

HEBDEN ROYD TOWN COUNCIL

Meeting of the **COMMUNITY FUNDING COMMITTEE**
Held **MONDAY 10th June 2019**

MINUTES

PRESENT : Councillors: **Fenton (Chair from minute 60), Cammack, Fraser, Hoyle, Stevens, Stow and Wood.**

HRTC Council Clerk: J Boom

AGENDA

60. ELECTION OF CHAIR AND DEPUTY CHAIR OF THE COMMUNITY FUNDING COMMITTEE 2019/20.

It was **proposed** by Cllr Wood

Seconded by Cllr Fraser

RESOLVED: that Cllr Fenton Chair the Community Funding Committee for 2019-20.

It was **proposed** by Cllr Stevens

Seconded by Cllr Fenton

RESOLVED: that Cllr Hoyle act as Deputy Chair the Community Funding Committee for 2019-20.

61. Apologies for Absence and any substitutions.

Cllr Guilfoyle with Cllr Stevens acting as substitute.

62. Members` Interests relating to agenda items for this meeting.

None were declared at this time.

63. Matters arising from Minutes of Meeting held 15th April 2019 not itemised on this Agenda.

The clerk advise that Reach4Ward had submitted a small grant containing elements from their previous large grant application and inferred that the large grant request would not be re-submitted.

The HBCA had discussed Town Hall Access with the Town Clerk and the Town Council is awaiting a revised grant application.

64. POLICY & DOCUMENT REVIEW

The meeting reviewed the Information About Grant Aid to Organisations and made changes as appropriate to reflect the frequency of meetings and the time scales for reporting on an applications outcome.

Discussion was held regarding the consideration of small grants by Full Council.

It was **proposed** by Cllr Stevens

Seconded by Cllr Fenton

RESOLVED: to recommend to full council that all grants be considered by the Community Funding Committee. That meetings be capped to a maximum

of six applicants with priority going to those applying for a large grant. Should the number of applicants at that time exceed six an additional meeting would be scheduled for the following week.

Should this recommendation be adopted, delegated powers and the information circulated to applicants would be revised accordingly.

65. FUNDING PRIORITIES

It was agreed that no specific area of priority be set this year. However, the committee did discuss the potential of supporting VE Day Celebrations in 2020, the 75th Anniversary of the day, and were in favour of this.

66. COMPLETED PROJECT EVALUATIONS

Completed project evaluation forms were confirmed as being made available.

67. CLERKS COMMENTS

These comments were considered and it was agreed their format would be considered at a future meeting.

68. REQUESTS FOR FINANCIAL ASSISTANCE FROM THE COUNCIL

a) Enabling Drama

Enabling Theatre Production £5,000.00

It was **proposed** by Cllr Fenton

Seconded by Cllr Fraser

RESOLVED: to make no award to this application as the committee considered the benefits outlined in the application would not be felt by a significant proportion of the residents of Hebden Royd. The committee were uncertain of the aims and objectives of the applicant's organisation and again how they related to the people of Hebden Royd.

Additionally, the committee felt that upon completion the final film would not be in a form that could be viewed widely and had concerns regarding the legal ramifications of using the film of the Boal workshops without formal permission being in place.

b) Mytholm Meadows Luncheon Club

Bridging the Years £3,810.00

It was **proposed** by Cllr Fraser

Seconded by Cllr Fenton

RESOLVED: to award £3,810.00.

c) Slow the Flow Calderdale

Sustainable Opportunities Mapping £2,490.00

It was **proposed** by Cllr Fenton

Seconded by Cllr Wood

RESOLVED: to award £2,490.00.

Meeting finished at 8.40pm.

HEBDEN ROYD TOWN COUNCIL

Meeting of the **COMMUNITY FUNDING COMMITTEE**
Held **MONDAY 12TH AUGUST 2019**

MINUTES

PRESENT : Councillors: Fenton (Chair), Cammack, Guilfoyle Hoyle, Stow and Wood.

HRTC Council Clerk: E Green

AGENDA

- 158. Apologies for Absence and any substitutions.**
Apologies were received from Cllr Fraser.
- 159. Members` Interests relating to agenda items for this meeting.**
Members declared interests in respect of the following;
Cllr Fenton – Member of the Signal Box Preservation Group
Cllr Wood – Officer of Calder Valley Radio
Cllr Cammack – Volunteer for Cragg 15
- 160. Matters arising from Minutes of Meeting held 10th June 2019 not itemised on this Agenda.**
There were no matters arising.
- 161. VE DAY GRANTS**
The provision of a ringfenced fund for activities to commemorate the 75th Anniversary of VE day was discussed.
It was **proposed** by Cllr Stow
Seconded by Cllr Wood
RESOLVED: That there is no requirement to have an allocated sum of money, but the Town Council would actively promote and welcome applications from the community to enable them to host appropriate VE Day Commemorative activities.
- 162. COMPLETED PROJECT EVALUATIONS**
Completed project evaluations are now attached to the application and circulated with the meeting papers.
It was **proposed** by Cllr Fenton
Seconded by Cllr Stow and
RESOLVED that there is no need for future meeting to have is as a separate agenda item.
- 163. CLERKS COMMENTS**
The comments made by the Clerk were considered.
- 164. REQUESTS FOR FINANCIAL ASSISTANCE FROM THE COUNCIL**

- a) Calder Valley Community Land Trust
 Hebden Bridge Signal Box Preservation £4500.00
 It was **proposed** by Cllr Stow
Seconded by Cllr Wood
RESOLVED: to award £4500.00.
- b) CROWS
 Mytholmroyd – Hebden Bridge Walking Route Repairs £500.00
 It was **proposed** by Cllr Cammack
Seconded by Cllr Hoyle
RESOLVED: to award £500.00
- c) Stubb Field Community Association
 Tree Survey, benches, dog waste bags and mower kit £5509.00
 It was **proposed** by Cllr Stow
Seconded by Cllr Wood
RESOLVED: to award £5509.00, with the provision that the Neighbourhood Manager will discuss with Stubb Field Community Association the options of using HRTC as supplier of bags, which are fully biodegradable and may have cost benefits.
- d) Calder Valley Youth Theatre
 Bring It On – The Musical £3000.00
 It was **proposed** by Cllr Fenton
Seconded by Cllr Hoyle
RESOLVED: to award £3000.00
- e) Calder Valley Radio
 Calder Valley Radio £4406.00
 It was **proposed** by Cllr Fenton
Seconded by Cllr Guilfoyle
RESOLVED: to make no award at this time, however 50% of the amount applied for would be granted on confirmation of Calder Valley Radio securing 50% match funding from an alternative source. The committee felt that despite the obvious enthusiasm of the applicant and strong ideas such as the involvement in youth and training, that the station may not be accessible to those who were stated to be the main target audience. In addition, there were concerns regarding the financial projections, in particular the proposed income and how this would support the provision of an FM license in the longer term.
- f) Cragg 15
 The Cragg Challenge 2019 £1375.00
 It was **proposed** by Cllr Stow
Seconded by Cllr Wood
RESOLVED: to award £1375.00

Meeting finished at 8.40pm.

HEBDEN ROYD TOWN COUNCIL

Meeting of the COMMUNITY FUNDING COMMITTEE
Held MONDAY 14th OCTOBER 2019

MINUTES

PRESENT : Councillors: Fenton (Chair), Guilfoyle Hoyle, Stow and Wood.

HRTC Council Clerk: Jason Boom.

- 257. Apologies for Absence and any substitutions.**
Apologies were received from Cllr Cammack.
- 258. Members` Interests relating to agenda items for this meeting.**
Members declared interests in respect of the following;
Cllr Wood – Officer of Calder Valley Radio
- 259. Matters arising from Minutes of Meeting held 12th August 2019 not itemised on this Agenda.**
There were no matters arising.
- 260. COMPLETED PROJECT EVALUATIONS**
It was confirmed that this agenda item would be removed from future agendas.
- 261. CLERKS COMMENTS**
The comments made by the Clerk were considered and after discussion it was decided that future Clerks Comments should only highlight areas of concerns.
- 262. CLIMATE EMERGENCY**
The Committee discussed the request from the Climate Emergency Committee to encourage applications to the Community Funding Committee who exhibit ‘green credentials’ and are looking to have low or zero carbon emissions as part of their projects.
It was **proposed** by Cllr Fenton
Seconded by Cllr Hoyle
RESOLVED: that the following wording be included in both the information to applicants document and the application form.

‘HRTC recognises the serious threat posed by climate change and the need to initiate and support projects which protect our environment and reduce our carbon footprint. The Community Grants Committee therefore welcome, and will prioritise, such projects.’

263.

REQUESTS FOR FINANCIAL ASSISTANCE FROM THE COUNCIL

a) Call to Dance
Hebden Bridge Dance Festival £1,000.00

It was **proposed** by Cllr Fenton
Seconded by Cllr Guilfoyle
RESOLVED: to award £1,000.00

b) Awakening Arts
Be Here Now £3,000.00

It was **proposed** by Cllr Fenton
Seconded by Cllr Wood
RESOLVED: to award £1,640.00

c) Reach4Ward
Great Xmas Get Together £1,500.00

It was **proposed** by Cllr Stow
Seconded by Cllr Guilfoyle
RESOLVED: to award £1,500.00

d) Old Peoples Welfare Committee
Bridge Across the Generations £1,250.00

It was **proposed** by Cllr Hoyle
Seconded by Cllr Guilfoyle
RESOLVED: to award £1,250.00

e) Townfolk
Townfolk Festival £3,100.00

It was **proposed** by Cllr Stow
Seconded by Cllr Wood
RESOLVED: to **not** support the application. The committee felt that there were two clear of sections to consider in the application and when considering the request, the section regarding taking Folk Music into Care Homes was felt to be of real merit.

The committee however felt the planning and financing of this section of the project was not significantly developed to allow the Town Council to financially support it. This was also felt to be accurate when considering the Townfolk 'day of music' and thus the committee were unable to support it.

f) Hebden Bridge Film Festival CIC
Hebden Bridge Film Festival 2020 £4,850.00

It was **proposed** by Cllr Fenton
Seconded by Cllr Guilfoyle
RESOLVED: to award 4,850.00

264.

INFORMATION REGARDING PREVIOUS APPLICATIONS

The Committee considered the following applications that had been requested to submit further information in support of their application.

a) Hebden Bridge Community Association

It was **proposed** by Cllr Fenton

Seconded by Cllr Guilfoyle

RESOLVED: to award £2,500.00 to support their Hebden Bridge Town Hall Feasibility Study.

b) Calder Valley Radio

Following confirmation of their 50% match finding.

It was **proposed** by Cllr Fenton

Seconded by Cllr Stow

RESOLVED: to award £2,203.00 to support equipment set up costs.

Meeting finished at 9.10pm.

HEBDEN ROYD TOWN COUNCIL

Meeting of the COMMUNITY FUNDING COMMITTEE
Held MONDAY 9th DECEMBER 2019

MINUTES

PRESENT : Councillors: Fenton (Chair), Boggis, Guilfoyle Hoyle, Stow and Wood.

HRTC Council Clerk: Jason Boom.

357. Apologies for Absence and any substitutions.
Cllrs Cammack, with Cllr Boggis substituting & Fraser.

358. Members` Interests relating to agenda items for this meeting.
None declared at this time.

359. Matters arising from Minutes of Meeting held 14th October 2019 not itemised on this Agenda.
No matters were arising.

The Town Clerk shared with the committee publicity and thanks received from the Cragg Vale Community Association and the Cragg Challenge. After discussion the committee decided to review how it communicates expectations of recipients when crediting the Town Council for its award. This to be made ready for consideration at the next meeting.

360. REQUESTS FOR FINANCIAL ASSISTANCE FROM THE COUNCIL

- a) Hebden Bridge Piano Festival
2020 Festival £2,535.00
It was **proposed** by Cllr Fenton
Seconded by Cllr Guilfoyle
RESOLVED: to award £2,535.00 with a comment that the festival considers the recycling and reuse of its promotional materials. Additionally the Committee requested that in future the application form be used rather than a written submission.
- b) The Ted Hughes Network
Heritage Trail £5,275.00
The applicant did not attend the meeting.
- c) Hebden Bridge Folk Roots Festival
2020 Development £5,000.00
It was **proposed** by Cllr Fenton
Seconded by Cllr Guilfoyle
RESOLVED: to award £5,000.00 with a reminder that should a proportion of the grant remain unspent that the balance be transferred back to the Town Council.

- d) Hebden Bridge Twinning Society
2020 Celebrations £705.00
It was **proposed** by Cllr Fenton
Seconded by Cllr Wood
RESOLVED: to award £1,335.00 to reflect the true amount applied for on the application form as a result of an error when compiling the meeting's agenda.

The committee discussed the community benefits of Twinning and decided to recommend that a review take place as to how the Town Council can support and help to ensure Twinning activities are inclusive and benefit the whole of Hebden Royd.

- e) Verd de Gris Arts
'What remains' Peer Support £500.00
It was **proposed** by Cllr Fenton
Seconded by Cllr Guilfoyle
RESOLVED: to indicate to the applicant that the committee wishes to fund the application but would like to see revised costs reflecting current professional fees and costs associated with staff receiving appropriate supervision for their role. This will be considered, if received, at the meeting on the 13th January 2020 with a reply the following day.

- f) Heroica Theatre Company
Margaret Morris Movement Workshops £478.00
It was **proposed** by Cllr Fenton
Seconded by Cllr Stow
RESOLVED: to award £478.00

Meeting finished at 9.25pm

HEBDEN ROYD TOWN COUNCIL

Meeting of the COMMUNITY FUNDING COMMITTEE
Held MONDAY 13th JANUARY 2020

MINUTES

PRESENT : Councillors: Fenton (Chair), Guilfoyle Hoyle, Stow and Wood.

HRTC Council Clerk: Jason Boom.

382. Apologies for Absence and any substitutions.

Cllrs Cammack & Fraser.

383. Members` Interests relating to agenda items for this meeting.

None were declared at this time.

384. Matters arising from Minutes of Meeting held 9th DECEMBER 2019 not itemised on this Agenda.

The committee discussed the promotion of Community Funding and credit received from successful applicants. A document advising successful applicants of how to publicise and expectations is being prepared by the Marketing Officer and will be circulated to members. The committee agreed that the wording of the document requires them to promote rather than ask them to.

385. REQUESTS FOR FINANCIAL ASSISTANCE FROM THE COUNCIL

a) Calder Valley Youth Folk Music Project

2020 Programme

£1,566.00

It was **proposed** by Cllr Guilfoyle

Seconded by Cllr Fenton

RESOLVED: to award £1,566.00

b) Enabling Drama

Sign Language Interpretation

£500.00

The applicant did not attend the meeting.

c) Town Folk Community Society

Folk Music in a Care Setting

£4,250.00

It was **proposed** by Cllr Fenton

Seconded by Cllr Stow

RESOLVED: to award £1,200.00 to support six monthly events at the two care settings identified in Hebden Royd, these being Mytholm Meadows and Royd Square.

The applicant is to supply to the Town Council, following the completion of these events, evidence of when the events took place, the level of attendance, the artist(s) performing and the payments made to artists. The Town Council would also ask that these events be used to provide a basis for evidence of

clerical expenditure and any training that may have been delivered in association with the delivery of these events

- d) The Ted Hughes Network
Heritage Trail £5,275.00
It was **proposed** by Cllr Stow
Seconded by Cllr Fenton
RESOLVED: to award £5,275.00 with Cllr Stow formally being nominated to support the Ted Hughes Network as the HRTC Representative.

The committee would ask that the applicant engages with the Hebden Royd Town Council Disability Access Forum, seeking advice and comment regarding literature produced and possible access to the proposed trails. Cllr Stow as the representative to the Ted Hughes Network has been tasked to ensure, that where possible, the many differing groups and projects interested in Ted Hughes work closely together and that projects are linked and cross credited providing a synergy to the promotion of Ted Hughes, his work and his place in the history of Hebden Royd.

386) ADDITIONAL INFORMATION RECEIVED REGARDING A PREVIOUS APPLICATION

- a) Verd de Gris Arts
'What remains' Peer Support £2,700.00
It was **proposed** by Cllr Fenton
Seconded by Cllr Stow
RESOLVED: to award £2,700.00

387) PROMOTIONAL MATERIAL

The committee discussed the use of HRTC promotional materials and their potential availability to loan (HRTC A-boards, banners & feather flags etc) to successful community funding applications to promote HRTC at Community Events.

It was **proposed** by Cllr Fenton
Seconded by Cllr Stow
RESOLVED: that on a trial basis, as part of the document mentioned in 363 material made available once signed for by the organisation.

388. COMMUNITY FUNDING PROMOTION

The committee confirmed that they continue to prioritise 'green' funding requests with this being highlighted more clearly on the grant application form.

The Marketing Officer is to contact the Hebden Bridge Piano Festival to develop them as a case study following their work to make their festival more sustainable and greener following the requests of this committee.

Meeting finished at 8.35pm.

HEBDEN ROYD TOWN COUNCIL

Meeting of the COMMUNITY FUNDING COMMITTEE Held MONDAY 10th FEBRUARY 2020

MINUTES

PRESENT : Councillors: Fenton (Chair), Cammack, Fraser, Guilfoyle Hoyle, Stow and Wood.

HRTC Council Clerk: Jason Boom.

438. Apologies for Absence and any substitutions.

None.

439. Members` Interests relating to agenda items for this meeting.

Cllr Wood as a Trustee of Mytholmroyd Station Building and as Chair of Royd Regeneration.

Cllr Stow as the HRTC Rep on the Handmade Parade.

440. Matters arising from Minutes of Meeting held 13th January 2020 not itemised on this Agenda.

Committee members advised that the Ted Hughes Network had been contacted by Royd Regeneration as part of the developing Ted Hughes Walking Network and that Mytholmroyd Walkers Action had advised that they were not aware of the walking leaflets that the Ted Hughes Network had produced.

441. ADDITIONAL INFORMATION FOR GRANT APPLICANTS

The information was considered by the committee who commended the pack, Cllr Fenton hoped to add further information regarding printing materials and bio-degradable banners. Cllrs are encouraged to consider the information and pass comments to the Marketing Officer.

442. REQUESTS FOR FINANCIAL ASSISTANCE FROM THE COUNCIL

a) Mytholmroyd Station Building

Phase 2 for interior architect & Project Manager. £2,500.00

It was **proposed** by Cllr Stow

Seconded by Cllr Fraser

RESOLVED: to award £2,500.00

b) Enabling Drama

Sign Language Interpretation £500.00

The applicant presented their request which varied significantly from the one submitted to the committee. Instead support for sign language interpreters at a screening a short film, followed by a Q & A session at the HB Film Festival.

The short film had been submitted for consideration but had not been confirmed as part of the programme at this time.

It was **proposed** by Cllr Stow

Seconded by Cllr Hoyle

RESOLVED: to decline the invitation to support this project as it varied significantly from the original application.
Cllrs Wood and Guilfoyle absented from the vote.

- c) Handmade Parade CIC
2020 Parade £10,240.00
It was **proposed** by Cllr Wood
Seconded by Cllr Guilfoyle
RESOLVED: to award £10,240.00

Cllr Cammack requested a recorded vote.
For: Wood, Fenton, Fraser, Guilfoyle, Hoyle & Stow.
Against: Cammack.

- d) Mytholmroyd Historical Society
VE Day Exhibition £400.00
It was **proposed** by Cllr Guilfoyle
Seconded by Cllr Fenton
RESOLVED: to award £400 with a request that the Mytholmroyd Historical Society consider materials in the production of the displays which have a lower environmental impact. The Town Council is happy to help with costs for this should they exceed the original budget. Additionally the group is encouraged to consider the role of women in WWII and be encouraged to contact the researcher from the WWI projects recently undertaken by the Town Council.

- e) Royd Regeneration
VE Day Themed Celebration Event £750.00
It was **proposed** by Cllr Cammack
Seconded by Cllr Stow
RESOLVED: to award £750.00 with the applicant encouraged to seek funding or creative ways to allow those with restricted incomes to attend the event.

- f) Friends of the Picture House
Film Friends £2,808.00
It was **proposed** by Cllr Fenton
Seconded by Cllr Fraser
RESOLVED: to award £2,808.00.

Meeting finished at 9.15pm.

HEBDEN ROYD TOWN COUNCIL

Meeting of the COMMUNITY FUNDING COMMITTEE
Held MONDAY 17th FEBRUARY 2020

MINUTES

PRESENT : Councillors: Fenton (Chair), Guilfoyle, Hoyle and Wood.

HRTC Council Clerk: Jason Boom.

443. Apologies for Absence and any substitutions.

Apologies were received from Cllr Fraser

444. Members` Interests relating to agenda items for this meeting.

None were declared

445. Matters arising from Minutes of Meeting held 10th February 2020 not itemised on this Agenda.

There were no matters arising

446. REQUESTS FOR FINANCIAL ASSISTANCE FROM THE COUNCIL

- a) Calderdale Cooperatives Association
Hebden Bridge Fustian Manufacturing Co-operatives
Society 150th Anniversary Celebrations
£3,675.00

It was **proposed** by Cllr Fenton

Seconded by Cllr Wood

RESOLVED: to recommend an award of £3,675.00 with a request that £569.00 be provided from reserves with the agreement of full council, to allow this recommended award to be met in full.

Meeting finished at 6:25pm.