HEBDEN ROYD TOWN COUNCIL

RECONVENED MEETING of the TOWN COUNCIL
held WEDNESDAY 28th MAY 2014

MINUTES

PRESENT **Councillors; Timbers (Chair), Bampton Smith, Boggis, Davenport, Dixon, Fearon, Gibbon, Halewood, Hodgins, Press, Scorer, Sweeney, Trickett, Yorke & Young.**

Cllr Rudkin from item 16.

Clerk – Jason Boom, Hebden Royd Town Council.

12. **PUBLIC QUESTION TIME**
No questions were asked.

13. **Apologies for Absence**
Apologies were received from Cllrs Tsoneva.

14. **MEMBERS INTERESTS**
Cllrs Bampton Smith, Davenport and Young item 16) i)
Cllr Hodgins item 44) f)
Cllr Boggis Items 44) a), b) c), f) & h)

15. **FILLING OF VACANCIES (2) BY CO OPTION (White Lee Ward & Cragg Vale Ward)**
3 letters were received from qualified members of the public. Paul Monahan and Alex Rudkin spoke, Cllr Trickett spoke on behalf of Martin Macdonald.

It was moved by Cllr Boggis
Seconded by Cllr Trickett and
RESOLVED: that Martin Macdonald be co-opted as member for Cragg Vale.

It was moved by Cllr Hodgins
Seconded by Cllr Boggis and
RESOLVED: that Alex Rudkin be co-opted as member for White Lee.

The Mayor thanked Paul Monahan for putting himself forward for co-option.

Alex Rudkin signed the declaration of acceptance, witnessed by the Town Clerk and Cllr Rudkin joined the meeting.

16. **COMMUNICATIONS FROM THE TOWN MAYOR AND THE CLERK.**

a) Calderdale MBC	Results of Election 22/5/14
b) Hebden Bridge Partnership	Display of Banners
c) YLCA	White Rose Update
d) Calderdale MBC	Tour de France – Volunteers

e) Calderdale MBC	Casual Vacancies
f) YLCA	Provision of Services
g) Heptonstall Exhibitions	Request for Representatives
h) Calderdale MBC	Policy – Minor Traffic Schemes
i) West Yorkshire Pension Fund	LGPS Discretions Statement
j) Claira Button	Invitation: Fair for Youth 31/5/14
k) Clerks & Councils Direct	May 2014 Issue 93
l) SLCC	The Clerk Magazine Vol.45 No.3
m) Mytholmroyd Community Centre	Minutes of the Meeting 25/3/14

In respect of:
b) the Town Council had already written to CMBC and understood a policy was being developed.
i) pass to Strategy & Review for consideration.
j) Cllr Fearon to attend on behalf of the Town Council.
It was moved by Cllr Boggis
Seconded by Cllr Trickett and
RESOLVED: that the communications be noted.

17. MAYOR'S REPORT/DEPUTY MAYOR'S REPORT

The Mayor reported on his engagements focusing on a visit to the St Augustine's Refugee Centre.
It was moved by Cllr Bampton Smith
Seconded by Cllr Boggis and
RESOLVED: to note the report.

18. PRESENTATION OF THE TWINNING CHRONICLE CELEBRATING 50 YEARS OF FRIENDSHIP BETWEEN SAINT POL SUR TERNOISE & WARSTEIN.

Cllr Boggis spoke about his recent trip to the Warstein representing the Town Council. He explained he now understood the Spirit of Twinning. He presented the Town Council with its copy of the Chronicle of the Twinning Relationships between St Pol, Warstein and Hebden Royd. Cllr Boggis declared he had been well treated and that he felt it important that we continue to stress our international friendships.

19. MINUTES OF THE FULL COUNCIL held WEDNESDAY 23rd APRIL 2014

It was moved by Cllr Boggis
Seconded by Cllr Young and
RESOLVED: to accept the minutes as a true record with confirmation that Cllr Press would complete her promise to provide information to be passed to the Rt Hon David Cameron PM.

20. MINUTES OF THE ANNUAL TOWN MEETING held WEDNESDAY 7th MAY 2014

The council considered points raised at the Annual Town Meeting.
It was moved by Cllr Young
Seconded by Cllr Timbers and

RESOLVED: that the Town Clerk would see clarification from Calderdale MBC on the 'Graffiti Squad' and revisit the Carlton Chambers clock.

It was moved by Cllr Young
Seconded by Cllr Timbers and
RESOLVED: that the minutes were a correct record.

21. ATTENDANCE RECORD 2013 -14

It was moved by Cllr Young
Seconded by Cllr Boggis and
RESOLVED: that the members attendance record for council year 2013/14 be resubmitted at the next meeting.

22. CONSTITUTION OF COMMITTEES AND DELEGATED POWERS

It was moved by Cllr Young
Seconded by Cllr Bampton Smith and
RESOLVED: to adopt the Council Structure, committees and delegated powers be adopted as proposed.

23. COMMITTEE MEMBERSHIP

It was moved by Cllr Young
Seconded by Cllr Bampton Smith and
RESOLVED: that Councillors and substitutes to committees as set out in the paper.

24. GRIEVENCE PANEL MEMBERSHIP

It was moved by Cllr Timbers
Seconded by Cllr Halewood and
RESOLVED: that membership of the Grievance Panel for 2014/15 be Cllrs Fearon, Hodgins & Scorer.

25. APPEALS PANEL MEMBERSHIP

It was moved by Cllr Timbers
Seconded by Cllr Halewood and
RESOLVED: that membership of the Appeals Panel for 2014/15 be Cllrs Trickett, MacDonald & Yorke.

26. APPOINTMENT OF HRTC INTERNAL AUDITOR

It was moved by Cllr Young
Seconded by Cllr Bampton Smith and
RESOLVED: that Cllr Hodgins be appointed internal auditor for 2014/15.

27. TOWN COUNCIL ANNUAL REPORT 2013/14

It was moved by Cllr Young
Seconded by Cllr Bampton Smith and
RESOLVED: that the annual report for council year 2013/14 be resubmitted at the next meeting.

28. AMENDED MEETING DATES 2014/15

It was moved by Cllr Young
Seconded by Cllr Timbers and
RESOLVED: that the amended dates for Council and Committee meetings for Council Year 2014/15 as previously decided be endorsed.

29. RISK ASSESSMENTS

It was moved by Cllr Young
Seconded by Cllr Halewood and
RESOLVED: that the risk assessments for the council year 2013/14 be adopted.

30. APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES

It was moved by Cllr Young
Seconded by Cllr Boggis and
RESOLVED: that the appointment of Councillors to Outside Bodies be adopted as proposed.

31. WORKING GROUPS

No meetings had taken place.

Note: Cllr Press declared an interest in the next item.

32. FOOD BANKS

It was moved by Cllr Young
Seconded by Cllr Bampton Smith and
RESOLVED: to award £1000.00 to both Todmorden & Ebenezer Food Banks in recognition of their support of families in Hebden Royd and be funded under section 137 of the Local Government Act 1974 in that its benefit for the people of Hebden Royd is commensurate with expenditure involved.

33. REPRESENTATIVES TO OUTSIDE BODIES

Town & Parish Council Liaison Committee – Cllr Trickett reported that the Tour de France was the key agenda item with subjects including litter, banners and traffic being discussed.
Hebden Royd Swimming Pool Association – Cllr Dixon reported on a recent meeting. He outlined the group had an architect, financial advice and a sports management company in place.
River Stewardship – Cllr Boggis advised that an initial working party had taken place.
HBCA (Heritage Lottery Fund) – The Clerk advised that he had attended an initial meeting.

34. HRTC STATEMENT OF ACCOUNT

It was moved by Cllr Young
Seconded by Cllr Dixon and
RESOLVED: to accepted the Statement of Account up to end April 2014 as an accurate record.

35. APPROVAL OF HRTC PAYMENTS ISSUED BY THE CLERK

a) Petty Cash	Sundry expenses	£237.90
b) Petty Cash	Sundry expenses	£119.14
c) Bitz & Pieces	Catering for High Hirst Launch	£35.00
d) BNP Paribas	Photocopies lease	£541.02

It was moved by Cllr Young
Seconded by Cllr Dixon and
RESOLVED: to note the payments.

36. HRTC ACCOUNTS TO BE PAID

a) Calder Valley Skip Hire	Spring Clean	£126.00
b) Zurich Municipal	Insurance	£2793.95
c) Euro Digital Systems	Photocopying	£47.74
d) Euro Digital Systems	Photocopying	£61.32
e) Angel Springs	Water	£21.24
f) Pennine Signs	Allotment Sign	£78.00
g) Smith of Derby	Clock Service	£186.00
h) Carolyne Warren	Accountancy Services	£650.00
i) CALVAG	Community Garden	£54.00
j) Cotterills	Office Supplies	£11.24
k) Amy Leader	Festive Fandango	£635.00
l) Neopost	Postage	£150.00

It was moved by Cllr Young
Seconded by Cllr Dixon and
RESOLVED: to pay the accounts.

37. HRTC RECEIPTS RECEIVED

a) 3rd April 2014	Precept/Council Support Grant/Grant	£261,412.00
b) 4th April 2014	Interest	£13.31
c) 7th April 2014	Hanging Baskets	£200.00
d) 9th April 2014	Allotment Fee	£50.00
e) 14th April 2014	Station Road Car Park	£6140.95
f) 25th April 2014	Hanging Baskets	£1320.00

It was moved by Cllr Trickett
Seconded by Cllr Young and
RESOLVED: to note the receipts.

38. APPLICATION FOR FINANCIAL SUPPORT FROM THE COUNCIL

It was moved by Cllr Trickett
Seconded by Cllr Halewood and
RESOLVED: to award the Association of British Choral Directors £500.00 for their Longest Choir project.

39. APPROVAL OF HBPH PAYMENTS ISSUED BY THE CLERK

a) Petty Cash	Sundry expenses	£182.83
b) Petty Cash	Sundry expenses	£189.14
c) Jonny Courtney	ICO Screening Weekend Expenses	£158.14
d) Russell Horn	May programme Design	£165.00

e) Scaffman	Ladders	£234.00
f) Ascot Wholesale	Bar Equipment	£91.38

It was moved by Cllr Young
Seconded by Cllr Dixon and
RESOLVED: to note the payments.

40. HBPH ACCOUNTS TO BE PAID

a) 20th Century Fox (BACs)	Film Royalties	£815.15
b) 20th Century Fox (BACs)	Film Royalties	£120.00
c) 20th Century Fox (BACs)	Film Royalties	£135.67
d) E One	Film Royalties	£327.07
e) E One	Film Royalties	£216.48
f) E One	Film Royalties	£2843.20
g) Walt Disney	Film Royalties	£164.86
h) Walt Disney	Film Royalties	£233.45
i) Walt Disney	Film Royalties	£901.57
j) Studio Canal	Film Royalties	£556.50
k) Studio Canal	Film Royalties	£697.90
l) More2Screen	Film Royalties	£733.87
m) More2Screen	Film Royalties	£1662.50
n) Warner Bros	Film Royalties	£97.48
o) Warner Bros	Film Royalties	£382.02
p) Picture House	Film Royalties	£2299.30
q) Picture House	Film Royalties	£2965.06
r) Eureka Entertainment	Film Royalties	£144.00
s) Park Circus	Film Royalties	£180.00
t) Entertainment Film Dist.	Film Royalties	£561.58
u) Peccadillo Pictures	Film Royalties	£120.00
v) Paramount Pictures	Film Royalties	£275.10
w) Sony	Film Royalties	£376.96
x) Altruism Pictures	Film Royalties	£608.00
y) POS Yorkshire	Film Delivery	£158.40
z) Jack Roe (CS) Ltd	Koala System Booster	£595.90
aa) Reflex	Programme Printing	£405.00
bb) Cotterills	Office Supplies	£129.40
cc) Cotterills	Office Supplies	£34.79
dd) Rebekah Fozard	Nortech Software	£116.34
ee) Neopost	Postage	£150.00
ff) Bishops	Kiosk Supplies	£209.80
gg) Bishops	Kiosk Supplies	£186.11
hh) Bishops	Kiosk Supplies	£329.18
ii) Yorkshire Dales Ice Cream	Kiosk Supplies	£135.95
jj) Yorkshire Dales Ice Cream	Kiosk Supplies	£122.04
kk) Empire Popcorn	Kiosk Supplies	£264.71
ll) Suma	Kiosk Supplies	£440.24
mm) Berendsen	Cleaning Equipment	£42.62
nn) LA Brook	Cleaning Equipment	£88.27
oo) Grady Plumbing	Plumbing repairs	£78.00
pp) Npower	Electricity Supply	£364.61
qq) The Phone Co-op	Phone & Internet	£53.00

rr) Calderdale MBC	Building Insurance	£3794.22
ss) HM Revenue & Customs	PAYE Settlement	£932.25

It was moved by Cllr Young
Seconded by Cllr Press and
RESOLVED: to pay the accounts.

41. HEBDEN ROYD TOWN COUNCIL ANNUAL ACCOUNTS 2013/14

It was moved by Cllr Young
Seconded by Cllr Dixon and
RESOLVED: to approve the annual accounts of the Town Council.

It was moved by Cllr Young
Seconded by Cllr Press and
RESOLVED: to approve the annual accounts of the Hebden Bridge Picture House.

42. AUTHORISATION OF AWARDS

It was moved by Cllr Young
Seconded by Cllr Bampton Smith and
RESOLVED: the release payment of awards previously approved by Council

a) Kaberry Barker	£1,000.00
b) Service to the Community Awards	£150.00
c) Mayor's Allowance	£3,500.00

43. COURSES & CONFERENCES

It was moved by Cllr Young
Seconded by Cllr Bampton Smith and
RESOLVED: that those wishing to attend the YLCA – Training & Professional Service Events contact the clerk.

44. PLANNING APPLICATIONS

a) Application 14/00424/HSE at 10 Ewood Hall Avenue, Mytholmroyd, HX7 5PH for First floor extension over existing garage.
It was moved by Cllr Young
Seconded by Cllr Dixon and
RESOLVED: Recommend Approval.

b) Application 14/00457/HSE at 15 Ewood Hall Avenue, Mytholmroyd, HX7 5PH for Extension to side.
It was moved by Cllr Dixon
Seconded by Cllr Trickett and
RESOLVED: Recommend Approval.

c) Application 14/20040/TPO at 12 Nest Lane, Mytholmroyd, Hebden Bridge, HX7 5AZ for Fell one tree (Tree Preservation Order).
It was moved by Cllr Trickett
Seconded by Cllr Gibbon and
RESOLVED: Recommend Refusal on the grounds that the reasons given for felling were not material considerations.

d) **Application 14/00438/LBC** at 60 Wood End, Keighley Road, Hebden Bridge, HX7 8HJ for Replacement door to front (Listed Building Consent).
It was moved by Cllr Press
Seconded by Cllr Young and
RESOLVED: Recommend Approval.

It was moved by Cllr Timbers
Seconded by Cllr Trickett and
RESOLVED: to suspend standing order 1) z).

e) **Application 14/00135/FUL** at Hebble House Old Gate, Hebden Bridge, HX7 6EN for Change of use of and extension of former pub (A4) to a flexible mixed use, to include ground floor offices or shops (A1/B1a) and workshop (B1c), or retention of pub use (A4) to ground floor, with ground floor workshop (B1c), and in any case with 2 units of ancillary residential accommodation above.
It was moved by Cllr Boggis
Seconded by Cllr Dixon and
RESOLVED: Recommend Approval.

f) **Application 14/00476/COU** at The Old Exchange, Burnley Road, Mytholmroyd, HX7 5PD for Change of use to B8 storage and distribution (Retrospective).
It was moved by Cllr Boggis
Seconded by Cllr Hodgins and
RESOLVED: Recommend Refusal due to the incompatible use for the location and the detrimental effect on the visual amenity of the area.

g) **Application 14/00545/HSE** at 7 Stubbings Close, Mytholmroyd, HX7 5HP for Extension to existing domestic garage.
It was moved by Cllr Timbers
Seconded by Cllr Gibbon and
RESOLVED: Recommend Approval.

h) **Application 14/00422/LBC** at Park Cottage, Park Lane, Mytholmroyd, HX7 5BL for Replacement windows to North and East elevation and replacement uprights to porch (Listed Building Consent).
It was moved by Cllr Sweeney
Seconded by Cllr Halewood
RESOLVED: Recommend Approval.

It was moved by Cllr Timbers
Seconded by Cllr Young and
RESOLVED: that the recommendations on the above planning applications are sent to the Environmental Services Department, Calderdale MBC. When the Chair or Deputy Chair cannot attend, ward members be authorised to represent the view of Hebden Royd Town Council at meetings of the Planning Committee at Calderdale MBC.

45. APPLICATIONS FOR PLANNING PERMISSION GRANTED BY CALDERDALE MBC

The Clerk reported on Planning Notices received from the Chief Town Planning Officer **GRANTING PLANNING PERMISSION** to applications previously considered.

It was moved by Cllr Young
Seconded by Cllr Dixon and
RESOLVED: to note the information.

Meeting finished at 9.50pm