

HEBDEN ROYD TOWN COUNCIL

Meeting of the COMMUNITY FUNDING COMMITTEE
Held MONDAY 11th June 2018

MINUTES

PRESENT : Councillors: Fenton (Chair from minute 55), Bampton Smith, Cammack, Fearon, Fraser, Phillips & Stow.

HRTC Council Clerk: J Boom

55. ELECTION OF CHAIR AND DEPUTY CHAIR OF THE COMMUNITY FUNDING COMMITTEE 2018/19

It was **proposed** by Councillor Fraser

Seconded by Councillor Fearon

Unanimously resolved: that the Chair of the Community Funding Committee for 2018/19 be Councillor Sue Fenton.

It was **proposed** by Councillor Bampton Smith

Seconded by Councillor Stow.

Unanimously resolved: that the Vice Chair of the Community Funding Committee for 2018/19 be Councillor Christine Bampton Smith.

56. Apologies for Absence and any substitutions

None were due.

57. Members` Interests relating to agenda items for this meeting.

None were declared at this time.

58. Matters arising from Minutes of Meeting held 5th March 2018 not itemised on this Agenda.

It was agreed that meetings should start at 6pm with applicant`s first appointment being at 6.45pm.

59. COMMUNICATIONS

a) Awarding of Grants Letter.

It was **proposed** by Councillor Fenton

Seconded by Councillor Stow

Resolved: to reply thanking a member of the public for their input and to confirm that the criteria that is used by the committee is agreed with full council and adhered to strictly. This criteria is available on the Town Council website. Results and outcomes are measured and not all applications are successful. We appreciate the comments made and the suggestions.

b) Heptonstall Exhibitions & Richard Naylor Charities (enc)

It was **proposed** by Councillor Fenton

Seconded by Councillor Stow

Resolved: to note the advice given to them by the Town Clerk that they do not meet the criteria of the community funding committee.

60.

FUNDING PRIORITIES

Discussion took place.

It was **proposed** by Councillor Stow

Seconded by Councillor Bampton Smith

Resolved: that funding priorities for 2018/19 should be supporting and involving Young People, with support for those who provide facilities and activities. The committee would also be eager to hear from organisations supporting the Elderly, especially offering support for those suffering with Dementia.

61.

COMPLETED PROJECT EVALUATIONS

Current evaluations were received.

It was **proposed** by Councillor Fenton

Seconded by Councillor Stow

Resolved: that all future applications should have their last projects evaluation circulated to the committee should they have applied before.

62.

CLERKS COMMENTS

These comments were considered and discussed.

63.

REQUESTS FOR FINANCIAL ASSISTANCE FROM THE COUNCIL

a) Friends of White Lee Memorial Park

Creation of Memorial £4,500 to £6,000

It was **proposed** by Councillor Stow

Seconded by Councillor Fenton

Resolved: to award of £4093.13 to specifically support the memorial stone marking the subscriptions made to purchase the recreation ground, the provision of one bench and the purchase of three dog waste bins. The committee would ask that the wording on the stone be presented to the committee for consideration prior to the commencement of the works. Additionally, with the agreement of the Friends of White Lee Rec, the Town Council will arrange for the supply of a bespoke second bench for installation in the Recreation Ground.

b) Happy Valley Pride

2018 Festival £6,470.00

It was **proposed** by Councillor Phillips

Seconded by Councillor Fenton

Resolved: to award of £6,470.00

c) Hebden Bridge School

International Summer Camp £1540.00

It was **proposed** by Councillor Bampton Smith

Seconded by Councillor Fraser

Resolved: to not support this application. The committee felt the disproportionately low number of local children attending the event given its proximity to Hebden Royd along with arrangements meant they could not support the request.

Cllr Fearon called for a recorded vote:

For the motion: Cllrs Bampton Smith, Cammack, Fenton, Fraser & Phillips
Against the motion Cllr Fearon.
Abstention Cllr Stow.

d) Friends of Hebden Bridge
Clean Up Victoria Road Project £4941.00
It was **proposed** by Councillor Fraser
Seconded by Councillor Fenton
Resolved: to award of £500.00 to help the residents improve their area in a way that they deem appropriate.

e) The Elmet Trust
The Ted Hughes Festival 2018 £1550.00
It was **proposed** by Councillor Stow
Seconded by Councillor Fraser
Resolved: to award of £1,550.00

f) The Ted Hughes Literary & Heritage Trail Consortium
The Ted Hughes Yorkshire Literary & Heritage Trail £4800.00
It was **proposed** by Councillor Fearon
Seconded by Councillor Fraser
Resolved: to award of £4,800.00

Meeting finished at 9.12pm

HEBDEN ROYD TOWN COUNCIL

Meeting of the COMMUNITY FUNDING COMMITTEE
Held MONDAY 13th August 2018

MINUTES

PRESENT : Councillors: Fenton (Chair), Bampton Smith, Cammack, Phillips & Stow.

HRTC Council Clerk: J Boom

152. **Apologies for Absence and any substitutions.**
Cllrs Fearon & Fraser.
153. **Members` Interests relating to agenda items for this meeting.**
None declared at this time.
154. **Matters arising from Minutes of Meeting held 11th June 2018 not itemised on this Agenda.**
The minutes were amended to reflect a reply to a member of the public, minute 59.
155. **COMPLETED PROJECT EVALUATIONS**
The Clerk reminded Councillors that project evaluations are now circulated with the application to be considered should the applicant have been awarded a grant previously.
156. **CLERKS COMMENTS**
These comments were considered and discussed.
157. **REQUESTS FOR FINANCIAL ASSISTANCE FROM THE COUNCIL**
a) Saville Bowling Club
Club House Window Refurbishments £750.00
It was **proposed** by Councillor Stow
Seconded by Councillor Phillips
Resolved: to award £750.00 and to thank the applicant for their detailed presentation. The Committee was interested to hear of their plans for young people to become more involved at the site and encouraged the Club to remain in contact with the Town Council.
- b) Northern Powerhouse Boxing Academy
Boxing Gym Equipment £1,500.00
It was **proposed** by Councillor Bampton Smith
Seconded by Councillor Cammack
Resolved: to award £1500.00.
- A recorded vote was called for by Cllr Stow.
For: Cllr Bampton Smith, Cammack & Fenton.
Against: Phillips & Stow.

c) Erringden Benefice
External Electrical Supply for Community Events £954.00
It was **proposed** by Councillor Fenton
Seconded by Councillor Cammack
Resolved: to award £954.00 with a request that the schemes scope is assessed to ensure it adequately meet the ongoing requirements of site.

d) Calder Valley Youth Theatre
2018 Production 'In The Heights' £3,000.00
It was **proposed** by Councillor Stow
Seconded by Councillor Bampton Smith
Resolved: to award £3,000.00.

Meeting finished at 8.00pm.

HEBDEN ROYD TOWN COUNCIL

Meeting of the COMMUNITY FUNDING COMMITTEE Held MONDAY 15th OCTOBER 2018

MINUTES

PRESENT : Councillors: Fenton (Chair), Bampton Smith, Cammack, Fearon, Fraser, Phillips & Stow.

HRTC Council Clerk: J Boom

The meeting agreed that a 6.30pm start with the first applicant appointment being set at 6.45pm be the agreed times for the Community Funding Committee.

235. Apologies for Absence and any substitutions.

No apologies were due.

236. Members` Interests relating to agenda items for this meeting.

None were declared at this time.

237. Matters arising from Minutes of Meeting held 13th August 2018 not itemised on this Agenda.

The Clerk advised the meeting that the award to the Erringden Benefice had been paid direct to the contractor completing the works. The Town Council had placed the order, received the goods, received the invoice and paid the invoice.

238. COMPLETED PROJECT EVALUATIONS

The committee received the completed grant evaluations and discussed them in depth.

It was noted that the Hebden Bridge Brass band had not notified the Town Council of their recent concert which was in part explained by a late change of date. Councillors commented that not all were on Facebook and that they would appreciate notification for any planned Christmas Concerts.

239. COMMUNICATIONS

The committee discussed at length the received White Lee Recreation Ground Memorial Stone wording. After much debate regarding the quote used, grammar, format and the proposed use of acknowledgement for support the committee resolved the following:

It was **proposed** by Councillor Fenton

Seconded by Councillor Bampton Smith

Resolved: to request that the acknowledgements be placed on a separate stone with Hebden Royd Town Council presented in full not HRTC, the other comments regarding Calderdale Council and a capital letter for the Friends to also be considered carefully. Secondly, the wording on this plaque to be carefully considered, as in its current form, elements, especially 'whom', are

not grammatically correct. The Friends should also consider the accuracy of the quote in relation to the original words.

240. CLERKS COMMENTS

These comments were considered by the committee.

241. REQUESTS FOR FINANCIAL ASSISTANCE FROM THE COUNCIL

a) Hebden Bridge Piano Festival

6.30pm

£1,000.00

It was **proposed** by Councillor Fenton

Seconded by Councillor Cammack

Resolved: to award £1000.00

242. APPLICATION FORM & END OF GRANT REPORT

The revised forms were submitted by Cllr Fenton and considered by the meeting. The changes were intended to justify how Applicants intended to use their awarded funds more clearly and focus an applicant's request from the start of the process.

It was **proposed** by Councillor Stow

Seconded by Councillor Fenton

Resolved: to adopt the proposed content changes and that the Clerk and Cllr Fenton improve the format of the form.

Meeting finished at 7.20pm.

HEBDEN ROYD TOWN COUNCIL

Meeting of the COMMUNITY FUNDING COMMITTEE
Held MONDAY 10th DECEMBER 2018

MINUTES

PRESENT : Councillors: Fenton (Chair), Crosland, Fearon, Fraser, Phillips & Stow.

HRTC Council Clerk: J Boom

- 319. Apologies for Absence and any substitutions.**
Cllr Cammack and Cllr Bampton Smith with Cllr Crosland acting as a substitute for Cllr Bampton Smith.
- 320. Members` Interests relating to agenda items for this meeting.**
None were declared at this time.
- 321. Matters arising from Minutes of Meeting held 15th October 2018 not itemised on this Agenda.**
There were no matters arising.
- 322. COMMUNICATIONS**
The following communication was noted.
a) White Lee Rec Memorial Park.
- 323. BUDGET REQUEST 2019/20**
After discussion:
It was **proposed** by Councillor Fenton
Seconded by Councillor Fraser
Resolved: to request £81,000.00 for the Community Funding budget for 2019/20.
- 324. COMPLETED PROJECT EVALUATIONS**
A discussion took place regarding the completion of paperwork and the number of applicants that contacted the Town Clerk prior to completing the application form.
It was **proposed** by Councillor Fenton
Seconded by Councillor Stow
Resolved: to recommend that the Application Form, Guidance Notes and Website be altered to communicate that contacting the Town Clerk prior to submitting an application form is mandatory in order to provide further support and guidance for all applicants.

It was **proposed** by Councillor Fenton
Seconded by Councillor Stow
Resolved: to note the receive evaluations of supported projects.
- 325. CLERKS COMMENTS**
It was **proposed** by Councillor Fenton

Seconded by Councillor Fearon

Resolved: to note the comments made by the Town Clerk relating to applications for financial support from the Council.

326.

REQUESTS FOR FINANCIAL ASSISTANCE FROM THE COUNCIL

a) Steepfields Allotment and Leisure Gardens Society

Site Repairs £4,900.00

It was **proposed** by Councillor Fenton

Seconded by Councillor Stow

Resolved: to award £1,500.00 to repair the Community Wall that has a boundary with a footpath/right of way across the site.

b) Calder Valley Youth Folk Music Project

Youth Folk Music Project £1,544.00

It was **proposed** by Councillor Phillips

Seconded by Councillor Stow

Resolved: to award £1,544.00. The committee commented that in future years it would like to see the project broadened to include those without a musical education and those interested in singing.

c) Hebden Bridge Folk Roots Festival

2019 Folk Roots Festival £3,000.00

It was noted that the application was for £4,500.00 not as stated on the agenda.

It was **proposed** by Councillor Fenton

Seconded by Councillor Fraser

Resolved: to award £4,500.00.

d) Hebden Bridge Film Festival

Hebden Bridge Film Festival £4,300.00

It was **proposed** by Councillor Stow

Seconded by Councillor Fenton

Resolved: to award £4,300.00.

e) Trans Allies Network Calderdale

Trans Inclusive Awareness Raising Campaign £2,351.00

The applicant did not attend the meeting.

f) Handmade Parade

Handmade Parade 2018 £7,200.00

It was **proposed** by Councillor Fraser

Seconded by Councillor Fenton

Resolved: to award £7,200.00

g) Hebden Bridge Junior Band

International Tour 2019 £2,000.00

It was **proposed** by Councillor Stow

Seconded by Councillor Phillips

Resolved: to award £2,000.00

HEBDEN ROYD TOWN COUNCIL

Meeting of the COMMUNITY FUNDING COMMITTEE
Held MONDAY 11th FEBRUARY 2019

MINUTES

PRESENT : Councillors: Fenton (Chair), Boggis, Cammack, Fearon, Fraser, Phillips & Stow.

HRTC Council Clerk: J Boom

- 396. Apologies for Absence and any substitutions.**
Cllr Bampton Smith with Cllr Boggis acting as a substitute.
- 397. Members` Interests relating to agenda items for this meeting.**
Cllrs Phillips and Cammack item 401) d) as members of the Cragg Vale Community Association.
- 398. Matters arising from Minutes of Meeting held 10th December 2018 not itemised on this Agenda.**
The clerk reported that the Community Funding Committee had been allocated £80,500 for the financial year 2019/20.
- 399. COMPLETED PROJECT EVALUATIONS**
These valuations were made available to the committee with a request that a list be presented at the next meeting of those organisations that had evaluations outstanding.
- 400. CLERKS COMMENTS**
The Town Clerk presented these comments which were discussed. It was agreed that the next meeting should consider the acknowledgement of HRTC support by successful applicants.
- 401. REQUESTS FOR FINANCIAL ASSISTANCE FROM THE COUNCIL**
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| a) Hope Baptist Church. | Stage Panel & Raised Platform.
£850.00 |
| It was proposed by Councillor Stow
Seconded by Councillor Philips
Resolved: to award £850.00. | |
| b) Pennine Prospects. | Walk & Ride Festival.
£3,000.00 |
| It was proposed by Councillor Fenton
Seconded by Councillor Fraser
Resolved: to award £1500.00. | |

c) Hebden Bridge Arts Festival. Arts Festival 2019.
£7,000.00

It was **proposed** by Councillor Fenton
Seconded by Councillor Fearon
Resolved: to award £6,950.00.

Note: Cllrs Phillips and Cammack left the room.

d) Cragg Vale Community Association Ltd. Provision of an accessible
shelter in Cragg Vale
Park.
£4,100.00

It was **proposed** by Councillor Boggis
Seconded by Councillor Fenton
Resolved: to award £4,100.00.

Note: Cllrs Phillips and Cammack returned to the room.

e) Hebden Bridge Brass Band. Series of brass band
concerts and a brass band
marching contest.
£4,415.00

It was **proposed** by Councillor Boggis
Seconded by Councillor Phillips
Resolved: to award £4,415.00 with a request that the Hebden Bridge Band
invite a nominated Councillor to attend their management meetings for the life
of this project. The Councillor being nominated following the Full Council
elections of May 2019.

f) Mytholmroyd Arts. The 5th Annual
Mytholmroyd Arts
Festival.
£4,950.00

It was **proposed** by Councillor Fraser
Seconded by Councillor Fenton
Resolved: to award £4,000.00

g) Yoga for the Willing. Yoga Sessions and
promotion of the benefits
of Yoga.
£4,165.00

It was **proposed** by Councillor Stow
Seconded by Councillor Fenton
Resolved: to award £4,165.00 towards this pilot project with a request that the
group provide robust feedback and evaluation to allow the committee to
measure the activities achievements.

Note: Cllr Boggis declared an interest as Chair of Governors at Burnley Road School.

h) Ask the Question.

Mentoring and Support
for young people.
£3,600.00

It was **proposed** by Councillor Stow

Seconded by Councillor Fraser

Resolved: to make no award to this application. The committee felt that they were unable to support the project as they had concerns relating to the process of referral of a child to the proposed scheme, the safeguarding of those within the proposed scheme, including confidential information, and the process of referral to other appropriate agencies should issues be identified whilst in the proposed scheme.

Meeting finished at 10.03pm.