

HEBDEN ROYD TOWN COUNCIL

MEETING of the TOWN COUNCIL
held WEDNESDAY 13th JUNE 2018 at
HEBDEN BRIDGE TOWN HALL

MINUTES

PRESENT Councillors; Stow (Chair) Boggis, Cammack, Crosland, Fearon, Fenton, Fraser, Harrison, Hodgins, Needham, Patient, Phillips, Timbers, Trickett and Young

Jason Boom – HRTC Clerk

64. PUBLIC QUESTION TIME.

No questions were asked.

65. APOLOGIES FOR ABSENCE.

Cllrs Bampton Smith, Courtney & Davenport.

66. MEMBERS' INTERESTS' RELATING TO AGENDA ITEMS.

Cllr Boggis item 67 b)

Cllr Cammack item 67 c)

Cllr Harrison item 67 b)

Cllr Patient item 67 b)

Cllr Trickett item 67 c)

67. PLANNING APPLICATIONS

It was noted issues with the CMBC Planning Portal had made access to the planning applications prior to the meeting had been difficult at times.

- a. Application 18/00581/HSE** at 1 Blenheim Street, Hebden Bridge, HX7 8BU for Demolition of existing external stepped access to facilitate new access steps and terrace with storage below (**Birchcliffe**).

It was moved by Cllr Young

Seconded by Cllr Fenton and

RESOLVED: NO OBJECTION

- b. Application 18/00561/LAA** at Calder Primary School, Brier Hey Lane, Mytholmroyd, HX7 5QN for Proposed new modular teaching block with associated car parking and conversion of existing sixth form building into a primary school facility with associated external areas, car parking and drop off area (**White Lee**).

It was moved by Cllr Boggis

Seconded by Cllr Bampton Smith and

RESOLVED: NO OBJECTION with the following caveats:

- That reassurances be made regarding traffic and parking in the immediate school and residential areas that will not see the amenity of the area adversely affected.

- That access consideration have been measured against the Equalities Act 2010 section 149 and that all duties have been discharged.
 - That the proposed removal of trees will not have a significant effect on the local water drainage and a material effect on the amenity.
 - Additionally we would like to advise of requests for a Bat Survey to be undertaken and advise of concerns regarding the over intensive use of the site and potential light pollution from the school buildings.
- c. Application 17/00082/FUL** at The Hatcheries, Hall Bank Lane, Mytholmroyd, HX7 5HQ for Increased parking provision (**Cragg Vale**).
It was moved by Cllr Young
Seconded by Cllr Harrison and
RESOLVED: NO OBJECTION
- d. Application 18/00650/HSE** at 46 Caldene Avenue, Mytholmroyd, HX7 5AJ for 2 Storey Side and rear extension, with single storey rear elevation (**Caldene**).
It was moved by Cllr Boggis
Seconded by Cllr Harrison and
RESOLVED: NO OBJECTION
- e. Application 18/00639/VAR** at Land North Of 1 Caldene Avenue, Mytholmroyd for Variation of Condition 9 on planning application 17/01313/FUL - To alter wording (**Caldene**).
It was moved by Cllr Young
Seconded by Cllr Needham and
RESOLVED: NO OBJECTION
- f. Application 18/20076/TPO** at Land East Of Ewood Court, Midgley Road, Mytholmroyd for Fell four trees and prune others (**White Lee**).
It was moved by Cllr Patient
Seconded by Cllr Fearon and
RESOLVED: RECOMMEND REFUSAL as the reason for felling is felt not to be strong enough and the need for Ash Trees to be retained and preserve following previous bouts of die back.
- g. Application 18/00466/COU** at Old Cragg Hall Barn, Swine Market Lane, Cragg Vale, HX7 5TB for Change of use from holiday cottage to dwelling (**Cragg Vale**).
It was moved by Cllr Young
Seconded by Cllr Patient and
RESOLVED: NO OBJECTION

Note: Cllr Trickett declared an interest in the next item.

- h. Application 18/00674/VAR** at Land North East St Michaels Church, Church Street, Mytholmroyd for Variation of condition 10 on application 17/01555 to alter wording (**Cragg Vale**).
It was moved by Cllr Boggis
Seconded by Cllr Bampton Smith and
RESOLVED: NO OBJECTION

- i. **Application 18/20085/TPO** at 3 Ewood Court, Midgley Road, Mytholmroyd, HX7 5QX for Fell one tree (Tree Preservation Order) (**White Lee**).
It was moved by Cllr Needham
Seconded by Cllr Young and
RESOLVED: NO OBJECTION

Applications dealt with under delegation from Full Council.

- **Application 18/20083/TPO** at Byclough House, Midgley Road, Mytholmroyd, HX7 5QT for Prune one tree (Tree Preservation Order).

It was moved by Cllr Stow
Seconded by Cllr Young and
RESOLVED: that the recommendations on the above planning applications are sent to the Environmental Services Department of Calderdale MBC. When the Chair or Deputy Chair cannot attend, Ward members are authorised to represent the view of Hebden Royd Town Council at meetings of the Planning Committee at Calderdale MBC.

68. APPLICATIONS FOR PLANNING PERMISSION GRANTED BY CALDERDALE MBC

The Clerk reported on Planning Notices received from the Chief Town Planning Officer **GRANTING PLANNING PERMISSION** to applications previously considered.

It was moved by Cllr Young
Seconded by Cllr Boggis and
RESOLVED: to note the information.

69. HRTC & HBPH PAYMENT & RECEIPT SCHEDULE

It was moved by Cllr Young
Seconded by Cllr Trickett and
RESOLVED: to note items of information and to authorise payments totalling £14,408.61.

70. COMMUNICATIONS FROM THE TOWN MAYOR AND THE CLERK.

It was moved by Cllr Timbers
Seconded by Cllr Young and
RESOLVED: to note the following communications thanking CROWS for the work they undertake in our area. It was also requested that the Town Clerk point out the use of the word Chairmanship in the training offer by YLCA.

a) YLCA	GDPR Exemptions
b) CROWS	Annual Report
c) YLCA	Training Calendar

71. COUNCILLORS REQUESTING INCLUSION OF ITEMS ON AGENDAS

The Town Clerk outlined the process for inclusion and encouraged Councillors to contact him with their individual items.

72. **GDPR**
The Town Clerk advised that a Records Management Policy needs to be developed and adopted and advised that all Councillors must install and use the provided Town Council email address as their main method of communication with the public.
73. **PARATICO**
The Town Mayor, Cllr Stow outlined her recent meeting with representatives from Paratico.
It was moved by Cllr Needham
Seconded by Cllr Timbers and
RESOLVED: to develop the relationship with Paratico, following conversation with the Hebden Bridge Twinning Society and identifying the benefits to our community. To write to the Mayor of Paratico outlining our position and thanking them for their recent visit and generous gifts.

Note: Cllr Crosland left the meeting.

74. **MAYOR'S REPORT/DEPUTY MAYOR'S REPORT**
It was moved by Cllr Young
Seconded by Cllr Timbers and
RESOLVED: to note the activities of the Mayor and the Instagram account containing images of her activities.
75. **MINUTES OF THE TOWN COUNCIL held 23rd May 2018**
It was moved by Cllr Young
Seconded by Cllr Fearon and
RESOLVED: to approve the minutes as a correct record.
76. **MINUTES OF THE ENVIRONMENTS, ALLOTMENTS & EVENTS COMMITTEE held 30th May 2018.**
It was moved by Cllr Young
Seconded by Cllr Hodgins and
RESOLVED: to approve the minutes as a correct record.
77. **MINUTES OF THE STRATEGY & REVIEW COMMITTEE held 6th June 2018**
To consider minutes, endorse recommendations therein and approve as a correct It was moved by Cllr Stow
Seconded by Cllr Young and
RESOLVED: to approve the minutes as a correct record.
78. **MINUTES OF THE COMMUNITY FUNDING COMMITTEE held 11th June 2018.**
It was moved by Cllr Fenton
Seconded by Cllr Fraser and
RESOLVED: to approve the minutes as a correct record.
- Cllr Harrison thanked the committee for the White Lee Memorial Gardens award.
79. **MINUTES OF THE WWI COMMITTEE**

It was moved by Cllr Stow
Seconded by Cllr Harrison and
RESOLVED: to note the minutes of the meeting.

80.

REPRESENTATIVES TO OUTSIDE BODIES

Cllr Fearon was nominated to the Hebden Bridge Community Association.

HB Partnership, there was no report from Cllr Fraser as the meeting clashed with the Community Funding Committee meeting and she was unable to attend.

Cllr Hodgins advised that the Brearley Fields Steering Group still wrestle with the concepts of flood alleviation and the introduction of a wetland area.

Cllr Stow reminded the meeting of the upcoming Handmade Parade on the 24th June at 11.30am.

Meeting finished at 8.55pm.

Payment and Receipt Schedule
Full Council -
13th June 2018

Hebden Royd Town Council

Item	no:	Payee	Details	Amount	Cost Centre	Payment Method
Accounts to be Paid						
a		Carolyn Warren	Accountant	£350.00	Accountant	BACS
b		P & D Builders	Build Man	£467.00	Build Man	BACS
c		Calder Valley Agric.	Allotment Items	£71.28	E, A & Events	BACS
d		Pine Trees Farm	Allotment Items	£393.00	E, A & Events	BACS
e		John Baxendale	Hanging Basket	£460.00	E, A & Events	BACS
f		Euro Digital Systems	Print Support	£154.53	Office	DD
g		Calderdale Council	By Election	£1,388.22	Elections	BACS
h		Neopost	Post	£101.87	Office	BACS
				<u>£3,385.90</u>		

Hebden Bridge Picture House

Item	no:	Payee	Details	Amount	Cost Centre	Payment Method
Accounts to be Paid						
a		Artificial Eye	Film Royalties	£120.00	Royalties	BACS
b		EOne	Film Royalties	£1,269.80	Royalties	BACS
c		Lionsgate	Film Royalties	£668.50	Royalties	BACS
d		Paramount Pictures	Film Royalties	£120.00	Royalties	BACS
e		Park Circus	Film Royalties	£195.60	Royalties	BACS
f		Park Circus	Film Royalties	£195.60	Royalties	BACS
g		Park Circus	Film Royalties	£188.40	Royalties	BACS
h		Sony	Film Royalties	£138.40	Royalties	BACS
i		Trafalgar	Film Royalties	£752.95	Royalties	BACS
j		Trafalgar	Film Royalties	£614.65	Royalties	BACS
k		Twentieth Century Fox	Film Royalties	£120.00	Royalties	BACS
l		Universal	Film Royalties	£108.00	Royalties	BACS
m		Walt Disney	Film Royalties	£417.76	Royalties	BACS
n		Walt Disney	Film Royalties	£823.50	Royalties	BACS
o		Empire Popcorn	Kiosk	£150.18	Kiosk	BACS
p		J.L Brooks	Kiosk	£58.92	Kiosk	BACS
q		Matthew Clark	Kiosk	£403.41	Kiosk	BACS
r		Total Food Service	Kiosk	£223.14	Kiosk	BACS
s		Towngate Tearoom	Kiosk	£66.00	Kiosk	BACS
t		Towngate Tearoom	Kiosk	£67.20	Kiosk	BACS
u		Towngate Tearoom	Kiosk	£66.00	Kiosk	BACS
v		Towngate Tearoom	Kiosk	£66.00	Kiosk	BACS
w		Berendsen	Cleaning	£77.39	Cleaning	BACS
x		FCC	Waste	£501.09	Waste	BACS
y		POS Yorkshire	Film Delivery	£158.40	Delivery	BACS
z		Mailing/Marketing Co	Programme	£620.00	Programme	BACS
aa		Print Bureau	Printing	£120.00	Office	BACS
bb		Neopost	Post	£101.87	Office	BACS
cc		the phone coop	Telephone	£18.00	Office	BACS
dd		npower	Utilities	£457.75	Utilities	BACS
ee		Calder Valley Security	Repairs	£60.00	Build Man	BACS
ff		Gb Air Control	Air Con	£279.00	Build Man	BACS
gg		Gb Air Control	Air Con	£1,795.20	Build Man	BACS
				<u>£11,022.71</u>		