

Minutes of the Meeting Held

Remotely on

Thursday 28th January at 7.30pm.



In Attendance: Cllr Greenwood (Chair), Cllr Blackburn, Cllr Gibbon

Members of the Public: Allan Stuttard

Clerk: E Green

1. APOLOGIES FOR ABSENCE AND REASONS

Apologies were received from Cllr Wright.

RESOLVED: To note the apology and approve the reasons for absence.

2. MEMBERS INTERESTS RELATING TO AGENDA ITEMS

No interests were declared.

3. MINUTES OF THE MEETING HELD 10TH DECEMBER 2020

RESOLVED: To approve the minutes as a correct record.

4. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD 10TH DECEMBER 2020

There were no matters arising.

5. CORRESPONDENCE

To receive details of relevant correspondence

a) Parish Precept 2021/22 CMBC

b) Hebden Bridge FAS Environment Agency

RESOLVED: To note the information.

6. FINANCE

Considered with Item 7.

7. BUDGET FOR 2021/2022

The council were informed of the current years budget and expenditure and the draft budget for 2021/22 was considered. It was noted that the reserves are at a stage where they now exceed the recommended limit.

RESOLVED: to increase the precept by 2% and to accept the proposed budget with the following considerations;

a) To work towards a reserve of no more than two years funding (approximately £4k).

- b) Allocate funds for a further grit bin.
- c) Chairs allowance would be left at a zero amount, to be reviewed as the Covid19 restrictions allow participation in activities.
- d) That the clerks salary will be brought in line with the NJC scale. The clerk will keep a record of hours worked and this will be reviewed accordingly and a figure agreed at the next meeting.

8. PAYMENTS AND RECIEPTS

Payments

Supplier	Item	VAT	Total
a) Glasdon	Grit Boxes	£65.42	£392.48
b) HRTC	Ecology Report		£33.79

Receipts

c) NS&I	Interest		£8.89
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RESOLVED: to note items of information and authorise payments totalling £426.27

9. CHEQUE SIGNATORIES

The number of signatories required was discussed.

RESOLVED: to reduce the number of cheque signatures required from three to two. Four people will be authorised to sign; Cllr Blackburn, Cllr Gibbon, Cllr Wright and E Green. Cllr Gibbon and the clerk to organise the change of signatories.

10. MOUNTIAN BIKES & TRAIL BIKES ON PATHS & BRIDALWAYS

The clerk gave an update following a meeting held on 22nd January. As a result of this meeting two working groups will be formed with one considering enforcement and positive messaging, and the second considering the design and implementation of a new technical route to take volume away from the current popular routes. If any councillors are interested in being involved in either of these groups, please advise the clerk.

11. HEBDEN ROYD & HILL TOP PARISHES NEIGHBOURHOOD PLAN

The clerk gave advised that good progress was being made with the Neighbourhood Plan. The Strategic Environmental Assessment had been completed and Aecom are currently undertaking the Design Code. It is hoped that the Regulation 14 consultation will commence in mid-February.

12. COUNCIL REPRESENTATIVES

Safer, Cleaner, Greener: Cllr Greenwood updated that he had attended the meeting and that the key point of relevance were the discussion about mountain bikes using footpaths and the concern of the gritting frequency of hill top routes.

YLCA: Cllr Greenwood advised of the recent restructure.

SLCC: Cllr Greenwood advised that the next South Pennine Branch meeting would be held on 10th February and that there continued to be a strong presence at these meeting, though the Calderdale area is often under represented.

13. DATE OF THE NEXT MEETING

The next meeting will be held remotely on Thursday 18th March at 7:30pm

Papers for this meeting will be circulated both by email and post.

Minutes of the Meeting Held
Remotely on
Thursday 18th March at 7.30pm.



In Attendance: Cllr Greenwood (Chair), Cllr Blackburn, Cllr Duke, Cllr Gibbon

Clerk: E Green

14. APOLOGIES FOR ABSENCE AND REASONS

RESOLVED: To note apologies from Cllr Wright and to approve the reasons for absence.

15. MEMBERS INTERESTS RELATING TO AGENDA ITEMS

No interests were declared.

16. MINUTES OF THE MEETING HELD 28TH JANUARY 2021

RESOLVED: To approve the minutes as a correct record.

17. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD 28TH JANUARY 2021

There were no matters arising.

18. CORRESPONDENCE

To receive details of relevant correspondence

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|----------------------------------|----------------|
| a) Mountain Bikes – Next Steps | Catherine Bann |
| b) Correspondence Options | PKF Littlejohn |
| c) WRU 22 nd February | YLCA |
| d) WRU 5 th March | YLCA |

In respect of a), b), c) and d),

RESOLVED: To note the information.

19. FUTURE MEETINGS

Cllr Greenwood addressed the meeting regarding the forthcoming change in regulations to remote meetings. The power to meet remotely ends on 7th May and as such consideration must be given to the date of the next meeting, which will be the Annual Meeting of the Parish Council usually held in May.

RESOLVED: To bring forward the Annual Parish Meeting to the first week of May. Date to be confirmed.

20. FINANCE

Councillors were reminded of the budget as agreed at the last meeting and the clerks salary was discussed.

RESOLVED: to pay the clerk, a time apportioned amount for work between the 10th December and 31st March, 16 weeks in total totalling £185.00, the homeworking allowance will be paid on the same basis, at £65.00. A total payment of £250.00, to be paid prior to the year end. In the new financial year, this payment will be aligned with the NJC scales.

21. CHEQUE SIGNATORIES

RESOLVED: That Cllr Gibbon and the clerk will make arrangements to update the signatories.

22. HEBDEN ROYD & HILL TOP PARISHES NEIGHBOURHOOD PLAN

The clerk provided an update. The Neighbourhood Plan is now part way through a six week consultation. Comments are being collated and will be considered, the plan will then be amended as appropriate and prepared for submission to Calderdale Council, where it will undergo further scrutiny.

23. COUNCIL REPRESENTATIVES

Cllr Greenwood provided a review of the recent Upper Valley Safer, Cleaner, Greener meeting which had addressed issues pertinent to the area. He also updated that the Town and Parish Councils Liaison Meeting should be reforming shortly and that this would be a positive move.

Cllr Greenwood had also attended a meeting of the South Pennine YLCA, which is looking forward to resuming face to face meetings.

24. DATE OF THE NEXT MEETING

To confirm arrangements for the next formal meeting of council.

The meeting finished at 20:33