

## HEBDEN ROYD TOWN COUNCIL

### CHECK LIST – APPLICATION FOR FINANCIAL ASSISTANCE FROM THE COUNCIL

#### DOCUMENTS ENCLOSED

	Yes	No
1. Application Form		
2. Copy of Audited Accounts recent bank statement only in the case of a newly formed organisation (under one year)		
3. Constitution or aims and objectives of organisation Not necessary if council already has an up to date copy		
4. List of Officers of Organisation		
5. Details of Project		
6. Bank Details for Payments by BACS		

Please tick appropriate box

If there is a 'No' response, an explanation is required

Any award is made at the discretion of the Council and subject to a funding agreement

I/We have read and understood the criteria

Signed .....

Name of Organisation: .....