

HEBDEN ROYD TOWN COUNCIL

Meeting of the ENVIRONMENT, ALLOTMENTS & EVENTS COMMITTEE
Held Wednesday 28th June 2017

MINUTES

PRESENT: Councillors: Young (Chair from minute 89), Fearon, Fenton, Fraser Hodgins & Patient.

HRTC Council Clerk: E Green.

88. ELECTION OF CHAIR/VICE CHAIR 2017/18

It was **proposed** by Cllr Hodgins

Seconded by Cllr Patient

UNANIMOUSLY RESOLVED: that the Chair of the Environment & Allotments Committee for 2017/18 be Cllr Young.

It was **proposed** by Cllr Young

Seconded by Cllr Fenton

UNANIMOUSLY RESOLVED: that the Vice Chair of the Environment & Allotments Committee for 2017/18 be Cllr Hodgins.

89. APOLOGIES OF ABSENCE AND ANY SUBSTITUTIONS

No apologies were received.

90. MEMBERS' INTERESTS

None were declared at this time.

91. Matters arising from Minutes of Meeting held 1st March 2017 not itemised on this Agenda

Scout Road Park – The Town Council will wait until all Environment Agency Works on Scout Road Park are completed before considering any transfer.

Graffiti Wall – It was reported that the work had been completed.

92. BUDGET UPDATE

A budget for the year was presented to Councillors.

It was moved by Cllr Young

Seconded by Cllr Hodgins and

RESOLVED: to note the information.

The meeting was updated that following a number of complaints about litter in Hebden Bridge, HRTC Officers will be meeting with CMBC officers w/c 3rd July to consider locations for new and replacement bins. Cllr Fraser asked if it would be possible to install an additional dog bag dispenser in St Georges Square.

It was **proposed** by Cllr Young

Seconded by Cllr Fenton and

RESOLVED: to support CMBC in the purchase of new bins once costing had been received and to approve the installation of a dog bag dispenser in St Georges Square.

93. ALLOTMENTS ANNUAL FEE POLICY

Following discussion,

It was moved by Cllr Young

Seconded by Cllr Patient and

RESOLVED: to introduce a policy which mirrors that of CMBC, whereby holders of a Passport to Leisure qualify for a 40% reduction in the fee and to apply this retrospectively from the 1st April 2017.

94. NOTICE BOARDS

Cllr Young explained the limitations now in place for community groups wishing to display promotional banners, and that whilst two new sites were being considered at the Marina and Bridge Lanes, community notice boards would be a useful addition for the promotion of local events. £1000 funding has been secured from the Ward Forum Grant scheme.

It was **proposed** by Cllr Young

Seconded by Cllr Fearon and

RESOLVED: That £1000 is made available by this committee to give an overall budget of £2000 for the purchase and installation of new community notice boards.

95. FRIENDS OF WHITE LEE REC

Cllr Hodgins reported that The White Lee Memorial Park Community Group was now a constituted body whose monies would be held by Royd Regeneration. A main focus for the group would be the installation of an appropriate memorial for the park; the changing rooms are also a priority. The group is already undertaking fortnightly litter picks and fill up the dog bag dispensers.

It was **proposed** by Cllr Young

Seconded by Cllr Fenton and

RESOLVED: that the committee welcomed this news and that the group should be encouraged to apply to the HRTC Community Funding Committee for funds to enable them to undertake works as required.

96. NEW EVENT PROPOSAL – PUMPKIN FESTIVAL

A report was tabled which outlined the elements of a Pumpkin Festival for Hebden Bridge which has been proposed by locally based Sand in your Eye (to be expanded to Mytholmroyd once established). The event is unique in the UK and would encourage the community and visitors alike to enjoy the town at a generally quiet time of year.

It was **proposed** by Cllr Young

Seconded by Cllr Hodgins and

RESOLVED: that an initial budget of £8000 be allocated to present this new event in partnership with Sand in your Eye, for Hebden Royd Town Council.

Additionally Cllr Hodgins reported on the recent Mytholmroyd Gala, and that the current committee would be standing down. It was suggested that Hebden Royd Town Council in partnership with Royd Regeneration take over the planning and implementation of the event, with HRTC Officers being responsible for the overseeing of the event planning, with a Royd Regeneration based committee to support the associated activities.

It was **proposed** by Cllr Young
Seconded by Cllr Patient and
RESOLVED: That HRTC Officer Emma Green would attend the next Royd Regeneration meeting on Monday 3rd July with a view to how the two organisations might work together to present the 2018 Gala.

97.

CHRISTMAS

It was reported that the Christmas events for Hebden Bridge and Mytholmroyd would be as follows:

Hebden Bridge Switch On – Friday 17th November from 4pm - Basing activities on last years to further grow the event

Mytholmroyd Switch On – Saturday 18th November from 12noon – working in partnership with Royd Regeneration to present a full day event with market.

It was **proposed** by Cllr Young

Seconded by Cllr Hodgins and

RESOLVED: to note the information

98.

PROJECTS UPDATE

A report was given on the progress of current projects, Hanging Baskets, Happy Hounds and Kids fest.

It was **proposed** by Cllr Young

Seconded by Cllr Fearon and

RESOLVED: to note the information and approve the budgets within the report.

Meeting finished at 8.25pm

HEBDEN ROYD TOWN COUNCIL

Meeting of the ENVIRONMENT, ALLOTMENTS & EVENTS COMMITTEE
Held Wednesday 30th August 2017

MINUTES

PRESENT: Councillors: Young, Fenton, Hodgins & Patient.

HRTC Council Clerk: E Green

172. APOLOGIES OF ABSENCE AND ANY SUBSTITUTIONS

No apologies were received.

173. MEMBERS' INTERESTS

None were declared at this time.

174. Matters arising from Minutes of Meeting held 28th June 2017 not itemised on this Agenda.

Cllr Young updated that new bins had been purchased for the town and are due to be installed week commencing 4th September. These will replace the existing bins which are in poor state of repair at St George's Square, Bridge Gate and Crown Street.

175. BUDGET UPDATE

A budget for the year was presented to Councillors. It showed an increase in income of £2000 against the forecasted income.

It was moved by Cllr Young

Seconded by Cllr Hodgins and

RESOLVED: to note the information.

176. PROJECT UPDATE

A report was presented to update on forthcoming projects. Preparations for The Great Pumpkin Festival are moving at pace, with a good take up for the workshops and a lot of interest from the community in the project. The budgets and proposed activities were presented for the Christmas Lights Switch On events. Cllr Hodgins reported that the existing budget would struggle to reproduce the scale of event seen in Mytholmroyd in 2016 which was part funded by the Celebrate Fund (now closed). The 2016 event received excellent feedback. In an area which is suffering much disruption as the flood mitigation works are being undertaken, it was suggested that Mytholmroyd is deserving of a Christmas event to bring the community together. Cllr Hodgins also reported the VBA will be providing the generators and technical support on the day and will support the event where it can.

It was **proposed** by Cllr Hodgins

Seconded by Cllr Young and

RESOLVED: To take additional moneys of £892.00 from the budget to support the Christmas Lights Switch On Events in Hebden Bridge and Mytholmroyd, and to allocate the additional £2000.00 income to the

Mytholmroyd Christmas Light Switch On Event to ensure an appropriate scale of event.

177.

CHRISTMAS LIGHTING

It was reported that the Christmas Lighting Scheme in Hebden Bridge had been receiving an increasing number of negative comments over the past few years, with the scheme last being updated 10 years ago.

It was **proposed** by Cllr Young

Seconded by Cllr Hodgins and

RESOLVED: To fund the purchase of new cross street lights for Hebden Bridge, which would start the gradual improvement of the scheme where budget allows. Cllrs were in agreement in voting for the style of light to be used as illustrated below.



HEBDEN ROYD TOWN COUNCIL

Meeting of the ENVIRONMENT, ALLOTMENTS & EVENTS COMMITTEE
Held Wednesday 1st November 2017

MINUTES

PRESENT: Councillors: Young, Bampton Smith, Fenton, Hodgins & Patient.

HRTC Council Clerk: E Green

276. APOLOGIES OF ABSENCE AND ANY SUBSTITUTIONS

Apologies were received from Cllr Fearon.

277. MEMBERS' INTERESTS

None were declared at this time.

278. Matters arising from Minutes of Meeting held 30th August 2017 not itemised on this Agenda.

Cllr Young updated that new bins had been installed throughout the town and the increased capacity was welcomed.

The chair rearranged the agenda to bring Item 5 forward.

279. SIGNAGE AT HEBDEN BRIDGE & MYTHOLMROYD STATIONS

At the request of Cllr Bampton Smith, who presented the idea of having signs which read 'Welcome to Hebden Bridge/Mytholmroyd from Hebden Royd Town Council' at Hebden Bridge & Mytholmroyd Stations. This is already done by Keighley and three other parish councils.

It was moved by Cllr Young

Seconded by Cllr Hodgins and

RESOLVED: To contact the Station Partnership/Friends Group as to their thoughts on this and to make tentative enquiries as to the process and cost involved.

280. CMBC – SAFER, CLEANER, GREENER

Further to a presentation made by Andrew Pitts at Full Council on 18th October discussion followed as to how HRTC could best support the Safer, Cleaner, Greener team in our area.

It was **proposed** by Cllr Hodgins

Seconded by Cllr Young and

RESOLVED: That this is a long term strategic project which should be considered by Strategy and Review. There is a vision in this committee to take ownership of both Calder Holmes Park and White Lee Rec, but this may be in conjunction with other assets. Consideration needs to be given to cost, facilities and resources. In the short term 2018/19 the Town Council will continue to work closely with CMBC Safer, Cleaner, Greener team to deliver specific projects which may be identified.

281.

BANKFIELD ALLOTMENTS

There have been ongoing issues with a small triangle of land which was transferred to HRTC as part of the Banksfield Allotment Asset Transfer. This land has not been cultivated and as such is rather wild and causing a pest to neighbouring properties. The shrubbery and weeds were cleared back from the boundary in the summer but this has been seen as a temporary solution.

It was **proposed** by Cllr Hodgins

Seconded by Cllr Fenton and

RESOLVED: To offer the land as an allotment, free of charge for the next two years if someone on the waiting list would like to take it on. In the meantime to continue maintenance as required.

282.

PROJECT UPDATES

Councillors received an update on the Pumpkin Festival and the forthcoming Christmas events. The Great Pumpkin Festival was deemed to be a huge success and a detailed evaluation is underway.

It was **proposed** by Cllr Hodgins

Seconded by Cllr Fenton and

RESOLVED: To note the information. It was also raised that should the Pumpkin Festival be planned for 2018 the alternative sources for additional funding should be sought.

HEBDEN ROYD TOWN COUNCIL

Meeting of the ENVIRONMENT, ALLOTMENTS & EVENTS COMMITTEE Held Wednesday 7th March 2018

MINUTES

PRESENT: Councillors: Young, Fenton, Harrison & Hodgins.

HRTC Council Clerk: E Green

446. Apologies for Absence and any substitutions

Cllr Patient

447. Members' Interests relating to agenda items for this meeting.

None at this time.

448. Matters arising from meeting held Wednesday 1st November.

Following approaches to the Friends of the Train Stations it was felt that there was little support for the suggestion that welcome to Hebden Royd signs should be erected. Following completion of the renovations at Mytholmroyd the committee suggested that a floral display could be sponsored at the station.

449. BUDGET REVIEW

An update on the budget was given highlighting that invoices from Calderdale council were still awaited for the installation and take down of the Christmas lights. It was advised that a change in contractors for CMBC may mean that costs may increase this year.

It was moved by Cllr Young

Seconded by Cllr Fenton and

RESOLVED: that additional quotes from alternative contractors be sought should the quotes from Calderdale show a large increase.

450. EVENTS & PROJECTS

a) The Big Spring Clean

It was advised that there are 9 community groups already signed up to take part.

It was moved by Cllr Young

Seconded by Cllr Hodgins and

RESOLVED: to note the information.

b) Hanging Baskets

It was moved by Cllr Hodgins

Seconded by Cllr Fenton and

RESOLVED: that the price of the hanging baskets for 2018 should be kept at £40 per basket including vat.

c) Allotment Invoicing & Update

The committee were updated on recent works at Banksfield Allotment including the crown reduction of a large ash tree. The waiting list was discussed – current waiting times at High Hirst are as little as 4 months, and it

is hoping that this turnover will start to slow. The waiting list at Banksfield has a very low turnover.

It was moved by Cllr Hodgins

Seconded by Cllr Young and

RESOLVED: to establish costs for land clearance of Banksfield Allotments.

d) Tour de Yorkshire

Emma Green updated the committee on the forthcoming plans to work with the Handmade Parade to decorate the town for the Tour de Yorkshire.

It was moved by Cllr Young

Seconded by Cllr Hodgins and

RESOLVED: note the information.

e) Kids Fest – Hebden Bridge Arts Festival

It will take place on Saturday, 21st June. Ideas and suggestions for the event are invited for the Councillors.

It was moved by Cllr Fenton

Seconded by Cllr Young and

RESOLVED: that Councillors will consider themes for Kids Fest which link to the overall theme of the Arts Festival which is non-conformism.

f) Happy Hounds

This will take place on Saturday, 28th July with the intention to develop last year's event. There will also be a return to the focus on responsible ownership and reducing dog fouling.

It was moved by Cllr Fenton

Seconded by Cllr Hodgins and

RESOLVED: due to recent complaints the focus on responsible ownership is important and efforts should be made to think of creative ways to promote this aspect of dog ownership.

451.

THE PUMPKIN FESTIVAL - REVIEW

The report was discussed in detail. It was highlighted that there were many lessons to be learned, however it was agreed that overall the event was a success and a welcome addition to the town. There were concerns that the budget for 2017 was too high.

It was moved by Cllr Hodgins

Seconded by Cllr Fenton and

RESOLVED: that there should be a Pumpkin Festival in 2018 with a maximum budget from the Town Council of £5000. Additional funding will be sought to enhance the overall budget. It was agreed that the publicity for the event did not highlight Hebden Royd Town Council sufficiently and this must be addressed to move forward.

Meeting finished at 8.25pm.