

HEBDEN ROYD TOWN COUNCIL

**MEETING of the TOWN COUNCIL
held WEDNESDAY 4th JULY 2018 at
HEBDEN BRIDGE TOWN HALL**

MINUTES

PRESENT Councillors; Stow (Chair) Bampton Smith, Boggis, Courtney, Fearon, Fenton, Fraser, Harrison, Hodgins, Needham, Patient, Phillips, Timbers and Young.

Emma Green – HRTC Deputy Clerk

98. PUBLIC QUESTION TIME.

No questions were asked

99. APOLOGIES FOR ABSENCE.

Apologies were received from Cllrs Cammack, Crosland, Davenport and Trickett.

100. MEMBERS' INTERESTS' RELATING TO AGENDA ITEMS.

Cllr Boggis in respect of item 11j (Item was at his instigation)

101. MEMORY MAKERS

Nick Wilding and Jan Lymer of the Old Peoples Welfare Committee, gave a most interesting and informative presentation explaining the successes of their Memory Makers Project. It was explained that the success of this particular project had created a legacy, with more people wanting to be on the committee, which will ensure its continuity. It has also ensured that information and memories have been archived for the future at Pennine Horizons, and further funding has been applied for from the Heritage Lottery Fund to continue with new projects. Thanks was given to the council for supporting the project.

102. PLANNING APPLICATIONS

a. **Application 18/00625/LAA** at Land To East Of Elm Wood, Scout Road, Mytholmroyd for Land stabilisation of the existing landfill site and Drainage (Part Retrospective) (**Cragg Vale**).

It was moved by Cllr Young

Seconded by Cllr Patient and

RESOLVED: NO OBJECTION

b. **Application 18/00630/FUL** at 9 West End, Hebden Bridge, HX7 8JP at Alteration to shop front (**Fairfield**).

It was moved by Cllr Courtney

Seconded by Cllr Needham and

RESOLVED: RECOMMEND REFUSAL on grounds that the works are within the conservation area and the building is grade II Listed. Poor design means that the window is out of proportion with the rest of the building has a detrimental effect on the area.

c. **Application 18/00640/HSE** at Marsh Grove, Church Bank Lane, Cragg Vale, HX7 5SZ for Roof repairs and internal alterations. Conversion of roof space and introduction of additional gable windows (**Cragg Vale**).

It was moved by Cllr Phillips

Seconded by Cllr Bampton Smith

RESOLVED: NO OBJECTION

d. **Application 18/00694/LBC** at Hebden Bridge Station, Station Road, Hebden Bridge, HX7 6JE for 12 metre extension to platform 1 at its western end; one additional lighting column (**Fairfield**).

It was moved by Cllr Fenton

Seconded by Cllr Young and

RESOLVED: NO OBJECTION

e. **Application 18/00519/FUL** at Mytholmroyd Community And Leisure Centre, Caldene Avenue, Mytholmroyd, HX7 5AF for Covered walkway (**Caldene**).

It was moved by Cllr Bampton Smith

Seconded by Cllr Young and

RESOLVED: NO OBJECTION

f. **Application 18/00661/HSE** at 97 Cragg Road, Mytholmroyd, HX7 5FB for Detached garage to front of property (**Cragg Vale**).

It was moved by Cllr Boggis

Seconded by Cllr Needham and

RESOLVED: RECOMMEND REFUSAL on grounds that it is detrimental the the visual appearance of the area. In addition the space allowed for turning in to and out of the garage from the highway is not sufficient.

g. **Application 18/00641/LBC** at Marsh Grove, Church Bank Lane, Cragg Vale, HX7 5SZ for Roof repairs and internal alterations. Conversion of roof space and introduction of additional gable windows. (Listed Building Consent) (**Cragg Vale**).

It was moved by Cllr Young

Seconded by Cllr Timbers

RESOLVED: NO OBJECTION

h. **Application 18/00679/OUT** at Land East Of Maycroft, Wadsworth Lane, Hebden Bridge for Agricultural business property, mainly dairy, combined with residential accommodation (Outline) (**Birchcliffe**).

It was moved by Cllr Phillips

Seconded by Cllr Bampton Smith

RESOLVED: RECOMMEND REFUSAL on grounds that the area is in greenbelt and the reasons given for development are not exceptional.

i. **Application 18/00714/FUL** at Former Brearley Works, Brearley Lane, Mytholmroyd for Re-cladding and extension of existing building, including external terraced area (**Cragg Vale**).

It was moved by Cllr Patient

Seconded by Cllr Harrison

RESOLVED: NO OBJECTION

Applications dealt with under delegation from Full Council.

- **Application 18/20089/TPO** at Scardale Thorn Bank, Mytholmroyd, Hebden Bridge, HX7 5HS for Prune trees (Tree Preservation Order)

It was moved by Cllr Stow

Seconded by Cllr Young

RESOLVED: that the recommendations on the above planning applications are sent to the Environmental Services Department, Calderdale MBC. When the Chair or Deputy Chair cannot attend, Ward members be authorised to represent the view of Hebden Royd Town Council at meetings of the Planning Committee at Calderdale MBC.

103. APPLICATIONS FOR PLANNING PERMISSION GRANTED BY CALDERDALE MBC

The Clerk reported on Planning Notices received from the Chief Town Planning Officer **GRANTING PLANNING PERMISSION** to applications previously considered.

It was moved by Cllr Young

Seconded by Cllr Boggis and

RESOLVED: to note the information.

104. APPLICATIONS FOR PLANNING PERMISSION REFUSED BY CALDERDALE MBC

The Clerk reported on Planning Notices received from the Chief Town Planning Officer **REFUSING PLANNING PERMISSION** to applications previously considered.

It was moved by Cllr Young

Seconded by Cllr Boggis and

RESOLVED: to note the information

105 HRTC & HBPH PAYMENT & RECEIPT SCHEDULE

It was moved by Cllr Young

Seconded by Cllr Boggis and

RESOLVED: note items of information and to authorise payments totalling £17,380.24.

106. HRTC STATEMENT OF ACCOUNT

Statement of Account up to end of May 2018 (copy enc)

It was moved by Cllr Young

Seconded by Cllr Bampton Smith and

RESOLVED: to accept the record as true and accurate.

107. APPLICATION FOR FINANCIAL SUPPORT FROM THE COUNCIL

It was moved by Cllr Young

Seconded by Cllr Timbers and

RESOLVED: To award the Young at Heart Singers £500 for their concert project.

108. COMMUNICATIONS FROM THE TOWN MAYOR AND THE CLERK.

- | | |
|------------------------------------|---------------------------------|
| a) CMBC | Planning Enforcement Notice |
| b) YLCA | White Rose Update – June 2018 |
| c) Northern Powergrid | Investment in Hebden Bridge |
| d) NALC | Star Council Awards |
| e) Historic England | Birchcliffe War Memorial |
| f) VBA | Mytholmroyd FAS |
| g) YLCA | Reply to ‘Chair Training’ |
| h) VBA | Greenhill Industrial Estate |
| i) Mytholmroyd Station Partnership | Thank You |
| j) CMBC Education Services | Replies to Information Requests |
| k) CMBC | Hebden Bridge Action Days |

Timetable

- | | |
|---------|-------------------------------|
| l) YLCA | Annual Review & Invite to AGM |
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It was moved by Cllr Young
Seconded by Cllr Bampton Smith and
RESOLVED: to note the above communications.

In respect of

b) It was moved by Cllr Timbers
Seconded by Cllr Boggis and
RESOLVED: To write to CMBC Planning with a reminder of new regulations regarding Neighbourhood Planning and sharing of upcoming plans with the Joint Neighbourhood Planning Committee which may have an effect on the Neighbourhood area.

c) It was moved by Cllr Courtney
Seconded by Cllr Stow and
RESOLVED: That Cllr Courtney will attend a drop in session on 10th July at the Town Hall.

j) It was moved by Cllr Stow
Seconded by Cllr Timbers and
RESOLVED: That this important topic should be an item for on the next agenda and to invite a relevant representative of CMBC Education Department.

k) It was moved by Cllr Bampton Smith
Seconded by Cllr Boggis and
RESOLVED: to write to CMBC thanking them for the work done on the three days of action.

109. MAYOR’S REPORT/DEPUTY MAYOR’S REPORT

It was moved by Cllr Boggis
Seconded by Cllr Timbers and
RESOLVED: To note the information

110. MINUTES OF THE TOWN COUNCIL held 13th June 2018

It was moved by Cllr Young

Seconded by Cllr Harrison and

RESOLVED: To approve the minutes as a correct record with corrections made to items 67b and 67h. Cllr Boggis did not move these proposals. The Clerk is to check the notes of the meeting and amend as appropriate. Cllr Bampton Smith was not in attendance.

111. MINUTES OF THE JOINT NEIGHBOURHOOD PLANNING COMMITTEE held 18th June 2018

It was moved by Cllr Timbers

Seconded by Cllr Patient and

RESOLVED: To approve the minutes as a correct record, with a correction to item 87, to define between the DAF as an advisory group, to be consulted separately and not as part of the informal stakeholder consultation.

112. MINUTES OF THE STAFFING COMMITTEE held 20th June 2018

It was moved by Cllr Needham

Seconded by Cllr Harrison and

RESOLVED: to approve the minutes as a correct record with the correction that Cllr Courtney was not in attendance and Cllr Harrison was in attendance.

113. THE CONSUMPTION OF ALCOHOL IN A PUBLIC PLACE

Cllr Bampton Smith introduced the item raising concerns about consumption of alcohol in public spaces in the town, overspill from licenced premises and the potentially detrimental effect to the residents and visitors to the town and the clerk reported back to the meeting following investigations about the effectiveness, enforcement and application of a Bye-law. The area is covered by the Public Spaces Protection Order (Calderdale) 2017

It was moved by Cllr Stow

Seconded by Cllr Timbers and

RESOLVED: That feedback from the days of action would be sought. It was noted that additional signage had already been installed. Derek Benn from CMBC Community Safety Partnership Manager would be invited to the next meeting to discuss long term strategies for managing the issues.

114. WORKING GROUP

The minutes of the Disability Access Forum were discussed.

It was moved by Cllr Stow

Seconded by Cllr Timbers and

RESOLVED: To make the DAF a working group of the Town Council and to allocate a budget of £700 (with additional resources available for the purpose of making reasonable adjustments regarding the attendance of meetings) and for the group in future years to submit a budget request to Strategy and Review for consideration as per the other committees.

It was moved by Cllr Timbers

Seconded by Cllr Courtney and

RESOLVED: That two councillors will be appointed to the committee, however these councillors must first undergo Social Model of Disability Training, to enable a better understanding of needs within the group.

115.

REPRESENTATIVES TO OUTSIDE BODIES

Youth House – Cllr Boggis updated the council that £35k had been secured from CFFC to carry out tanking work and a further £150k for internal works. Leeds Beckett Project Office will be working with the group to support the project.

Flood Works – Cllr Courtney updated the council that flood works at Stubbing Holme Road are expected to commence in January 2019 and are expected to last 7 to 9 months.

The meeting finished at 9:30pm

Payment and Receipt Schedule
Full Council
4th July 2018

Hebden Royd Town Council

Item no:	Payee	Details	Amount	Cost Centre	Payment Method
Accounts to be Paid					
a	Bates	Stationery	£15.94	Office	BACS
b	Bates	Stationery	£44.62	Office	BACS
c	Bentley Fielden	Access ramp	£58.80	Disability Access	BACS
d	R Clayton	St James Clock Repair	£150.00	Clocks	BACS
e	Dringtech	IT Support	£84.00	Office	BACS
f	EPS	Equipt Hire	£34.68	Env, All & Events	BACS
g	EPS	Equipt Hire	£170.16	Env, All & Events	BACS
h	Event Entertainment	Face Painting (Kids Fest)	£235.00	Env, All & Events	BACS
I	HBCA	Data	£36.00	Office	BACS
j	HBCA	Data	£36.00	Office	BACS
k	HBCA	Room Hire - Access Training	£210.00	Disability Access	BACS
l	Sage	Stationery	£73.32	Office	BACS
m	Sage	Account Support	£363.30	Office	BACS
n	Sage	Payroll Support	£976.80	Office	BACS
o	St Johns, Cragg Vale	Room Hire	£40.00	N Plan	BACS
p	Zurich	Insurance	£3,247.74	Insurance	BACS
q	Cindylou Turner-Taylor	Storytelling (Kidsfest)	£218.00	Env, All & Events	BACS
r	Etec	Happy Hounds Rosettes	£34.50	Env, All & Events	BACS
s	Nicola Salter	Crafts (Kidsfest)	£120.00	Env, All & Events	BACS
t	Jessica Knowles	Crafts (Kidsfest)	£120.00	Env, All & Events	BACS
u	G- Wiz	Crafts (Kidsfest)	£150.00	Env, All & Events	BACS
v	Neopost	Franking	£267.19	Office	BACS
			<u>£6,686.05</u>		

Hebden Bridge Picture House

Item no:	Payee	Details	Amount	Cost Centre	Payment Method
Accounts to be Paid					
a	Altitude	Film Royalties	£120.00	Royalties	BACS
b	Altitude	Film Royalties	£517.66	Royalties	BACS
c	Arrow	Film Royalties	£658.35	Royalties	BACS
d	BFI	Film Royalties	£162.00	Royalties	BACS
e	Disney	Film Royalties	£12.60	Royalties	BACS
f	Entertainment Film	Film Royalties	£237.65	Royalties	BACS
g	Hakawati	Film Royalties	£114.10	Royalties	BACS
h	Paramount	Film Royalties	£225.60	Royalties	BACS
i	Park Circus	Film Royalties	£143.10	Royalties	BACS
j	Park Circus	Film Royalties	£195.60	Royalties	BACS
k	Picture House	Film Royalties	£58.10	Royalties	BACS
l	Studio Canal	Film Royalties	£154.88	Royalties	BACS
m	Studio Canal	Film Royalties	£52.50	Royalties	BACS
n	Studio Canal	Film Royalties	£1,234.10	Royalties	BACS
o	Fox	Film Royalties	£529.20	Royalties	BACS
p	Universal	Film Royalties	£222.30	Royalties	BACS
q	Universal	Film Royalties	£384.60	Royalties	BACS
r	Warners	Film Royalties	£120.00	Royalties	BACS
s	More2Screen	Streaming	£691.50	Streaming	BACS

t	More2Screen	Streaming	£285.00 Streaming	BACS
u	Trafalgar	Streaming	£97.10 Streaming	BACS
v	JL Brooks	Kiosk Supplies	£76.13 Kiosk	BACS
w	JL Brooks	Kiosk Supplies	£149.70 Kiosk	BACS
x	Empire	Kiosk Supplies	£86.40 Kiosk	BACS
y	Empire	Kiosk Supplies	£57.60 Kiosk	BACS
z	Empire Popcorn	Kiosk Supplies	£175.46 Kiosk	BACS
aa	Empire Popcorn	Kiosk Supplies	£98.35 Kiosk	BACS
bb	Matthew Clark	Kiosk Supplies	£465.67 Kiosk	BACS
cc	Suma	Kiosk Supplies	£354.29 Kiosk	BACS
dd	Towngate Tearooms	Kiosk Supplies	£66.00 Kiosk	BACS
ee	Towngate Tearooms	Kiosk Supplies	£33.60 Kiosk	BACS
ff	Towngate Tearooms	Kiosk Supplies	£66.00 Kiosk	BACS
gg	Towngate Tearooms	Kiosk Supplies	£99.60 Kiosk	BACS
hh	Turner & Wrights	Kiosk Supplies	£328.03 Kiosk	BACS
ii	AR Gas	Maintenance	£82.00 Build Man	BACS
jj	Cathedral leasing	Hygiene Services	£225.11 Build Man	BACS
kk	P & D Builders	Maintenance	£392.00 Build Man	BACS
ll	P & D Builders	Maintenance	£385.00 Build Man	BACS
mm	Lisa Murdoch	Brochure Design	£165.00 Brochure	BACS
nn	Neopost	Franking	£267.19 Office	BACS
oo	Print Bureau	Photos	£10.00 Office	BACS
pp	Print Bureau	Posters	£53.00 Office	BACS
qq	Unicom	Telephone	£64.51 Office	BACS
rr	POS Yorkshire	Film Delivery	£158.40 Film Delivery	BACS
ss	SSE	Electricity	£619.21 Utilities	BACS
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			£10,694.19	