HEBDEN ROYD TOWN COUNCIL

Meeting of the ENVIRONMENT & ALLOTMENTS COMMITTEE
Held Wednesday 1st th JUNE 2016

MINUTES

PRESENT : Councillors: Young (Chair from minute 36), Daber, Fearon, Hodgins & Yorke.

HRTC Council Clerk: E Green.

36. ELECTION OF CHAIR/VICE CHAIR 2015/16

It was **proposed** by Cllr Yorke
Seconded by Cllr Hodgins
Unanimously resolved: that the Chair of the Environment & Allotments Committee for 2016/17 be Cllr Young.
It was **proposed** by Cllr Young
Seconded by Cllr Hodgins
Unanimously resolved: that the Vice Chair of the Environment & Allotments Committee for 2016/17 be Cllr Daber.

37. APOLOGIES OF ABSENCE AND ANY SUBSTITUTIONS

Apologies were received from Cllr Trickett.

38. MEMBERS' INTERESTS

None were declared at this time.

39. Matters arising from Minutes of Meeting held 27th January 2016 not itemised on this Agenda

It had not been possible to source additional suitable planters for Mytholmroyd. The additional funds will be spent on additional perennial planting in the Memorial Gardens, Russell Deans and the canal side.

40. PROJECTS UPDATE

Emma Green presented a summary of projects in progress and a discussion on them followed. Current projects include; Hanging Baskets, Hebden Happy Hounds, Spring Clean, Allotments and the Christmas Lights Switch On.
It was moved by Cllr Young
Seconded by Cllr Fearon and
Resolved: to note the information

41. BUDGET 2016/17

Following discussion,
It was moved by Cllr Young
Seconded by Cllr Daber and
Resolved: to increase the budget for Happy Hounds to £1000.00 and to increase the budget for Calder Holmes Park to £5000.00. Cllr Young and E Green will meet with the new Area Manager Dawn Mitchell once in post to discuss possible projects for Calder Holmes Park..

42. PROJECTS AND PRIORITIES FOR 2016/17

Following discussion

It was **proposed** by Cllr Young

Seconded by Cllr Hodgins and

Resolved: That councillors would consider possible projects and bring these suggestions to the next meeting.

Meeting finished at 7.55pm

HEBDEN ROYD TOWN COUNCIL

Meeting of the ENVIRONMENT & ALLOTMENTS COMMITTEE
Held Monday 5th September 2016

MINUTES

PRESENT: Councillors: Young, Fearon, Hodgins & Yorke.

HRTC Council Clerk: E Green.

154. APOLOGIES OF ABSENCE AND ANY SUBSTITUTIONS
Apologies were received from Cllr Davenport.

155. MEMBERS' INTERESTS
None were declared at this time.

156. Matters arising from Minutes of Meeting held 1st June 2016 not itemised on this Agenda
There were no matters arising.

157. PROJECTS UPDATE
Emma Green presented a summary of the projects which had taken place including Hebdens Happy Hounds and Hebden 1916. Both projects had been very successful and were well attended.
It was moved by Cllr Young
Seconded by Cllr Yorke and
RESOLVED: to make provision within the budget to repeat the Happy Hounds Event in 2017, with a date to be set to coincide with the first Saturday of the main school summer holidays.

158. CHRISTMAS LIGHTS SWITCH ON EVENTS 2016
A report was tabled outlining the proposals for the forthcoming Christmas Lights Switch On events in Hebden Bridge and Mytholmroyd.
It was moved by Cllr Young
Seconded by Cllr Fearon and
RESOLVED: to note the information and to allow addition budget of up to £1000 if required to facilitate a celebrity appearance.

159. BUDGET UPDATE 2016/17 AND PRIORITIES FOR THE YEAR
Cllr Young updated that there had been a site visit to Calder Holmes Park to consider suitable small projects. The provision of safety matting around the adult outdoor gym equipment is being costed and it is felt that this would significantly enhance that area.
A letter was tabled from Andrew Bibby requesting the further provision of dog waste bags and additional dispensers.
It was proposed by Cllr Young
Seconded by Cllr Hodgins and

RESOLVED: The provision of safety matting would be a suitable project for the Town Council and that the dog waste bag scheme could be extended with a budget of up to £500.

Meeting finished at 7.50pm

HEBDEN ROYD TOWN COUNCIL

Meeting of the ENVIRONMENT & ALLOTMENTS COMMITTEE
Held WEDNESDAY 16TH NOVEMBER 2016

MINUTES

PRESENT: Councillors: Yorke (Chair) Daber, Hodgins & Trickett.

HRTC Council Clerk: E Green.

266. APOLOGIES OF ABSENCE AND ANY SUBSTITUTIONS
Apologies were received from Cllr Davenport and Cllr Young.

267. MEMBERS' INTERESTS
None were declared at this time.

268. Matters arising from Minutes of Meeting held 5th September 2016 not itemised on this Agenda
Cllr Hodgins highlighted that the new dog waste bag dispenser on White Lee Rec was not being kept topped up with bags and volunteered to fill the dispenser in the future. Emma Green will organise a supply of bags and a key for the dispenser.

269. CHRISTMAS LIGHTS SWITCH ON EVENTS
Emma Green presented a summary of the forthcoming Christmas Lights Switch On events to be held in Hebden Bridge and Mytholmroyd. A lottery grant has been awarded from the Celebrate Fund for the Switch On event in Mytholmroyd, a total of £8050.
It was moved by Cllr Hodgins
Seconded by Cllr Trickett and
RESOLVED: in light of the award for Mytholmroyd, to reallocate funds originally set aside within the budget for the Mytholmroyd event to Hebden Bridge to enable a larger event to be organised.

270. CALDER HOLMES PARK
The proposed works to the adult gym area were discussed.
It was moved by Cllr Yorke
Seconded by Cllr Trickett and
RESOLVED: that on the proviso that the quote for the works is within the budget allocated then these works should proceed. The graffiti wall was also discussed and it was suggested that this be on the agenda for a future meeting.

271. BUDGET UPDATE 2016/17 & BUDGET REQUEST 2017/18
The budget to date was presented. In some areas, the spending has been less than expected due to the various impacts of the flooding such as the provision of extra funds for clean-ups from other sources.
The allocation of funds within the budget for the Town Councils own events was discussed, in that the Town Council funds many worthy events through

the Community Funding, yet its own events (such as Christmas Lights and Happy Hounds) are run on a limited budget.

It was proposed by Cllr Trickett
Seconded by Cllr Yorke and
RESOLVED: That within the 2017/18 budget consideration be given to the allocation of funds to signpost and improve the gateways to the parish, working with Royd Regeneration, Hebden Bridge Partnership and Cragg Vale Community Association.

It was requested that Strategy and Review consider how the balance of money's awarded to outside bodies for events can be redressed with the monies allocated internally for events.

It was proposed by Cllr Yorke
Seconded by Cllr Hodgins and
RESOLVED:

That the Budget request for 2017/18 be kept the same as in previous years at £25k for the Environment & Allotment Budget and £13k for the Christmas Lighting and Events Budget. A total budget request of £38k.

272. FURTHER PROJECTS FOR 2016/17

The unallocated £5k in the 2016/17 budget was discussed.

It was proposed by Cllr Trickett
Seconded by Cllr Hodgins and
RESOLVED:

1. That the Friends of White Lee Rec be asked to submit their constitution and outline of proposed works to the Environment & Allotment Committee for consideration and possible allocation of funds.
2. That the Cragg Vale Community Association be contacted with regard to ongoing works to make Cragg Vale Park accessible and to offer support should it be viewed to be appropriate.
3. That Scout Road Park be invited to approach the committee for support.

Meeting finished at 8:30pm

HEBDEN ROYD TOWN COUNCIL

Meeting of the ENVIRONMENT & ALLOTMENTS COMMITTEE
Held WEDNESDAY 1ST MARCH 2017

MINUTES

PRESENT: Councillors: Young (Chair) Fenton, Hodgins & Trickett.

HRTC Council Clerk: E Green.

400. APOLOGIES OF ABSENCE AND ANY SUBSTITUTIONS
No apologies for absence were received.

401. MEMBERS' INTERESTS
None were declared at this time.

402. Matters arising from Minutes of Meeting held 16th November 2016 not itemised on this Agenda
Cllr Hodgins highlighted that the new dog waste bag dispenser on White Lee Rec was being well used and that he has taken responsibility for keeping the bags topped up.

There has not yet been a Friends of White Lee Rec group established as yet, however there is still interest in this and Cllr Hodgins will look at setting up the group over the next few months.

403. PROJECT UPDATE
A review of recent projects including the Christmas Light Switch On events and the resurfacing of the adult gym area at Calder Holmes Park was given.
It was moved by Cllr Young
Seconded by Cllr Hodgins and
RESOLVED: to note the information.

404. BUDGET UPDATE
A review of the current budget was presented.
It was moved by Cllr Young
Seconded by Cllr Hodgins and
RESOLVED: That for 2017, (following the reduction in the price of hanging baskets in 2016 as a one off initiative to support business after the floods) that the original price of £40.00 will be reinstated at £40.00. Costings are also to be obtained to the installation of festive lighting around the Mytholmroyd Library area and up Cragg Road, using the stock features.

405. SCOUT ROAD PARK
The possible transfer of Scout Road Park in to the ownership of Hebden Royd Town Council was discussed.
It was proposed by Cllr Young
Seconded by Cllr Trickett and

RESOLVED: That there is an agreement in principle to the transfer, providing that a detailed report from the Neighbourhood Manager shows that it is feasible and economically sustainable.

406. BUDGET FROR TREE REPLANTING

Further to information from the CMBCs Woodland Management Strategy
It was proposed by Cllr Young
Seconded by Cllr Trickett and
RESOLVED: that a budget of £500 be made available for the replanting of trees where tree have had to be removed for various reasons. Where appropriate fruit trees will be considered.

407. GRAFFITTI WALL

A quote was tabled for the repair of the graffiti wall in Calder Holmes Park.
It was proposed by Cllr Hodgins
Seconded by Cllr Young and
RESOLVED: to proceed with the works using 25mm plywood at a cost of £3380.00.

408. FUTURE PROJECTS AND EVENTS

The forthcoming projects of the Spring Clean, Happy Hounds and Kidsfest were reported on
It was proposed by Cllr Hodgins
Seconded by Cllr Young and
RESOLVED: to note the information

Meeting finished at 8:10pm