. One way of progressing this would be for this analysis to need to be the starting point for that public consultation. The results of the analysis and consultation would then form the basis for the Council deciding its priorities.

Cllr Stevens endorsed the proposal stating that the evaluation was as equally important as the plan.

It was moved by Cllr Needham

Seconded by Cllr Wood and

**RESOLVED:** to develop the data, working on the data already secured and arrange three public meetings as well as using other methods of consultation to identify need to inform the Town Council when allocating resources.

Note: Standing Orders were suspended at 9.30pm.

Note: Cllrs Guilfoyle and Hodgins left the room.

**248. POLICE COMMUNITY SUPPORT OFFICER**

Cllr Boggis spoke regarding recent criminal issues in Mytholmroyd relating to criminal damage and alleged drug use in the village and the desire to appoint a PCSO with a view to providing a deterrent.

It was moved by Cllr Boggis

Seconded by Cllr Young and

**RESOLVED:** that Strategy & Review consider this request based on need and evidence with a view to initiating actions as deemed appropriate.

**249.**

**WORKING GROUP**

It was moved by Cllr Young  
Seconded by Cllr Stow and

**RESOLVED:** to note the minutes of the meeting.

**250.**

**REPRESENTATIVES TO OUTSIDE BODIES**

Cllr Patient advised of the Royd Regeneration meeting where they had received reports on flood resilience, a visual update from the Environment Agency on flood works and a presentation from the Town Clerk on the activities open to the Town Council.

Meeting finished at 9.45pm.



Payment and Receipt Schedule  
Full Council  
25th September 2019

Hebden Royd Town Council

Item	no:	Payee	Details	Amount	Cost Centre	Payment Method
Accounts to be Paid						
a		EPS	Equipment Hire	218.88	Env, All & Event:	BACS
b		P & D Builders	Allotment Water Supply	320.00	Env, All & Event:	BACS
c		CMBC	Event Licence	28.00	Env, All & Event:	BACS
d		Nat Allotment Soc	Membership	66.00	Env, All & Event:	BACS
e		Event Entertainment	Happy Hounds Face Painting	270.00	Env, All & Event:	BACS
f		Norah Hamill	Happy Hounds Crafts	120.00	Env, All & Event:	BACS
g		Nicola Salter	Happy Hounds Crafts	120.00	Env, All & Event:	BACS
h		Les Cutts	Town Crier	50.00	Env, All & Event:	BACS
I		Euro Digital Systems	Photocopying	23.88	Office	BACS
j		Carolyn Warren	Account Support	166.25	Accounts Support	BACS
k		BNP Parabis	Copier Hire	1,340.40	Office	BACS
l		Angel Springs	Hospitality	28.27	Hospitality	BACS
m		Dringtech	IT Support	84.00	IT Support	BACS
n		Calvag	Materials	99.72	Env, All & Event:	BACS
				<u>2,935.40</u>		

Hebden Bridge Picture House

Item	no:	Payee	Details	Amount	Cost Centre	Payment Method
Accounts to be Paid						
a		3 Minutes West	Film Royalties	299.54	Royalties	BACS
b		Artificial Eye	Film Royalties	120.00	Royalties	BACS
c		Artificial Eye	Film Royalties	127.22	Royalties	BACS
d		Broadway	Film Royalties	150.00	Royalties	BACS
e		Disney	Film Royalties	162.62	Royalties	BACS
f		Disney	Film Royalties	2,131.32	Royalties	BACS
g		Entertainment Film	Film Royalties	647.10	Royalties	BACS
h		Eone	Film Royalties	1,005.72	Royalties	BACS
i		Miracle	Film Royalties	120.00	Royalties	BACS
j		MUBI	Film Royalties	120.00	Royalties	BACS
k		Park Circus	Film Royalties	196.27	Royalties	BACS
l		Park Circus	Film Royalties	195.60	Royalties	BACS
m		Sony	Film Royalties	176.17	Royalties	BACS
n		Sony	Film Royalties	2,148.76	Royalties	BACS
o		Fox	Film Royalties	844.20	Royalties	BACS
p		Universal x 3	Film Royalties	267.99	Royalties	BACS
q		Vertigo	Film Royalties	223.48	Royalties	BACS
r		Altivemedia	Streaming	658.80	Streaming	BACS
s		Empire Brewing	Kiosk Supplies	86.40	Kiosk	BACS
t		Matthew Clark	Kiosk Supplies	240.66	Kiosk	BACS
u		Matthew Clark	Kiosk Supplies	635.55	Kiosk	BACS
v		Empire Popcorn	Kiosk Supplies	141.52	Kiosk	BACS
w		Empire Popcorn	Kiosk Supplies	141.52	Kiosk	BACS
x		Suma	Kiosk Supplies	263.34	Kiosk	BACS
y		Total	Kiosk Supplies	205.89	Kiosk	BACS

z	Towngate Tearooms	Kiosk Supplies	432.40	Kiosk	BACS
aa	Turner & Wrights	Kiosk Supplies	352.39	Kiosk	BACS
bb	Vocation	Kiosk Supplies	241.20	Kiosk	BACS
cc	Yorkshire Crisps	Kiosk Supplies	125.57	Kiosk	BACS
dd	Catherdral Leasing	Cleaning Supplies	225.11	Cleaning	BACS
ee	Chubb	Equipment Service	82.96	Build Main	BACS
ff	Cloud 9	Phone & Internet	76.61	Office	BACS
gg	Dringtech	Website Development	336.00	Office	BACS
hh	Elis	Cleaning Supplies	96.73	Cleaning	BACS
ii	FCC	Waste	615.83	Waste	BACS
jj	P & D Builders	Security Gates	167.50	Build Main	BACS
kk	Print Bureau	Printing	13.20	Office	BACS
ll	Rosse	Pager	199.20	Build Main	BACS
mm	Stage Electrics	Projection Equip	210.89	Projection	BACS
nn	SSE	Electricity	549.31	Utilities	BACS
oo	Lisa Murdoch	Brochure	250.00	Brochure	BACS
			<u>15,284.57</u>		